

# NAMBUCCA SHIRE COUNCIL

## NAMBUCCA SHIRE TRAFFIC COMMITTEE MEETING - 04 DECEMBER 2018 COMMENCING AT 10.30 AM AT COUNCIL'S ADMINISTRATION CENTRE

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### Acknowledgement of Country

I would like to acknowledge the Gumbaynggirr people who are the Traditional Custodians of this Land. I would also like to pay respect to the elders both past and present and extend that respect to any Aboriginal People present.

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# NAMBUCCA SHIRE COUNCIL



## DISCLOSURE OF INTEREST AT MEETINGS

Name of Meeting: \_\_\_\_\_

Meeting Date: \_\_\_\_\_

Item/Report Number: \_\_\_\_\_

Item/Report Title: \_\_\_\_\_

I \_\_\_\_\_ declare the following interest:  
(name)

**Pecuniary** – must leave chamber, take no part in discussion and voting.

**Non Pecuniary – Significant Conflict** – Recommended that Councillor/Member leaves chamber, takes no part in discussion or voting.

**Non-Pecuniary – Less Significant Conflict** – Councillor/Member may choose to remain in Chamber and participate in discussion and voting.

For the reason that \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_

Council's Email Address – [council@nambucca.nsw.gov.au](mailto:council@nambucca.nsw.gov.au)

Council's Facsimile Number – (02) 6568 2201

(Instructions and definitions are provided on the next page).

## Definitions

(Local Government Act and Code of Conduct)

**Pecuniary** – An interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

*(Local Government Act, 1993 section 442 and 443)*

A Councillor or other member of a Council Committee who is present at a meeting and has a pecuniary interest in any matter which is being considered must disclose the nature of that interest to the meeting as soon as practicable.

The Council or other member must not take part in the consideration or discussion on the matter and must not vote on any question relating to that matter. *(Section 451)*.

**Non-pecuniary** – A private or personal interest the council official has that does not amount to a pecuniary interest as defined in the Act (for example; a friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature).

If you have declared a non-pecuniary conflict of interest you have a broad range of options for managing the conflict. The option you choose will depend on an assessment of the circumstances of the matter, the nature of your interest and the significance of the issue being dealt with. You must deal with a non-pecuniary conflict of interest in at least one of these ways.

- It may be appropriate that no action is taken where the potential for conflict is minimal. However, council officials should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (for example, participate in discussion but not in decision making or visa-versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (for example, relinquishing or divesting the personal interest that creates the conflict or reallocating the conflicting duties to another officer).
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in section 451(2) of the Act apply (particularly if you have a significant non-pecuniary conflict of interest).

## NAMBUCCA SHIRE COUNCIL

### MINUTES OF THE NAMBUCCA SHIRE TRAFFIC COMMITTEE MEETING HELD ON 7 AUGUST 2018 COMMENCING AT 10.30AM. AT COUNCIL'S ADMINISTRATION CENTRE

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#### PRESENT

Barry Reed (Representing Ms M Pavey – Member for Oxley)	Greg Aitken (RMS)
Jill Englert (NSW Police)	Caitlyn Gordon (RMS)
Keith Williams (Nambucca Shire Council)	

#### CONFIRMATION OF MINUTES

137/18 **RESOLVED:**

That the Committee note the adoption of the Minutes of the Meeting held 5 June 2018.

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#### ASSISTANT GENERAL MANAGER ENGINEERING SERVICES REPORT

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ITEM 4.1 SF2393 070818 Request for Temporary Road Closure - Valla Rod Run Show & Shine 6 October 2018

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138/18 **RESOLVED:**

- 1 That Council endorse the Temporary Road Closure Application from Drag-Ens Hot Rod Club to conduct the annual Hot Rod Display between 8.00am and 1.00pm on Saturday 6 October 2018 and offer the following additional approvals as follows:
    - Bowra Street and Mann Street Nambucca Heads – Ridge Street to West Street
    - Saturday 5 October 2019 and Saturday 3 October 2020
  - 2 That Council notes the following information has been received for the above event:
    - Certificate of Currency for Public Liability Insurance
    - Traffic Management Plan confirming Accredited Traffic Controllers will be on site, and
    - Police and Roads and Maritime Services approval for the road closures.
  - 3 The applicant must reapply if there are any changes to the approved application ie times, routes and dates.
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ITEM 4.2 SF2393 070818 Request for Temporary Road Closure - Remembrance Day 100 Year Anniversary - 11 November 2018

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139/18 **RESOLVED:**

- 1 That Council endorse the Temporary Road Closure Application from Macksville RSL Sub Branch to conduct the Remembrance Day 100 Year Anniversary, Sunday 11 November 2018 as follows:
  - Princess Street Station Street to River Street, 10.00am to 10.30am
  - Wallace Street Princess Street to Cooper Street, 10.00am to 10.30am
  - Cooper Street Partridge Street to River Street, 10.00am to 10.30am

## NAMBUCCA SHIRE COUNCIL

### MINUTES OF THE NAMBUCCA SHIRE TRAFFIC COMMITTEE MEETING HELD ON 07 AUGUST 2018

- River Street Princess Street to Cooper Street 9.00am to midday

2 That Council notes the following information will be received for the above event:

- Certificate of Currency for Public Liability Insurance
- Traffic Management Plan confirming Accredited Traffic Controllers will be on site, and
- Police and Roads and Maritime Services approval for the road closures.
- Road Occupancy License from RMS

3 The applicants advise the non event Community of the Giinagay Way Road Closure for at least one week prior to the event via VMS Board on the approaches to Macksville.

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ITEM 4.3 SF2393 070818 Request for Temporary Road Closure - Brian Cockbain Ride  
Around the River on 23 September 2018

140/18 **RESOLVED:**

1 That Council approve a request from the Macksville Cycle Club to conduct the Brian Cockbain Ride Around the River 2018, noting the following has been received:

- Certificate of Currency for Public Liability Insurance
- Traffic Management Plan confirming Accredited Traffic Controllers will be on site.

2 That Council endorse temporary road closures for the Brian Cockbain Ride Around the River to be held between 7.15 am and 8.30 am on Sunday 23 September in Macksville as follows:

- River Street (East) - Pacific Highway to Willis Street;
- Princess Street – Winifred Street to River Street;
- Wallace Lane;
- Macksville Bridge - Pacific Highway, Wallace Street and Princess Street, from Ferry Street to Mackay Street for 10 minutes between 8.00 am and 8.15am; and
- Subject to organisers gaining Police and Roads and Maritime Services approval for the road closures.

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ITEM 4.4 SF2503 070818 Request for Temporary Road Closure - Australia Day 26 January  
2019

141/18 **RESOLVED:**

1 That Council approve a request from the Australia Day Organising Committee for the following temporary road closures on Australia Day, Friday 26 January 2019 and offer additional approvals for 2019 and 2020.:

- a) The access road through Gordon Park to hold the Australia Day event between 5.00 am and 4.00 pm.
- b) Wellington Drive (*from Gordon Park to the V Wall*) for short periods only between 7.00 am and 10.00 am.

2 That Council approval for the Australia Day Carnival is subject to the following information being received by Council at least 2 weeks prior to the event:

- Certificate of Currency for Public Liability Insurance with a minimum of \$20M;

## NAMBUCCA SHIRE COUNCIL

### MINUTES OF THE NAMBUCCA SHIRE TRAFFIC COMMITTEE MEETING HELD ON 07 AUGUST 2018

- Traffic Management Plan confirming Accredited Traffic Controllers will be on site; and
- Police and Roads and Maritime Services approval for the road closures.

- 3 That the applicants reapply if there are any changes to the approved application ie times, routes or dates.

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ITEM 4.5 RF2 070818 Proposed Time Limit Parking - Adin Street Scotts Head

142/18 **RESOLVED:**

**That Council implement the following parking restrictions on Adin Street, Scotts Head:**

- a) 3 - 9 Adin Street - 1 hour parking Mon - Sun 8.30am-5.00pm
- b) Adjacent to Village Green - 2 hour parking Mon - Sun 8.30am-5.00pm

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ITEM 4.6 SF1855 070818 Shared Traffic Zone - River Street Macksville

143/18 **RESOLVED:**

- 1 That Council does not implement a Shared Zone in River Street, Macksville.
- 2 That Council considers installation of Traffic Calming Devices in River Street, Macksville.
- 3 That Council contact John Holland to formally request an increase to the load capacity of bridge OBN51552A, the over bridge on Taylors Arm Road.

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ITEM 4.7 SF95 070818 Review of timed parking spaces in Macksville

144/18 **RESOLVED:**

**That Council extend the time limit of 75 parking spaces in Macksville from 1 hour to 2 hour parking.**

## **NAMBUCCA SHIRE COUNCIL**

### **MINUTES OF THE NAMBUCCA SHIRE TRAFFIC COMMITTEE MEETING HELD ON 07 AUGUST 2018**

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ITEM 4.8 SF2393 070818 Request for Temporary Road Closure - River Street Macksville  
Birdman Event 2 October 2018

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145/18 **RESOLVED:**

- 1 That Council approve a request from the Drag-ens Hot Rod Club to close River Street, Macksville to conduct the Birdman Event, noting the following has been received:**
  - **Certificate of Currency for Public Liability Insurance**
  - **Traffic Management Plan confirming Accredited Traffic Controllers will be on site.**
  
- 2 That Council endorse temporary road closures for Birdman Event to be held between 8.00 am and 2.00 pm on Tuesday 2 October in Macksville as follows:**
  - **River Street (East) - Pacific Highway to East Street;**
  - **River Street (West) - Pacific Highway to Princess Street**

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## **NEXT MEETING DATE**

The next meeting will be held on 2 October 2018 commencing at 10.30am.

## **CLOSURE**

There being no further business the Chairperson then closed the meeting the time being 12.00pm.

**Keith Williams**  
**(CHAIRPERSON)**

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**ASSISTANT GENERAL MANAGER ENGINEERING SERVICES REPORT**

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**ITEM 4.1 SF95 041218 ELECTRIC VEHICLE CHARGING STATIONS - NAMBUCCA HEADS AND MACKSVILLE**

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**AUTHOR/ENQUIRIES:** Keith Williams, Manager Technical Services

**SUMMARY:**

Council are proposing Electric vehicle Charging stations (EVCS) at the Mackay St Carpark in Macksville and outside the Nambucca Library in Ridge St.

**RECOMMENDATION:**

**That Council install Electric Vehicle Charging Stations (EVCS) at the Mackay Street carpark in Macksville and outside the Nambucca Library in Ridge Street.**

**OPTIONS:**

That an alternative location be considered.

**DISCUSSION:**

At Council's meeting of 17 May 2018, Council endorsed the draft Climate Change Adaptation portion of the Environmental Levy budget being \$50,000. Council resolved as follows:

*"That Council staff investigate one to two suitable locations for a publicly accessible EV charging station to be installed."*

Council has made a decision to allocate \$10,000 towards the installation of up to two EV charging stations, location and diagrams **attached**.

**CONSULTATION:**

Coordinator Strategic Planning & Natural Resources  
Project Engineer

**SUSTAINABILITY ASSESSMENT:**

**Environment**

No Impact

**Social**

These projects will enable Council to be seen in the community as leading the way with respect to emissions reductions and clean energy.

**Economic**

The projects have the potential to reduce emissions and transition to clean energy in a cost-effective manner.



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**ITEM 4.1 ELECTRIC VEHICLE CHARGING STATIONS - NAMBUCCA HEADS AND MACKSVILLE**

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**Risk**

If Council does not progress actions with respect to renewable energy and emissions reductions, there is a risk to Council's reputation and community standing if no actions are taken in these areas.

**FINANCIAL IMPLICATIONS:****Direct and indirect impact on current and future budgets**

Approximately \$300 to supply and install signage.

**Working funds – justification for urgency and cumulative impact**

Environmental Levy budget

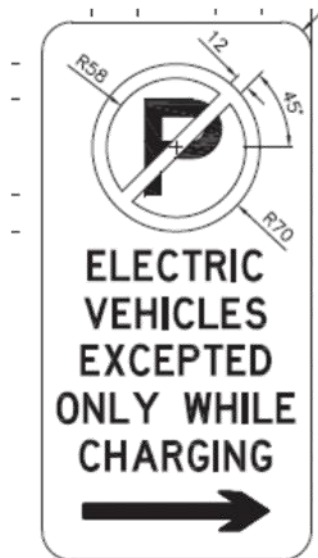
**Service level changes and resourcing/staff implications**

Signs Officer 2 Hours

**ATTACHMENTS:**

1 42710/2018 - Plan of proposed Electric vehicle Charging stations





EXAMPLE OF  
REGULATORY SIGN TO  
BE INSTALLED

**ASSISTANT GENERAL MANAGER ENGINEERING SERVICES REPORT****ITEM 4.2 DA2006/056 041218 PROPOSED GIVE WAY SIGNAGE AND LINEMARKING - MACKSVILLE HEIGHTS ESTATE**

**AUTHOR/ENQUIRIES:** Keith Williams, Manager Technical Services

**SUMMARY:**

A new subdivision in South Macksville requires Give Way signage and line marking at one of its intersections, Lloyd Street and Jaawan Street, Macksville Heights Estate.

**RECOMMENDATION:**

**Council approve the Installation of Give Way signage and line marking at the intersection of Lloyd Street and Jaawan Street - Macksville Heights Estate.**

**OPTIONS:**

Not install Give Way signage and line marking - Macksville Heights Estate

**DISCUSSION:**

Construction of Stage 2a of Macksville Heights Estate has just been completed

At the intersection of Road 8 (Jaawan Street) and Road 15 (Lloyd Street) it is not immediately obvious to drivers who would have the right of way.

Installing regulatory Give Way signage will reduce the likelihood of a vehicular accident at the intersection



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**ITEM 4.2 PROPOSED GIVE WAY SIGNAGE AND LINEMARKING - MACKSVILLE HEIGHTS ESTATE**

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**CONSULTATION:**

Developer

**SUSTAINABILITY ASSESSMENT:**

**Environment**

No impact

**Social**

Reducing the likelihood of road accidents is beneficial to the community.

**Economic**

Not Applicable

**Risk**

Vehicular accidents will likely occur if no signage is in place.

**FINANCIAL IMPLICATIONS:**

**Direct and indirect impact on current and future budgets**

\$200 if sign/post damaged in future

**Working funds – justification for urgency and cumulative impact**

Not Applicable

**Service level changes and resourcing/staff implications**

Nil

**ATTACHMENTS:**

There are no attachments for this report.

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**ASSISTANT GENERAL MANAGER ENGINEERING SERVICES REPORT**

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**ITEM 4.3 SF90 041218 REQUEST FOR HEAVY VEHICLE DETOUR OF MACKSVILLE SHOPPING PRECINCT - MACKSVILLE CHAMBER OF COMMERCE**

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**AUTHOR/ENQUIRIES:** Keith Williams, Manager Technical Services

**SUMMARY:**

The Macksville Chamber of Commerce would appreciate it if Council could consider a method whereby trucks with trailers can be requested to use an alternate route other than through Wallace Street shopping precinct.

**RECOMMENDATION:**

**That Council sign post a heavy vehicle detour of Macksville CBD by directing heavy vehicles along Princess Street to Boundary Street.**

**OPTIONS:**

Heavy vehicle route through Matilda Street

**DISCUSSION:**

At the Macksville Chamber meeting 3 October 2018 it was resolved to write to the Council in regard to Council's tip trucks and others carting soil and gravel carrying dust through Wallace Street.

These trucks are coming out of McKay Street turning into Princess and then onto Wallace Street.

The Chamber has asked if Council could consider a method whereby these vehicles can be requested to use an alternate route – either turning into Matilda and turning into Boundary Street to access Cooper Street – or continuing straight on at Princess Street and turning left at Winifred Street in an effort to keep the dust out of the main street.

Residents of Matilda Street would no doubt be unhappy about the re-routing of heavy vehicles through their residential street, same with Princess Street.

**Background**

At its meeting of 7 August 2018, the Traffic Committee considered a report relating to heavy vehicle movements through Macksville.

Heavy Vehicles from Wilson Road and Tilly Willy Industrial area would potentially have to use an alternative route on the southern side of Macksville to access Giinagay Way, possibly via Tilly Willy Street and Boundary Street., (that has a rail overbridge with a 16t load limit).

It was resolved that Council contact John Holland to formally request an increase to the load capacity of bridge OBN51552A, the over bridge on Taylors Arm Road to cater for the abovementioned detour.

John Holland has advised bridge OBN51552A is not in their forward plan for improvements.

**CONSULTATION:**

Macksville Chamber of Commerce and Industry

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**ITEM 4.3 REQUEST FOR HEAVY VEHICLE DETOUR OF MACKSVILLE SHOPPING PRECINCT - MACKSVILLE CHAMBER OF COMMERCE**

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**SUSTAINABILITY ASSESSMENT:****Environment**

Keeping excessive dust out of the main shopping precinct is preferable for the environment

**Social**

Keeping heavy trucks out of the main shopping precinct would be welcomed by a majority of shoppers and would have benefits to their shopping experience.

**Economic**

Detour possible for trucks, time and costs to be considered in the recommendation.

**Risk**

Taking no action would continue to contribute noise, dust and damage to Wallace Street.

**FINANCIAL IMPLICATIONS:****Direct and indirect impact on current and future budgets**

Depends on the recommendation.

**Working funds – justification for urgency and cumulative impact**

Depends on the recommendation.

**Service level changes and resourcing/staff implications**

Depends on the recommendation.

**ATTACHMENTS:**

There are no attachments for this report.

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**ASSISTANT GENERAL MANAGER ENGINEERING SERVICES REPORT**

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**ITEM 4.4 SF90 041218 2019 MEETING DATES FOR NAMBUCCA SHIRE TRAFFIC COMMITTEE**

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**AUTHOR/ENQUIRIES:** Heather Leclercq, Executive Assistant/Business Services Unit

**SUMMARY:**

The Nambucca Shire Traffic Committee has historically met on the first Tuesday of every second month commencing at 10.30 am, with the exception of October when it will be held on the second Tuesday of the month due to the Labour Day long weekend.

Therefore we propose the following meeting dates for 2019:

- 5 February
- 2 April
- 4 June
- 6 August
- 1 October
- 3 December

**RECOMMENDATION:**

- 1 **That Council note the Nambucca Shire Traffic Committee meetings will continue to commence at 10.30 am on the first Tuesday of every second month with the exception of October, and the dates are as follows:**

**5 February; 2 April; 4 June; 6 August; 1 October; 3 December 2019**

- 2 **That Council note that all business items for discussion at the Traffic Committee meeting are to be submitted to the Manager Technical Services in writing, together with any supporting documentation and recommendation, two weeks prior to the date of the meeting;**
- 3 **That Council note that any additional matter (deemed urgent by the Committee) be given consideration on the day; and that any non-urgent general business on the day will be tabled for consideration at the next meeting with supporting information and recommendation provided by the Committee member who raised the issue."**

**OPTIONS:**

- 1 Accept the proposed meeting time and dates for 2019.
- 2 Not accept the proposed meeting time and dates for 2019.
- 3 Change the proposed meeting time and dates for 2019.

**DISCUSSION:**

The Nambucca Shire Traffic Committee has historically met on the first Tuesday of every second month commencing at 10.30 am. The time and dates have, on the whole, worked well over the past few years and it is proposed to continue with this pattern.

On occasion it may become necessary to either change the meeting time and date to suit the majority of Committee members and/or cancel the meeting should insufficient agenda items be received.



**ITEM 4.4 2019 MEETING DATES FOR NAMBUCCA SHIRE TRAFFIC COMMITTEE**

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Council at its meeting on the 19 August 2010 resolved the following:

*“That all business items for discussion at the Traffic Committee meeting are to be submitted to the Manager Technical Services in writing, together with any supporting documentation and recommendation, two weeks prior to the date of the meeting;*

*any additional matter (deemed urgent by the Committee) be given consideration on the day; and,*

*any non-urgent general business on the day will be tabled for consideration at the next meeting with supporting information and recommendation provided by the Committee member who raised the issue.”*

This procedure has worked well since its inception and is the preferred method for handling business items for the Nambucca Shire Traffic Committee.

**CONSULTATION:**

Assistant General Manager Engineering Services

**ATTACHMENTS:**

There are no attachments for this report.