

From: Melaney Mitchell <melaney.mitchell@responsiblegambling.nsw.gov.au> Sent: Tue 30/04/2019 3:23  
To: Teresa Boorer  
Cc:  
Subject: RE: HPE CM: FW: Request for Variation to Funding Agreement for Purchase of Emergency Signage - Infrastructure Grants (Round 2 - 2018)

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Message  Progress report Template July 2018.docx  Certificate of Final Acquittal (1) (2).docx  
 Income and Expenditure Table Jan 2017.docx

Good afternoon Teresa,

Hope this finds you well.

With regard to the Variation requested for the change in signage I am pleased to advise the Variation has been accepted. There is an amount of \$3,890 to be returned to the Department by Council, an invoice will be forwarded within the next couple of weeks.

The amount was calculated as:

**New project cost \$77,226**

**Council matching funding requested \$38,613**

**Funding already paid to Council \$42,503 - \$38,613 = \$3,890 amount to be returned to the Department.**

If the project is now complete the Final Acquittal is due, if this is the case, I have attached the Certificate of Final Acquittal to be completed and submitted along with a Progress Report (shows us an update and any issues) and the statement of income. If Council has the Final Certificate of Acquittal endorsed by the CFO or similar there will not be a requirement for an auditors statement in this instance.

Please call me if you have any questions,

Regards

Melaney

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**Subject:** Request for Variation to Funding Agreement for Purchase of Emergency Signage - Infrastructure Grants (Round 2 - 2018)

Good afternoon John,

Thank you for returning my call in regards to changes to the Project Scope for this funded project for the purchase of Emergency Signage.

As discussed, the scope of the project has altered, in that, we are now able to purchase two (2) x second-hand sets of Variable Messaging Boards, (4 units), offered to Nambucca Shire Council by Pacifico, now that the Pacific Highway Bypass works are completed in our area.

The four (4) units have been assessed by Council's Engineering Services staff, and found to be in very good condition, and deemed appropriate and "fit for purpose" for Emergency Signage for the Council, and our community. Pacifico has offered Council the four (4) units at a cost of \$30,000 or \$7,500 each.

Council is now proposing to purchase the 4 second-hand units, at a cost of \$30,000, plus 2 of the new units, as identified in our application for funding, at a total cost of \$47,226. This would change our total project cost to \$77,226 being an amount of \$17,226 less than originally approved.

This changes the project scope as we will purchase six (6) x Variable Messaging Boards rather than four (4). Two (2) will be new, and four (4) second-hand. This, Council believes, is a better outcome for the community as a whole, as we will have more available emergency signage as a result of the project variation.

Council is aware that an amount of funding will be required to be returned to the Department if the Variation is approved.

Should you wish to ask any questions in regards to Council's request, please don't hesitate to contact me.

I look forward to receiving your response.

Kind regards, Teresa

**Teresa Boorer**

Grants and Contributions Officer

Nambucca Shire Council

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