

Applicant details:

Applicant: _____

Address: _____

Relationship to deceased: _____ Phone: _____

Email: _____

Signed: _____ Dated: _____

Privacy declaration

Information collected on this form is held in accordance with the *Privacy and Personal Information Protection Act 1998*. Personal information is collected for a lawful purpose that directly relates to our primary function of providing cemetery/cremation services in accordance with the *Cemeteries and Crematoria Act 2013*. We will not collect any more information than is necessary to fulfil these functions. Except as necessary to carry out these functions, we will not disclose your personal information to anyone without your consent unless legally required to do so. We will take all reasonable steps to protect the security of any personal information held, be it stored in electronic or hard copy format. You may request access to your personal information held by us, except in the circumstances set out in Part 2, Division 3 of the *Privacy and Personal Information Protection Act 1998*.

Payment (cemetery operator to complete)

Item	Fee
Application for Special Order Plaque (as quoted)	\$ _____
<u>OFFICE USE ONLY</u>	
Register Number: 301._____._____.1	
Date Paid: _____ Receipt Number: _____	
Amount Paid: \$ _____	
Wording sent to Foundry for proof & quote: <input type="checkbox"/>	