



# NAMBUCCA VALLEY COUNCIL

## ANNUAL REPORT

**2021-2022**



**Dawkins Park, Macksville: November 2021**

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## FORWARD

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Thank you to all the residents of the Nambucca Valley for making me feel welcome and supported. Country hospitality is something very special.

What a year it has been, wet is probably the best way to describe it. Since arriving in March I have been very impressed with the response to the continued flooding events. Council has approximately 60 landslips and thousands of potholes. Council staff and private contractors are working hard to ensure our roads can be brought back to a serviceable standard. This will take a long time and is reliant on a long spell of dry weather. Council has been well supported by the State and Federal Governments through disaster funding and we are very appreciative.

We have seen an improvement in Council's financial position with a \$1M positive variance in the operating result mainly due to an increase in grants. Despite this improvement, Council will continue to have its financial challenges. Over the last year we have seen a rise in Council's expenses, with fuel costs rising by 63% and CPI over 6%. On the revenue side we have been hamstrung by the decision of IPART to instruct a 0.7% rate cap. That means all council's in NSW will reflect a less than favourable result as they are not able to keep up with cost increases.

The capital works program represents a significant investment on behalf of ratepayers, and this year was in the order of \$30 million.

The Macksville Memorial Olympic Pool upgrades have been completed with the heating, marshalling area added and gym refurbished.

Construction of the seawall at Nambucca Heads adjacent to the Surf Club is progressing despite lots of inclement weather and large swells that have made life difficult for the construction crew. This project is expected to be completed in the New Year.

The new Nambucca Heads library is progressing well with an official opening date set for early 2023.

Looking to the future we have a number of programs that will require significant investment, long lead times and support from other levels of Government. These include upgrades to water and sewage infrastructure.

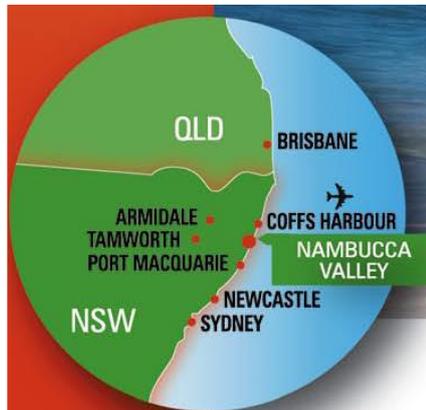
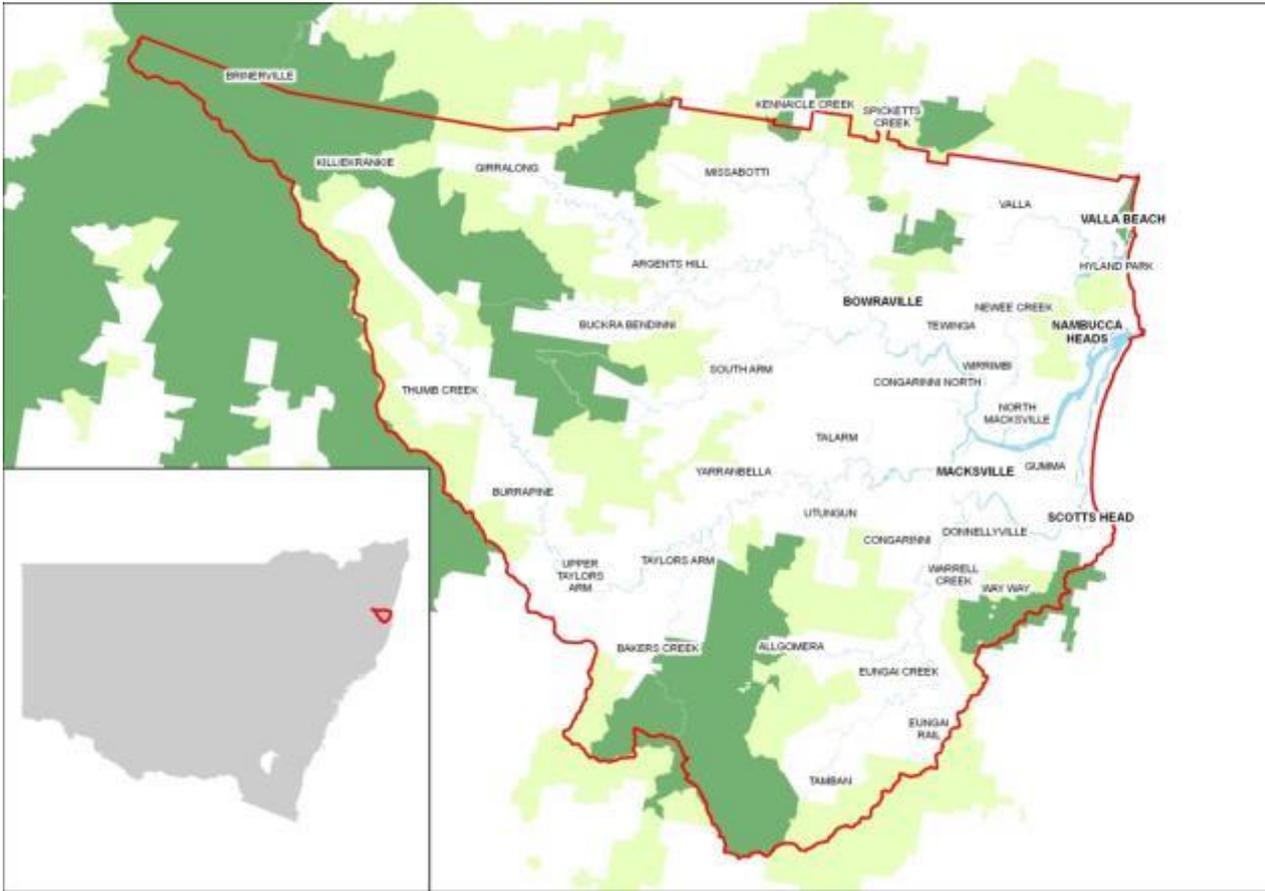
Town Planning continues to receive high levels of development applications which reflects the ongoing demand for residential and commercial properties throughout the valley.

There is lots to do and I look forward to delivering Council's vision with energy and enthusiasm. Thanks again for making me feel welcome in the beautiful Nambucca Valley.



**Chris Thompson**  
**GENERAL MANAGER**

MAP OF COUNCIL AREA



The Nambucca Valley Local Government Area (LGA) is located between Kempsey and Bellingen Shire Councils on the Mid North Coast of NSW, approximately 500km north of Sydney and 480km south of Brisbane. The area of Council is 1492.8 km<sup>2</sup>, the terrain is steep and intersected by small streams nestled between the foothills of the Great Dividing Range and the coastline of the Pacific Ocean. The rugged topography of the eastern edge of the New England plateau in the western part of the Council area is dominated by steep slopes and valleys, while the eastern portion is characterised by the gentle slopes of the river floodplains.

The Nambucca River drains the Valley and is 47km long. The Council area has two National Parks, eight local nature reserves and 25km of coastline.

The main localities include Nambucca Heads, Macksville, Valla Beach, Bowraville and Scotts Head with many smaller villages and rural settlements.

Aboriginal and Torres Strait Islander people make up about 8% of the population compared to the national average of 3.2% and their living culture is an integral part of the Valley's society.

CENSUS MEASURES	TOWNS									
	Nambucca Valley Overall	Nambucca Heads	Macksville	Bowraville	Scotts Head	Valla Beach	Hyland Park	Eungai Creek	Eungai Rail	Rural
<b>2021 Census All persons QuickStats</b>										
<b>Total People</b>	<b>20,407</b>	<b>7,111</b>	<b>2,782</b>	<b>1,157</b>	<b>986</b>	<b>1,455</b>	<b>440</b>	<b>397</b>	<b>208</b>	<b>5,871</b>
<b>Male</b>	48.70%	48.20%	47.20%	47.80%	50.40%	44.60%	48.90%	52.50%	51.20%	
<b>Female</b>	51.3%	51.80%	52.80%	52.20%	49.60%	55.40%	51.10%	47.50%	48.80%	
<b>Median Age</b>	52	56	47	46	54	55	49	47	45	
<b>Families</b>	5,401	1,771	729	287	274	411	129	100	56	
<b>All Private dwellings</b>	9,999	3,854	1,227	544	629	763	213	177	89	
<b>Average number of people per household</b>	2.2	2	2.3	2.3	2.2	2.1	2.2	2.4	2.6	
<b>Median Weekly Household Income</b>	\$976	\$850	\$944	\$947	\$1,212	\$1,084	\$989	\$1,075	\$979	
<b>Medium Monthly Mortgage Repayments</b>	\$1,368	\$1,300	\$1,300	\$1,040	\$1,300	\$1,600	\$1,300	\$1,100	\$1,083	
<b>Median Weekly Rent</b>	\$300	285	\$320	\$260	\$330	\$400	\$330	\$300	\$255	
<b>Average number of Motor Vehicles per dwelling</b>	1.8	1.5	1.7	1.7	1.8	1.7	1.7	2.1	2	
<b>2016 Census All persons QuickStats</b>	<b>19,200</b>	<b>6,314</b>	<b>2,785</b>	<b>950</b>	<b>899</b>	<b>1,313</b>	<b>429</b>	<b>423</b>	<b>227</b>	<b>5,860</b>
<b>2011 Census All persons QuickStats</b>	<b>18,644</b>	<b>6,222</b>	<b>2,567</b>	<b>1,208</b>	<b>821</b>	<b>1,200</b>	<b>441</b>	<b>377</b>	<b>281</b>	<b>5,527</b>

The Nambucca Valley has become a desirable destination for lifestyle sea and tree changers particularly during the COVID 19 Pandemic. Traditional industries of dairying, timber, grazing, and horticulture have been supplemented by aquaculture and crops such as macadamias and blueberries. Service industries, in particular tourism, aged care and health services are important and growing sources of employment.

Being strategically located between Sydney and Brisbane with easy access via the North Coast rail and the Pacific Highway, the Nambucca Valley is a natural location for logistics hubs and warehousing operations but has also enticed major manufacturers to relocate and expand in the Valley. The major industries are niche

manufacturing and vehicle body manufacturing, timber processing and pre cast concrete production. Council has also been fortunate in securing multi-million dollar grants to construct the Valla Growth Area over the next few years and this will create jobs and prosperity.

Nambucca Valley Council has a full range of Local Government operations and is responsible for maintaining a wide range of infrastructure including roads, bridges, parks and gardens, footpaths, an aquatic centre, libraries, stormwater drainage, water pump stations and reservoirs, sewer pump stations and treatment plants. The Valley is lush and beautiful with high rainfall, extensive coastline, river frontage and rugged terrain, however these same attributes also make it difficult and expensive to build and maintain infrastructure assets. Given the Valley's limited resources, priorities need to be constantly reassessed and the Council has to be open to new and better ways of doing things.

## Audited Financial Reports and Independent Auditor's Report

Council's audited financial reports for the year ended 30 June 2022 are available to the public at Council's Administration Centre (44 Princess Street, Macksville) and on Council's website [https://www.nambucca.nsw.gov.au/cp\\_themes/default/page.asp?p=DOC-DMU-30-24-85](https://www.nambucca.nsw.gov.au/cp_themes/default/page.asp?p=DOC-DMU-30-24-85)

## Rates and Charges Written Off Clause 132 of Local Government (General) Regulation 2021

<b>Ordinary Rates</b>		
Pensioners write off (Section 575)	\$396,590.74	
Other	\$ 6,651.95	
		\$403,242.69
<b>Water Access and Supply Charges</b>		
Pensioners write off (Section 575)	\$147,883.99	
Other	\$ 17,800.40	
		\$165,684.39
<b>Sewer Access and Supply Charges</b>		
Pensioners write off (Section 575)	\$134,556.67	
Other	\$ 5,599.94	
		\$140,156.61
<b>Waste Management Charges</b>		
Pensioners write off (Section 575)	\$195,375.65	
Other	\$ 1,808.73	
		\$197,184.38
<b>TOTAL AMOUNTS WRITTEN OFF</b>		<b>\$906,268.07</b>

## Comparison of Actual Performance

Council's original budget was adopted by Council on 24 June 2021 and is not required to be audited. The original projections on which the budget was based can be affected by a number of factors. These include State and Federal government decisions, natural disasters, new grant programs, changing economic activity, the weather and decisions made by Council. Material variations of more than 10% are explained below.

### Revenues

#### 1 Other Revenues

Other revenues had a favourable variance of \$1,066,000 largely attributable to insurance premium rebates increasing significantly due to paid claims for Macksville Memorial Aquatic and Fitness Centre March 2021 storm damage \$264,000 unbudgeted and found assets \$492,000 unbudgeted which relates to Transport for NSW transfer of land for public road and Rural Fire Service assets.

#### 2 Operating grants and contributions

Operating Grants and Contributions had a favourable variance of \$4,160,000 largely attributable to Natural Disaster payments for maintenance costs and Financial Assistance Grants being larger than anticipated.

### 3 Capital grants and contributions

For Capital Grants & Contributions there was favourable variance of \$6,113,000 which was largely attributable to grants for Fixing Country Bridges of \$2,137,000 and \$567,000 Nambucca Heads Sea Wall to the original budget. Also Council received more in developer contributions than originally budgeted (\$556,000 Section 7.12, \$572,000 Section 64 - Water and \$715,000 Section 64 - Sewer).

### 4 Other income

Other Income has an unfavourable variance of \$28,000 to original budget due to telecommunications sites rental income being less than budgeted.

### Expenses

#### 1 Other expenses

The primary reasons for the variation in Other Expenses was that a number of items budgeted have actuals recognised as Materials & Services expenses and there was a \$880,000 contribution to Bowraville Sports Hub not included in the original budget.

#### 2 Materials and services

\$6,127,000 unfavourable variance due to increased maintenance costs related to natural disaster works plus a number of items budgeted had actuals recognised as Materials & Services expenses but budgets placed on Other Expenses.

### Cash Flows

#### 1 Cash flows from investing activities

Unfavourable variance of \$9,485,000 due to additional funds held in investments due to capital grants and capital contributions being greater than original budget.

#### 2 Cash flows from operating activities

Favourable variance of \$3,828,000 chiefly due to grants and contributions being \$6,116,000 greater than originally budgeted (increased developer contributions and grants for natural disasters), payments for materials and services being \$4,278,000 greater than originally budgeted (related to natural disasters), other receipts being \$743,000 greater than originally budgeted (due to increased input tax credits for purchases subject to GST), and Bonds, deposits and retentions received of \$542,000 unbudgeted.

#### 3 Cash flows from financing activities

The favourable variance of \$1,310,000 is chiefly attributable to the loan for the Nambucca Heads Library Extension which was budgeted as \$500,000 however the final loan amount drawn down was \$1,800,000. The additional \$1,300,000 was required as a grant application for \$1,300,000 was unsuccessful.

## Achievements in Implementing the Community Strategic Plan

### REVIEW OF DELIVERY PROGRAM AND OPERATIONAL PLAN

#### INTRODUCTION

The intention of this section is to document Council's progress and the effectiveness of Council activities as it strives to implement its stated strategies under each of the eleven (11) Key Strategic Directions outlined in its Community Strategic Plan.

**The 11 Key Strategic Directions are:**

- 1 Civic Leadership and Administration
- 2 Public Order and Safety
- 3 Public Health
- 4 Community Support and Education
- 5 Environmental Planning
- 6 Building Regulation
- 7 Environmental Services and Community Amenities
- 8 Recreation and Culture
- 9 Transport
- 10 Local Economy
- 11 Water Cycle

This section should be read in conjunction with Council's Quarterly Operational Budget Reviews which outline how Council is tracking against allocated budgets.

Under Council's Community Strategic Plan the 11 Key Strategic Directions are embellished with 31 Objectives, which are subsequently supported by some 58 Strategies. The 58 Strategies are carried through into the 4 year Delivery Plan and allocated across the organisation with specific tasks, programs or actions for which their progress is reported on through a 6 monthly review report.

The Operational Plan Reviews and 4 Year Delivery Program can be found on Council's website at

[https://www.nambucca.nsw.gov.au/cp\\_themes/default/page.asp?p=DOC-CPJ-80-63-45#Nambucca](https://www.nambucca.nsw.gov.au/cp_themes/default/page.asp?p=DOC-CPJ-80-63-45#Nambucca)

## DELIVERY PROGRAM AND OPERATIONAL PLAN

Theme 1 Caring for our Community			
Objective 1 Our Community will be a safe, healthy place to live where everyone is valued.			
Key Strategy 1.1 Sustainable Delivery of Services			
Program 1.1.1 Civic Leadership and administration - Council engages the Community in the process of open government. Public participation is encouraged not only in policy development and major decisions, but in the day to day operations of the Council.			
Actions	Lead Responsibility	Success Measure	Achievements 2021/2022
1.1.1.1 Using a variety of tools, engage with the community in ways that are accessible and transparent	General Manager Asst General Managers	<p>Continue to liaise with Council Section 355 committees to provide advice on policy areas.</p> <p>Offer public forums and delegations to Council meetings.</p> <p>Arrange Council meetings throughout the Valley.</p> <p>Provide open access to information held by Council wherever possible.</p>	<p>Attendance by staff and councillors at S355 AGM's and when required at other meetings. New committees established following Dec 2021 Council election.</p> <p>Delegations attended and public forums held at Council meetings.</p> <p>From Dec 2019 no meetings were held across the Valley due to COVID restrictions and recording of meetings difficulties.</p> <p>Information provided to community members during the year.</p> <p>Increase in number of media releases following bushfires, floods and COVID-19 rules.</p>
1.1.1.2 Use information from the community in decision making	General Manager Asst General Managers	<p>Undertake regular Community Satisfaction Surveys.</p> <p>Report submissions and community comment to Council.</p>	Community survey undertaken in December 2021 by Taverner Research and reported to Council in April 2022.
1.1.1.3 Keep the Community informed of the decisions, key issues and actions of Council	General Manager Asst General Managers	Use Council's website, media opportunities, newsletters and direct personal communications to inform stakeholders and the community	Council reports and minutes of meetings posted on website. Webcast of meetings introduced in October 2019 and placed on website. Council Facebook page reactivated with regular articles.

			Media releases on website and distributed to media outlets. Various television, radio and newspaper articles on Council activities occurred throughout the year.
1.1.1.4 Maintain an effective governance regime	General Manager AGM Corporate Services	Integrated Planning and Reporting requirements met.  An effective Internal Audit Function is Maintained.	All requirements met.  Internal audit function operating with three independent members. Internal Auditor (Forsyths) and 3 Year Audit Plan adopted.  Nambucca Valley Council included in Auditor-General Performance Review of credit card use in 2020.  Waiting on Risk Management and Internal Audit Framework Guidelines and will adopt an Internal Audit Charter based on the Model Internal Audit Charter to be contained within the Guidelines.

<b>Theme 1 Caring for our Community</b>			
<b>Objective 1 Our Community will be a safe, healthy place to live where everyone is valued.</b>			
<b>Key Strategy 1.1 Sustainable Delivery of Services</b>			
<b>Program 1.1.2 Sustainable Delivery of Services - Council delivers services that reflect the priorities of the community and makes best use of the available resources.</b>			
<b>Actions</b>	<b>Lead Responsibility</b>	<b>Success Measure</b>	<b>Achievements 2021/2022</b>
1.1.2.1 Identify and implement initiatives to improve financial sustainability.	General Manager Asst General Managers	Revenue increases - complete grant funding	Funding from grants continues to be successful however investment interest has fallen due to record low interest rates. Income from development contributions increased substantially. All lots sold at Hyland Park providing a net profit to Council of over \$500k.



			<p>The Water and Sewerage AMP's will need to be updated after the comprehensive revaluations that are currently being undertaken.</p> <p>A SAMP is to be developed in 2022/23 as well as a NAMS maturity assessment as a follow on from the AMP's update.</p>
<p>1.1.2.3 Embrace a culture of continuous improvement including the best utilisation of the human resources, reviews of what and how services are delivered with a view to improvement of processes and the embracing of new technologies.</p>	<p>General Manager Asst General Managers</p>	<p>Staff initiatives investigated and considered</p> <p>Service Levels reviewed as required</p> <p>Processes reviewed and improved. Workforce development and redesign.</p> <p>New technology adopted.</p>	<p>Leadership development training completed for supervisors and management staff.</p> <p>Finance and Engineering Depts service and staff reviews previously undertaken Roads, Town Planning and Libraries to be undertaken in 2022/23.</p> <p>Azility Software for electricity payments implemented. On-line training modules introduced for all staff</p> <p>Implementation of BIS Budgeting processing of quarterly budget reviews and annual budget creation Upgrade of ICT software and operating programs - Content Manager, Infocouncil, Microsoft, BIS, Big Tin Can Hub and Authority has occurred during the period.</p> <p>Council adopted Vendor Panel for contracts.</p>

<b>Theme 1 Caring for our Community</b>			
<b>Objective 1 Our Community will be a safe, healthy place to live where everyone is valued.</b>			
<b>Key Strategy 1.1 Sustainable Delivery of Services</b>			
<b>Program 1.1.3 Risk Management - Council will identify and manage risks likely to have a material impact on the organisation's ability to achieve its mission and objectives.</b>			
<b>Actions</b>	<b>Lead Responsibility</b>	<b>Success Measure</b>	<b>Achievements 2021/2022</b>
1.1.3.1 Integrate effective risk management practices across the organisation.	Risk Officer	<p>Maintain a current risk register with considered risk treatments.</p> <p>Maintain a register of instances of safety, regulatory or financial non-compliance or mishaps.</p> <p>Maintain effective insurance coverage.</p> <p>Impact on Council's risk profile considered as part of Council's regular reporting</p>	<p>Strategic risk register developed and adopted by Council in Jan 2019 updated and reported to MANEX A monthly along with Control Action Plans. Internal Auditor reviewed Fraud and Risk - New Fraud risk register created.</p> <p>Ongoing register of instances maintained and recorded in Vault.</p> <p>Continued Insurance through Statewide and Statecover Mutuals</p> <p>Regular reporting to MANEX A and a Risk section in all Council reports. Yearly self – assessment reviews conducted by Statewide through the continuous improvement pathway.</p>
1.1.3.2 Instil a culture of safe work practices across the organisation	General Manager, Asst General Managers and Risk Officer	<p>Implement WHS action plan with regular audits.</p> <p>Reduction in the number of work related claims or reported incidents.</p>	<p>Ongoing reporting of all work related claims and reported incidents to management and the Council. Each incident is reported to the Manager and AGM's. Weekly Vault report provided to responsible managers, coordinators and quarterly to WHS Committee.</p> <p>Vault check/verify completed by all work teams for reporting of incidents,</p>

			<p>tool box talks (Take 5) and pre start vehicle checks.</p> <p>Site specific SWMS's/SOP's uploaded onto work teams tablets.</p> <p>Yearly desk top audits conducted by Statecover.</p>
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<b>Theme 1 Caring for our Community</b>			
<b>Objective Our Community will be a safe, healthy place to live where everyone is valued.</b>			
<b>Key Strategy 1.1 Sustainable Delivery of Services</b>			
<b>Program 1.1.4 Sustainable Energy Use - Nambucca Valley Council will provide Community leadership in sustainable energy use.</b>			
<b>Actions</b>	<b>Lead Responsibility</b>	<b>Success Measure</b>	<b>Achievements 2021/2022</b>
<p>1.1.4.1 Implement technologies and make decisions to reduce Council's greenhouse gas emissions.</p> <p>Establish a clean energy committee to investigate options for investment growth in renewable energy.</p>	<p>General Manager Asst General Managers</p> <p>Coordinator Strategic Planning and Natural Resources</p>	<p>Initiatives implemented that reduce Council's carbon footprint.</p> <p>Clean Energy Committee operational</p>	<p>Investigation to be undertaken on Hybrid and electric vehicles in July 22. The Sustainable Fleet and Plant Policy contains the statement that "consider new and emerging technologies and monitor the practicality of electric vehicles where practical and fiscally possible" Currently vehicles too expensive.</p> <p>Clean Energy Committee established and operating.</p> <p>Renewable energy action plan endorsed by Council and being implemented.</p>
<p>1.1.4.2 Make information available to the community to help them reduce energy use</p>	<p>Manager Development and Environment</p>	<p>Provide links on Council's website to reputable websites that provide information on sustainable energy use and Government objectives to reduce greenhouse gas emissions.</p>	<p>Links to the NSW Office of Environment &amp; Heritage have been provided on Council's website. In addition to this, a range of videos have been uploaded to Councils website which give specific advice on how to minimise energy</p>

			consumption and gain access to renewable energy affordably. This is supported by the Sunspot tool which enables people to plot solar panels on their roof with detailed cost estimates for solar installations and savings provided instantly.
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<b>Theme 1 Caring for our Community</b>			
<b>Objective Our Community will be a safe, healthy place to live where everyone is valued.</b>			
<b>Key Strategy 1.2 Public order and safety</b>			
<b>Program 1.2.1 Public order and safety - Community Safety - The Nambucca Valley shall foster communities where people feel safe and secure.</b>			
<b>Actions</b>	<b>Lead Responsibility</b>	<b>Success Measure</b>	<b>Achievements 2021/2022</b>
1.2.1.1 Provide support for local emergency services and beach safety	General Manager AGM Engineering Services	<p>Fire Trails maintained.</p> <p>Lifeguard services provided.</p> <p>Maintain an effective Local Emergency Management Committee.</p>	<p>Bush fire mitigation and trail maintenance completed and directions from the RFS complied with. A \$25k allocation from the RFS for fire trail maintenance within each financial year</p> <p>The EOC was made operational in March 2022 to manage the flood and storm. All LEMC members were involved with the floods and assisted with the clean-up and recovery.</p> <p>Lifeguard services were funded within the 2020/21 budget and annual report presented to Council in March 2022 following the 2021/22 Christmas period.</p> <p>LEMC meetings held quarterly. EMPLAN was reviewed and endorsed by the REMC Council has maintained an attendance at REMC meetings.</p>

		Provide Effective Ranger Services to regulate use of beaches by 4WD's	Ranger services monitoring vehicles on the beaches, Honorary Rangers continue to monitor and report any issues to the Rangers.
1.2.1.2 Provide leadership on safety initiatives	Manager Technical Services	Road safety improvements recommended through the Local Traffic Advisory Committee. Specific safety initiatives such as alcohol free zones implemented in conjunction with the Local Police District	<p>Recommendations of Local Traffic Advisory Committee implemented.</p> <p>A joint Road Safety Officer with Bellingen Shire Council was appointed to initiate TfNSW road safety programs during this period via funding under TfNSW, this position is now vacant.</p> <p>The Alcohol Free Zone in Bowraville CBD was reviewed and reinstated until June 2025.</p>

<b>Theme 1 Caring for our Community</b>			
<b>Objective Our Community will be a safe, healthy place to live where everyone is valued.</b>			
<b>Key Strategy 1.2 Public order and safety</b>			
<b>Program 1.2.2 Companion Animal Welfare - Companion Animals will be proactively managed to ensure the community's safety and high standard of animal welfare.</b>			
<b>Actions</b>	<b>Lead Responsibility</b>	<b>Success Measure</b>	<b>Achievements 2021/2022</b>
1.2.2.1 Manage Companion Animals to ensure the communities safety and improve animal welfare.	Manager Development and Environment.	<p>Number of impounded animals reduced                      Number of euthanised animals reduced                      Number of impounded animals rehomed increased.                      Responsible Pet Ownership programs run to assist disadvantaged groups with desexing and registration costs.</p> <p>Maintain 'doggy bags and bins" program for the responsible disposal of dog faeces</p>	<p>Council is continuing to work with rescue groups to rehome animals not claimed or sold from the pound. The only animals destroyed have been those considered dangerous as a result of an attack.                      Councils desexing program is ongoing for Council residents.                      Compostable bags in use.</p>
1.2.2.2 Provide open spaces where dogs can be exercised.	Manager Development and Environment	Maintain and police dog walking and off leash areas	Council's Rangers have been undertaking regular patrols.

<b>Theme 1 Caring for our Community</b>			
<b>Objective Our Community will be a safe, healthy place to live where everyone is valued.</b>			
<b>Key Strategy 1.3 Public health</b>			
<b>Program 1.3.1 Public health - Safe Food - The Nambucca Valley Council will guard against illness caused by unhealthy food by promoting and enforcing food hygiene standards</b>			
<b>Actions</b>	<b>Lead Responsibility</b>	<b>Success Measure</b>	<b>Achievements 2021/2022</b>
1.3.1.1 Effectively license and regulated premises that handle food for public consumption	Manager Development and Environment	All required premises licensed. All routine Inspections completed. Effective response to complaints. Reduction in warnings, infringements and reported cases of illness caused by unsafe food.	All food premises inspected.

<b>Theme 1 Caring for our Community</b>			
<b>Objective Our Community will be a safe, healthy place to live where everyone is valued.</b>			
<b>Key Strategy 1.3 Public health</b>			
<b>Program 1.3.2 Public health - Clean Water - Council will improve healthy waterways though promoting and implementing where possible the protection of riparian areas and minimising pollution sources.</b>			
<b>Actions</b>	<b>Lead Responsibility</b>	<b>Success Measure</b>	<b>Achievements 2021/2022</b>
1.3.2.1 Ensure Nambucca waterways will not be contaminated by on-site sewerage systems. This will be achieved by efficient licensing and monitoring regime and effective enforcement of the current standards.	Manager Development and Environment	All required on-site sewerage systems licensed. All routine Inspections completed. Effective response to complaints. Reduction in warnings, infringements and reported cases of pollution from on-site sewerage systems.	The OSSM inspection program has been operating on schedule, with any identified failing systems rectified through compliance action.  Fact sheet on inspection zones and frequency of inspections on Council's website.
1.3.2.2 Protection and restoration of riparian areas as prioritised in the Nambucca River Estuary Management Plan - Dependent on grant funding and funding from the Environmental Levy.	Coordinator Strategic Planning and Natural Resources	Projects from the Nambucca River Estuary Management Plan completed.	Projects ongoing with a number completed.

<b>Theme 1 Caring for our Community</b>			
<b>Objective Our Community will be a safe, healthy place to live where everyone is valued.</b>			
<b>Key Strategy 1.3 Public health</b>			
<b>Program 1.3.3 Personal Health and Wellbeing - Council will seek to improve the overall health and wellbeing of the community of the Nambucca Valley by supporting public health initiatives, and advocating for improved health services and supporting age care services.</b>			
<b>Actions</b>	<b>Lead Responsibility</b>	<b>Success Measure</b>	<b>Achievements 2021/2022</b>
1.3.3.1 Support existing and initiate new public health activities. Specifically advocate to the State Government for improved health services.	Council General Manager	Effective advocacy  Upgrade or replacement of Macksville Hospital.	<p>Council has released media statements on dealing with COVID-19. and introduced COVID plans at many Council facilities.</p> <p>Council has funded the trunk water &amp; sewerage to the new Macksville hospital. It has also waived contributions for water &amp; sewerage headworks and provided pro-bono DA assessment. This support is valued at \$1.5m.</p> <p>Council staff assisted Health Infrastructure with a HealthOne facility in Bowraville. Lobbying continuing to support the provision of a CT scanner in the new Macksville hospital.</p>

ANNUAL REPORT 2021/2022

<b>Theme 2 Caring for our Environment</b>			
<b>Objective Our community values our natural environment and seeks a safe, livable, sustainable built environment that is adaptive to change.</b>			
<b>Key Strategy 2.1 Well Planned Communities</b>			
<b>Program 2.1.2 Housing - Housing across the Nambucca Valley provides choice and is affordable.</b>			
<b>Actions</b>	<b>Lead Responsibility</b>	<b>Success Measure</b>	<b>Achievements 2021/2022</b>
2.1.2.1 Provide diverse, sustainable, adaptable and affordable housing options through effective land use planning.	Manager Development and Environment	There is adequate vacant residential land stock. Support for low cost housing.	While there has been growth in the take up of vacant residential land, there are still considerable areas of growth available under the current planning instruments.

<b>Theme 2 Caring for our Environment</b>			
<b>Objective Our community values our natural environment and seeks a safe, livable, sustainable built environment that is adaptive to change.</b>			
<b>Key Strategy 2.2 Building Regulation</b>			
<b>Strategy 2.2.1 Safe Buildings and Pools - Building and swimming pool certification will be achieved in an accurate and timely manner. An effective risk based compliance program for building fire safety and pool safety is maintained.</b>			
<b>Actions</b>	<b>Lead Responsibility</b>	<b>Success Measure</b>	<b>Achievements 2021/2022</b>
2.2.2.1 Ensure private pools are of a safe standard.	Manager Development and Environment	All pools in the Valley are certified as complying	The inspection program has slowed due to resourcing factors.
2.2.2.2 Ensure private infrastructure and buildings comply with relevant standards and codes.	Manager Development and Environment	Council offers a competitive certification service. Council maintains an effective compliance program.	Council has maintained its compliance presence within the land use space and is the primary certification service within the valley.
2.2.2.3 Ensure Fire Safety regulations are enforced.	Manager Development and Environment	A risk based compliance program for building fire safety is conducted.	Fire safety statement audits are ongoing on an annual basis.
2.2.2.4 Promote sustainable building practices including energy and water efficiency.	Manager Development and Environment Manager Water and Sewerage	Information and assistance on sustainable building practices is made available.  Council subsidises the installation of water tanks.	Promotion of energy efficient practices is driven through compliance with BASIX requirements. Water tank subsidies are available.

Theme 2 Caring for our Environment			
Objective Our community values our natural environment and seeks a safe, livable, sustainable built environment that is adaptive to change.			
Key Strategy 2.3 Environmental Services and Community Amenities			
Strategy 2.3.1 Waste Management - The natural environment will be protected through ensuring cost effective and environmentally responsible management of solid waste.			
Actions	Lead Responsibility	Success Measure	Achievements 2021/2022
2.3.1.1 Provide an efficient and effective waste management facility that meets environmental standards.	Civic Services Coordinator	<p>Nambucca Waste Management facility available to the public</p> <p>Ratepayers without kerbside collection receive a tip access voucher</p> <p>Plans for construction and rehabilitation of landfill cells kept current and are executed as planned.</p> <p>Undertake groundwater and surface water testing to meet licensing requirements. Undertake pollution studies, reduction programs and necessary actions to meet licensing requirements.</p>	<p>The waste facility remained open all year with the exception of public holidays.</p> <p>A tipping voucher was made available for all rural properties located beyond the kerbside waste collection route as per Council resolution.</p> <p>Construction plans for cells 4a and 4b have been approved by the EPA</p> <p>Water testing was undertaken in accordance with the EPA License.</p>
2.3.1.2 Provide kerbside collection of separated domestic mixed waste materials	Civic Services Coordinator	<p>Cost effective and reliable kerbside collection of waste.</p> <p>Regular bulky items collection program conducted.</p>	<p>The kerbside waste collection contract commenced on the 5 March 2018 with expiry due 5 March 2027.</p> <p>As per contractual negotiations as a result of the decision by the EPA in 2018 to no longer allow MWOO (processed mixed waste) for land application, kerbside mixed waste (red bin) is now being landfilled at the Nambucca Waste Facility post January 2022</p> <p>In accordance with Council resolution one bulky goods kerbside collection was</p>

			provided for properties located on the collection route.
2.3.1.3 Implement waste minimisation strategies.	Civic Services Coordinator	Source separation of waste enforced. Waste minimisation education program delivered.  Advanced waste processing to minimise amount of waste going to landfill	The new recycling processing contract commenced on the 5 March 2018, part of the contract required an upgrade to the MRF to provide a higher processing of recyclable materials and minimise waste to landfill. Contract expiry is 2027.  NSW target by 2022 for recovery of municipal waste is 70%. Council has previously exceeded the recovery rate which was at 90%. The decision by the EPA in 2018 to no longer allow MWOO (processed mixed waste) for land application has affected the recovery rate which is now at 40%.
2.3.1.4 Minimise illegal dumping of waste.	Manager Development and Environment	Reduced instances of illegal dumping Successful prosecution of illegal dumping offenders.	Installation of hidden cameras to catch those dumping in hotspots has been ongoing.

Theme 2 Caring for our Environment			
Objective Our community values our natural environment and seeks a safe, livable, sustainable built environment that is adaptive to change.			
Key Strategy 2.3 Environmental Services and Community Amenities			
Strategy 2.3.2 Street Cleaning			
Actions	Lead Responsibility	Success Measure	Achievements 2021/2022
2.3.2.1 Street Sweeping of high-profile areas	Civic Services Coordinator	High profile streets are manually swept as required.	Limited mechanical street sweeping was undertaken of high profile streets and the CBD areas during the reporting period. Manual sweeping was undertaken where possible
2.3.2.2 Street and Park Litter Bins	Civic Services Coordinator	Litter bins emptied before they overflow or cause a public nuisance.	Street and park litter bins are maintained and serviced as required and in some cases daily in high use areas. All solar bins send an alert to the staff that the bins are at 60% capacity

			and will require emptying. The street and park litter collection service is provided 7 days a week
2.3.2.3 CBD foot paths	Civic Services Coordinator	Footpaths cleaned as required	No pressure cleaning was undertaken in the CBD areas in this reporting period. General cleaning continued by day labour staff within the Civic Services section as required

<b>Theme 2 Caring for our Environment</b>			
<b>Objective Our community values our natural environment and seeks a safe, livable, sustainable built environment that is adaptive to change.</b>			
<b>Key Strategy 2.3 Environmental Services and Community Amenities</b>			
<b>Strategy 2.3.3 Environmental Protection - Council will seek to protect our natural environment by strategically managing operations and development and regulating activities with environmental impacts.</b>			
<b>Actions</b>	<b>Lead Responsibility</b>	<b>Success Measure</b>	<b>Achievements 2021/2022</b>
2.3.3.1 Protect against deliberate damage on public land.	Green Space Coordinator Coordinator Strategic Planning and Natural Resources	Tree vandalism is investigated in accordance with policy and legislation	There was a report of tree vandalism at Bellevue Drive North Macksville and NSW DPI Fisheries were notified as mangroves were involved. Trail cams were installed by Councils ranger but no further clearing was performed once cameras were installed.
2.3.3.2 Support community organisations undertaking natural resource management.	Engineering services Grants and Contributions Officer Coordinator Strategic Planning and Natural Resources	Support Landcare, Dunecare and wetlands projects  Co-ordinated projects with North Coast Local Land Services	Council partnered with Nambucca Valley Landcare and other groups on projects including: <ul style="list-style-type: none"> <li>• Hennessey Tape Riparian Improvements - completed</li> <li>• Bank Stabilisation Works and Fish Habitat Improvements (Wilson Road)</li> <li>• Organic Farming Education</li> <li>• Protecting and Connecting Coastal Corridors at Mt Yarrahapinni</li> </ul>

			<ul style="list-style-type: none"> <li>• Yarrhapinni to Killiekrankie Biodiversity Alliance Bush Connect Project 2016-2026 - ongoing</li> <li>• Coastal Habitat protection of Endangered Community and population (<i>glycine clandestina</i>) in Scotts Head</li> <li>• Indian Myna Bird Management - ongoing</li> <li>• EEC Management at Swimming Creek;</li> <li>• RMS Offset requirements for mangrove and saltmarsh</li> <li>• LLS project Scotts Head riparian zone – delayed by wet weather</li>   <li>• Partnered with Valla Beach Community Association and Landcare to deliver the Koala Action Day - completed</li> </ul> <p>Successful grant partnership for Fish Habitat Improvement in the Congarinni area (\$300,000 in federal funding)</p>
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<p>2.3.3.3 Develop management plans for environmentally sensitive areas.</p>	<p>Coordinator Strategic Planning and Natural Resources</p>	<p>Development management plans or amended plans adopted.</p>	<ul style="list-style-type: none"> <li>• Dawkins Park Stormwater Management Plan and designs finalised – completed but water quality and vegetation still an issue – will be subject to a report</li> <li>• Completed design/ management plans for coastal areas in Scotts Head and Nambucca Heads</li> <li>• Commenced preparation of new Coastal Management Program – draft completed – Dept of Planning &amp; Environment requiring a redraft for legal reasons – content not changing</li> <li>• Preparation of Foreshore Design for Main Beach Nambucca Heads - completed</li> <li>• Entrance Masterplan prepared for Mann St Nambucca Heads - completed</li> <li>• V-wall Improvements – completed</li> <li>• Local Strategic Planning Statement finalised and adopted – completed</li> <li>• Bowraville Main Street Concept Plan developed – completed</li> </ul>
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Theme 2 Caring for our Environment			
Objective Our community values our natural environment and seeks a safe, livable, sustainable built environment that is adaptive to change.			
Key Strategy 2.3 Environmental Services and Community Amenities			
Strategy 2.3.4 Biodiversity - The biodiversity of the Nambucca Valley's will be protected and enhanced.			
Actions	Lead Responsibility	Success Measure	Achievements 2021/2022
2.3.4.1 Monitor, inspect and control Invasive Plant Species as per the Biosecurity Act requirements	Green Space Coordinator	Control of invasive plant species according the regional weeds management plan requirements and other environmentally hazardous invasive plant species. Education program on invasive weeds	<p>Council has installed various signage at strategic locations to highlight high priority weed species.</p> <p>Ongoing targeted program of inspections and control of high priority weed species. Council invasive species officer has identified and is managing Tropical Soda Apple infestations, one Water Lettuce and one Parthenium Weed infestation throughout various areas of the Nambucca.</p> <p>A weed detection dog has been visiting the Parthenium Weed infestation site on a regular basis in Missabotti, with the dogs proving highly successful in locating small Parthenium rosettes, before they have a chance to flower and set fruit.</p> <p>Council officers have sourced and released various biological control agents including Salvinia weevils and Crown Root Rot for Giant Parramatta Grass.</p> <p>Coolatai and Giant Rats Tail Grass are under regular control within Council managed road reserves, to prevent spread of these invasive grass species into productive agricultural lands, currently free of these grasses.</p>

			Ongoing control of high priority weed species is being performed throughout all reserves, with Bitou bush almost non-existent within Council managed coastal reserves.
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2.3.4.2 Deliver projects funded under the Environmental Levy that promote biodiversity.	Coordinator Strategic Planning and Natural Resources	Projects delivered	<p>The following projects were undertaken or continued during the reporting period with funding from the Environmental Levy or other sources:</p> <ul style="list-style-type: none"> <li>• Public Reserves Revegetation and Restoration - completed</li> <li>• Dawkins Park Management including GPT installation; raingarden installation; and 2 support grants for environmental education and infrastructure were awarded; Works underway to support both grants - completed</li> <li>• Fish Habitat and Bank Stabilisation programs awarded funding for Wirrimbi and Talarm</li> <li>• Indian Myna Bird Management - ongoing</li> <li>• Gumma Swamp Acid Sulphate Soil Management monitoring undertaken - ongoing</li> <li>• Gordon Park Flying Fox monitoring undertaken - ongoing</li> <li>• Noxious weed management - completed</li> <li>• Funds awarded for Goanna Trail at Scotts Head including management of Threatened ecological</li> </ul>
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			<p>community and endangered species;</p> <ul style="list-style-type: none"> <li>• Saving our Species Koala Program commenced.</li> <li>• Surveys of threatened bats at Lanes Bridge undertaken – ongoing for all bridges</li> </ul>
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Theme 2 Caring for our Environment			
Objective Our community values our natural environment and seeks a safe, livable, sustainable built environment that is adaptive to change.			
Key Strategy 2.3 Environmental Services and Community Amenities			
Strategy 2.3.5 Cemeteries - Well maintained cemeteries shall be provided across the Valley.			
Actions	Lead Responsibility	Success Measure	Achievements 2021/2022
2.3.5.1 Effectively and efficiently manage, maintain and administer cemeteries across the Valley	Manager Development and Environment	<p>Affordable and efficient interment services provided.</p> <p>Cemeteries respectfully maintained.</p> <p>Plan of management implemented for each cemetery</p>	<p>Cemeteries managed as per Council Policy.</p> <p>Headbeams installed and driveway upgraded at Macksville Cemetery.</p> <p>Management Plans implemented</p>

Theme 3 Living well			
Objective Our community values our natural environment and seeks a safe, livable, sustainable built environment that is adaptive to change.			
Key Strategy 3.1 Recreation and Culture			
Strategy 3.1.1 Cultural Activities - Nambucca Valley Council will actively support cultural services, the arts and the preservation of our local heritage			
Actions	Lead Responsibility	Success Measure	Achievements 2021/2022
3.1.3.1 Continued involvement with the Regional Arts Development Board	Manager Community Development	Representation on Board of Management Programs Delivered by the Regional Arts Development Board	Cr Susan Jenvey is Council's delegate to the Board. The Arts Mid North Coast regular newsletter keeps Council and community informed about opportunities and events.
3.1.1.2 Support Local museums	Manager Community Development	Museums continue to operate successfully. Attract new volunteers and visitors.	Despite closures due to Covid during the reporting period, museums continue to operate with steady volunteer numbers. Museum Advisor Program continuing. .
3.1.1.2 Investigate / Promote public art and street art	Manager Community Development	Public art and street art incorporated into redevelopment of commercial areas	A noticeable increase in public art throughout the valley. New murals were added to Wallace Lane Macksville during the reporting period. Also sculptures at the V-Wall and Riverside Drive.

<b>Theme 3 Living well</b>			
<b>Objective Our community values our natural environment and seeks a safe, livable, sustainable built environment that is adaptive to change.</b>			
<b>Key Strategy 3.1 Recreation and Culture</b>			
<b>Strategy 3.1.2 Meeting Places - Meeting Places will be provided across the Valley to support an inclusive community.</b>			
<b>Actions</b>	<b>Lead Responsibility</b>	<b>Success Measure</b>	<b>Achievements 2021/2022</b>
3.1.2.1 Maintain public buildings where justified by community use.	Manager of Assets	Work with section 355 committees responsible for the buildings.  Ensure fire safety requirements are met at all buildings.	Improvements have been and continue to be done with Halls utilising grant money – BLERF funding has now been provided across a number of halls.  Fire inspections of halls are completed annually in accordance with the legislative requirements.
3.1.2.2 Operate the Senior Citizens Centre at Macksville	Manager of Assets BSU	Operate the hire of the Hall  Clean and maintain the Hall	Hall being hired out through the BSU.  Cleaning after use is a condition of hire. Reduced income due to COVID-19 closures, elections, and staff usage during air-conditioner renewal.

Theme 3 Living well			
Objective Our community values our natural environment and seeks a safe, livable, sustainable built environment that is adaptive to change.			
Key Strategy 3.1 Recreation and Culture			
Strategy		3.1.3 Active Recreational Activities - The Nambucca Valley will have a variety of safe and well maintained sporting fields, recreational areas and facilities to meet needs of all age groups in the community.	
Actions	Lead Responsibility	Success Measure	Achievements 2021/2022
3.1.3.1 Maintain Sporting Facilities – Ovals, skate parks, tennis courts, netball courts, basketball courts, fitness trails.	AGM Engineering	<p>Work with 355 Committee to manage sporting facilities.</p> <p>Continue to review Master plans priorities for sporting facilities.</p> <p>Delivery of priorities in the Open Space Strategy.</p> <p>Safety and maintenance inspection program completed.</p>	<p>Committees operating within their Charter.</p> <p>New AMP's that include; Swimming pools (new AMP), playgrounds (updated AMP) and other structures/infrastructure (new AMP) have been revised.</p> <p>Playground inspections and repairs are ongoing, with recommendation within report completed but a small number of playgrounds are becoming very aged and are reaching or exceeding their serviceable life.</p> <p>Asset Staff member trained on playground inspections and yearly inspections and reports undertaken yearly.</p>
3.1.3.2 Operate and Maintain Aquatic Centre	Manager Business Development	<p>Work with Contract operator to deliver affordable and popular gym and swimming program.</p> <p>Effectively manage and maintain the centre within the agreed budget.</p>	<p>Work with the existing contractor to prepare documentation and assets register to go to tender in December 2022 with new tender commencing June 2023. Finalize acquittal of all grant funding \$1.2mil. Evaluate electrical costs against heating 50m pool for new contract. Gain estimates for replacement of new roof over gym area if insurance claim for hail damage is unsuccessful</p>

<p>3.1.3.3 Operate and Maintain Open Spaces</p>	<p>Green Space Coordinator</p>	<p>Open Spaces effectively and efficiency maintained to service levels agreed with the community.</p> <p>Work with and support community volunteers and community work schemes to maintain and improve open spaces.</p>	<p>Very high rainfall has been experienced and damage has been occasioned to many playing surfaces, which will require an extensive top dressing program to remediate.</p> <p>Council officers liaise with representatives of sporting committees, to tailor mowing and maintenance, that attempt to best suit the training / playing times for the sporting teams.</p> <p>Soil ameliorants, top dressing and fertilizers have been applied to sporting fields, as well as the control of army grubs in the lead up to spring, to provide user groups with the best sporting fields, within Council limited budgets.</p> <p>Rubberized pads have been installed under the majority of the swings throughout Councils playgrounds to ensure compliance with safety requirements at these high wear points, and soft fall has been topped up throughout the majority of the playgrounds</p>
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Theme 3 Living well			
Objective Our community values our natural environment and seeks a safe, livable, sustainable built environment that is adaptive to change.			
Key Strategy 3.2 Community support and education			
Strategy 3.2.1 Connected Community - Council will seek to foster a community that is mutually self-supporting and proud of its identity and will regularly engage with all segments of the community across the Valley.			
Actions	Lead Responsibility	Success Measure	Achievements 2021/2022
<p>3.2.1.1 Work with S355 Committees to deliver social and community infrastructure</p>	<p>General Manager Assistant General Manager Corporate Services</p>	<p>S355 committees operating successfully and fulfilling their charters Projects and events delivered in co-operation with S355 committees</p>	<p>Committees operating within their Charter. Meeting of all S355 Committee executives held 2018. Revised S355 Committee Guidelines, Volunteer Handbook and Code of Conduct distributed. Incorporated Associations provided with Licences to manage and maintain facilities in lieu of Section 355 Committee status.</p>

			All committees reappointed after Council elections in Dec 21
3.2.1.2 Auspice Grant Funding and provide grant writing support	Grants and Contributions Officer	Grant funds obtained  Grants auspiced on behalf of community organisations as required.	Numerous grants have been obtained – please refer to the Quarterly grants report to Council detailing successful, unsuccessful and applications pending.  Worked with several Committees of Management and community groups in submission of grant applications and provided letters of support.
3.2.1.3 Promote social equity with equal opportunities for access and participation	Manager Community Development	Access Committee functions effectively and recommendations passed to Council Senior weeks supported.	The Disability Inclusion Action Plan outcomes up to June 2021 were endorsed by Council and submitted by the deadline with the Council's Annual Report. The Action Plan has now been extended to June 2022. Access Committee Meetings were held less frequently during 2020/21 due to the Covid pandemic. New DIAP advertised and approved by Council at 23 June 22 Special Meeting
3.2.1.4 Volunteers in the Community are recognised and encouraged.	Manager Community Development Assistant General Manager Corporate Services	Successful volunteers program in Libraries, Visitor Information Centre, Museums and volunteer Gardeners, Service Club maintaining parks, Volunteer maintenance of sporting fields, work for the dole programs.	There are 16 registered volunteers at Libraries with on the job training conducted throughout the year. Council no longer operates the Visitor Information Centre. Volunteer numbers at Museums steady with growing members at Mary Boulton Pioneer Cottage and Museum.
3.2.1.5 Library Services	Manager Community Development	Library Services provided at Macksville and Nambucca Library Strategic Plan developed and priorities implemented.	The Covid-19 pandemic has been a major interruption to programs and activities however 2 Covid-safe events held in January 2022 school holidays.  The major focus continues to be development of the Extension to Nambucca Heads Library with works being delayed due to wet weather and now planned for completion in Oct 22.

<b>Theme 3 Living well</b>			
<b>Objective Our community values our natural environment and seeks a safe, livable, sustainable built environment that is adaptive to change.</b>			
<b>Key Strategy 3.2 Community support and education</b>			
<b>Strategy 3.2.2 Engaged Youth - Nambucca will foster the social well-being of the Valley's youth by prioritising and supporting their needs.</b>			
<b>Actions</b>	<b>Lead Responsibility</b>	<b>Success Measure</b>	<b>Achievements 2021/2022</b>
3.2.2.1 Providing support for young people throughout the Valley.	Manager Community Development	Deliver NSW Department of Family and Communities Services Youth Development Program. Provide learning or social development activities for young people during school holidays.  Support NAIDOC Week Celebrations	This program is no longer funded and ceased operation on 30 June 2018.  Donations provided for NAIDOC week

<b>Theme 3 Living well</b>			
<b>Objective Our community values our natural environment and seeks a safe, livable, sustainable built environment that is adaptive to change.</b>			
<b>Key Strategy 3.2 Community support and education</b>			
<b>Strategy 3.2.3 Healthy Aging - Nambucca will foster an environment that promotes both physical and psychological healthy aging</b>			
<b>Actions</b>	<b>Lead Responsibility</b>	<b>Success Measure</b>	<b>Achievements 2021/2022</b>
3.2.3.1 Providing support for health aging initiatives throughout the Valley.	Manager Community Development	Initiatives supported	A major project to support healthy ageing was the commencement of construction of the Macksville to Nambucca Heads cycle way.

<b>Theme 3 Living well</b>			
<b>Objective Our community values our natural environment and seeks a safe, livable, sustainable built environment that is adaptive to change.</b>			
<b>Key Strategy 3.2 Community support and education</b>			
<b>Strategy 3.2.4 Cultural Diversity - The Nambucca Valley will promote an understanding and respect for the Valley's Indigenous Culture and Heritage</b>			
<b>Actions</b>	<b>Lead Responsibility</b>	<b>Success Measure</b>	<b>Achievements 2021/2022</b>
3.2.4.1 Promote an understanding and respect for the Valley's Indigenous Culture and Heritage	General Manager	Engage in consultation on culturally sensitive issues.	Council is nearing completion of the reinstatement of 21 Riverside Drive as a cultural site including the re-interment of Aboriginal remains. Interpretative signage still to be provided. Assisting LALC's in the expenditure of grant funds and helped fund the Saltwater Freshwater Festival for 2022 at Unkya. Mayor and GM participating in discussions re the Declaration concerning the Bellwood Sacred Site and a possible ILUA. Licence entered into with Unkya LALC for a Keeping Place adjacent to Macksville Library.
3.2.4.2 Support Indigenous heritage and cultural projects.	Manager Community Development	Projects supported	Work completed on story boards for the Nambucca V-Wall. Signage for timber and shipping history were installed during the reporting period. Conversations to explore establishing a Keeping Place commenced.
3.2.4.3 Deliver NSW Department of Family and Communities Services funded Program to support Aboriginal people.	Manager Community Development	Program outcomes	This program is no longer funded and ceased operation on 30 June 2018.

<b>Theme 4 Promoting Prosperity</b>			
<b>Objective</b> Promote, support and plan opportunities for new and existing businesses to sustain a vibrant local economy.			
<b>Key Strategy 4.1 Local Economy</b>			
<b>Strategy 4.1.1</b> Economic Activity and Employment - Nambucca Valley Council will foster local employment opportunities and economic self-sufficiency through promotion, lobbying and direct action.			
<b>Actions</b>	<b>Lead Responsibility</b>	<b>Success Measure</b>	<b>Achievements 2021/2022</b>
4.1.1.1 Foster development opportunities	Manager Business Development	Seek out and respond to potential business investment enquiries.	Developed marketing material to support investment attraction. Attended business networking events, trade show and industry events and provide information. Sought enquiries and expressions of interest for Valla Growth area.
4.1.1.2 Liaise with local business and State and Federal Government agencies to promote economic and regional development.	Manager Business Development	<p>Opportunities for local businesses identified.</p> <p>Participation in Regional Development opportunities.</p> <p>Working partnerships with Regional Development Australia Mid North Coast.</p> <p>Meet existing businesses to disseminate information and build networks.</p> <p>Support the recommendations of the Business Advisory Committee</p>	Worked with State and Federal government agencies to disseminate business development and grant funding opportunities. Attended targeted business and industry events manufacturing week and other trade shows in Sydney to attract investment. Hold Industry networking functions in council. Business and industry leadership professional development seminars. Attended meetings BAC and assisted with murals. Develop marketing material and work with government funding bodies for the Valla employment land.
4.1.1.3 Participate in local and regional marketing events to promote the Valley.	Manager Business Development	Valley profile raised and local advantages promoted.	Developed & supported promotion of agribusiness, manufacturing regional events funded and delivered. Attended region food, manufacturing and retail development events. Promote Council land that is ready for sale.
4.1.1.4 Investment prospectus, marketing and promotional material produced and distributed to potential investors	Manager Business Development	The Valley's opportunities are highlighted to potential investors.	Development of the new 2021/22 economic profile, marketing material for property sales. TV and YouTube videos and commercial developed to promote the Valley. Sought

			opportunities to sell Council land and attract investment. All lots sold in Hyland Park
4.1.1.5 Land Development – Develop commercial and industrial land to ensure an adequate supply. Market Council’s surplus operational land to the Community’s best advantage.	Manager Business Development	Valla Growth Area developed.  Take up of industrial and commercial land increased. Realising the best price for Council’s surplus operational land.	Promoted and marketed Council land resources located at Railway Road industrial and B7 land and Valla Growth area, expressions of interest and sales IN1 Land. Worked with Council project Managers Public works and where required contractors and install communications and power infrastructure to service Valla Growth area.
4.1.1.6 Support and promote local tourism, events and creative industries that will generate growth and opportunities within the local economy.		Operation of the Nambucca Visitor Information Centre. Work with Nambucca Valley Tourism, Chambers of Commerce and local tourism operators to grow the tourism industry. Events Supported	The Nambucca Valley Visitor Information Centre was relaunched in late 2021 and was open over the Christmas and New Year break then into January 2022 however consistent opening was a challenge due to the impact of COVID-19 in the Valley. Recruitment of new volunteers assisted with establishing the regular opening hours of Friday and Saturday (9-3), and Sunday (10-2). Reports from the NVTA (December 2021 and March 2022) which outline its achievements under the agreement with Council have been received and presented to Council.  Community events have slowly recommenced after an extended hiatus. The most significant event during the year was Saltwater Freshwater Festival which was held on Council’s Unkya Reserve in May.
4.1.1.7 Foster Local Employment and Training Opportunities.	Manager Business Development	Promote the benefits of apprentices and traineeships to local businesses.  Work with State, Federal and non-government agencies to take advantage of employment programs and training opportunities.	Promoted apprenticeships for the growth of the local vehicle industry with NSW state training services, industry and TAFE via zoom Delivered training and professional development workshops for local industry, retail and agribusiness in 2021. Working with RDA Regional Development Australia &

		Work with RTO's and local Educators to enhance opportunities for local Youth	Department Education & Training on youth employment projects. Linked youth employment and skills shortages locally.
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<b>Theme 4 Promoting Prosperity</b>			
<b>Objective</b> Promote, support and plan opportunities for new and existing businesses to sustain a vibrant local economy.			
<b>Key Strategy 4.2 Transport</b>			
<b>Strategy 4.2.1</b> Transport Accessibility - Nambucca Valley Residents will be able to get where they need to go in a way that is safe, efficient and affordable.			
<b>Actions</b>	<b>Lead Responsibility</b>	<b>Success Measure</b>	<b>Achievements 2021/2022</b>
4.2.1.1 Maintain and construct road network to the level of service agreed with the Community	AGM Engineering	Maintained, rehabilitate and construct roads and streets. Emergency Repairs conducted.	<p>Significant weather event in March 2021 and again in February 2022 onwards has affected the sealed and unsealed road networks, emergency repairs were undertaken under the natural disaster funding guidelines and the preparation of reinstatement of permanent repairs are still in progress.</p> <p>Road inspections were undertaken by the Asset Engineer in accordance with the inspection program and work tickets raised to have defects attended to in a timely manner.</p> <p>Capital works program adopted by Council in June for the 2022/23 works program. That is now in progress.</p> <p>The urban and rural road network that are identified for rehabilitation/construction are generated from the asset management plans. The capital works were reported regularly and placed on Council website.</p>

<p>4.2.1.2 Maintain and construct bridges to the level of service agreed with the Community</p>	<p>AGM Engineering</p>	<p>Complete a rolling bridge inspection program. Maintain, replace and construct new bridges as per the delivery program. Emergency repairs conducted. Identify and reduce number of load limited bridges</p>	<p>The Fixing Country Bridge (FCB) program has seen a number of bridges brought forward for replacement between 2021 and 2023 with 17 bridges being funded under the FCB. Another 20 bridges have been put forward for Round 2 FCB funding. 10 of the original 17 bridges have been completed</p> <p>The asset management plan for bridges was updated following the announcement of successful FCB grant application for the 17 bridges.</p> <p>Council has continued to construct concrete bridges through funding provided from Council, the State, &amp; Federal Governments. Load limited bridges have reduced to 2. These 2 remaining bridges are on a very low use road that is in the progress of being closed.</p>
<p>4.2.1.3 Maintain and construct footpath and cycle ways to the level of service agreed with the Community</p>	<p>AGM Engineering</p>	<p>Footpath Inspection program conducted. Trip hazards identified and programed in accordance with risk. New and replacement footpaths and cycle ways completed as per delivery program.</p>	<p>Cycle way from Kingsworth Estate to Macksville has commenced construction. The project is 100% funded by the TfNSW. It was intended to be completed by 21/22 but delayed due to property boundary issues. These have now been sorted and the last section is intended to be completed in 2022/23 financial year.</p> <p>Grant funding has been received to widen and renew the Nambucca Heads foreshore footpath at a number of locations. Making the path more suitable for the large number of pedestrians and for disabled users. Sections of paths, at the V-Wall end, have been completed. Works are continuing in the 2022/23 program.</p>

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<p>4.2.1.4 Maintain and construct car parking to the level of service agreed with the Community</p>	<p>AGM Engineering</p>	<p>Inspection program completed Landscape and weeding completed as required. Lines remarked as required and surface maintained. New car parking constructed as per the delivery program.</p>	<p>There were no new carparks identified / constructed in this year's capital works program.</p> <p>There was only minor line making works undertaken in this reporting period.</p>
<p>4.2.1.5 Continue to support the work of the State and Federal governments in upgrading the Pacific Highway.</p>	<p>Council General Manager AGM Engineering</p>	<p>Support Community consultation on Pacific Highway upgrades. Negotiate handover of ex-highway assets to Council on acceptable terms.</p>	<p>The Council continues to seek a decision on the handover of the old Pacific Highway.</p> <p>The State elections provided an election review of the State Roads. At this point in time the negotiations have been placed on hold by TfNSW pending a report to the Minister in retaining the old Pacific Highway under state ownership and taking back up to 15,000km of state road across NSW. Council provided a joint submission with Bellingen Shire Council to the review panel. Council's submission was submitted into the portal in December 2021. The submissions were extended by the panel to the end of February 2022, due to Covid. No decision had been made by the end of the 2021/22 financial year.</p>
<p>4.2.1.6 Maintain and construct boat ramps and boat access points to the level of service agreed with the Community</p>	<p>AGM Engineering</p>	<p>Regular inspection and cleaning program completed Maintain and construct new works as per the delivery program</p>	<p>Boat ramps pressure cleaned bi-monthly during the peak Christmas period and monthly outside this period.</p>

<b>Theme 4 Promoting Prosperity</b>			
<b>Objective</b> Promote, support and plan opportunities for new and existing businesses to sustain a vibrant local economy.			
<b>Key Strategy 4.2 Transport</b>			
<b>Strategy 4.2.2</b> Public Transport - Nambucca Valley Council will lobby for the maintenance and improvement of public transport services provided by private bus companies, community transport and the north coast rail line.			
<b>Actions</b>	<b>Lead Responsibility</b>	<b>Success Measure</b>	<b>Achievements 2021/2022</b>
4.2.2.2 Install bus shelters at high use bus stops	AGM Engineering	Investigate requests and implement as required.	Improvements to the bus stops at intersection of Boat Harbour Road and North Bank Road, and Cooper Street have been undertaken.  Normal maintenance of existing shelters undertaken as required.

<b>Theme 4 Promoting Prosperity</b>			
<b>Objective</b> Promote, support and plan opportunities for new and existing businesses to sustain a vibrant local economy.			
<b>Key Strategy 4.3 Sustainable Water Cycle</b>			
<b>Strategy 4.3.1</b> Water Management - Council will work with the Community to ensure the water resources of the Nambucca Valley are used in a sustainable way.			
<b>Actions</b>	<b>Lead Responsibility</b>	<b>Success Measure</b>	<b>Achievements 2021/2022</b>
4.3.1.1 Council will document the Integrated Water Cycle Management Strategy and supply potable water that meets the Australian Drinking Water Guidelines	Manager Water and Sewerage	IWCM reviewed and implemented.  Reliable potable supply that meets public health standards is provided.  Regular water testing is conducted. Any breach of required standards is reported.	IWCM was adopted by Council and being implemented.  The identified water quality risks of cryptosporidium, the lower than recommended chlorine contact time for some consumers in rural Bowraville, and the high turbidity and dissolved carbon and iron levels in the dam water impacting the effectiveness of chlorine disinfection all remain as issues  NSW Government funding has been provided for a project to include UV disinfection in the treatment train and improve the chlorine dosing capabilities. A tender has been negotiated with one

			of the contractors and the design phase of a design and construct contract is nearing completion.
4.3.1.2 Operate the Bowra Dam to ensure water security for the Nambucca Valley.	Manager Water and Sewerage	<p>Dam is maintained and operated according to the Dam Operation Manual.</p> <p>Operate and maintain the rising main network from the Bowra Bore fields.</p> <p>Maintain water levels in the Dam that will protect water security for the Valley.</p>	<p>Dam water levels have been restored to full capacity.</p> <p>A bubble plume mixer is has been installed in Bowra Dam aimed at improving dissolved oxygen concentration in the lower levels of the dam and to precipitate iron and improve water quality. However iron levels in the dam appear to be increasing.</p>
4.3.1.3 Efficiently maintain, augment and operate the potable water reticulation system, the Bowra Bore fields and treatment plant.	Manager Water and Sewerage	Asset Management Plan developed and implemented.	Previously approved Water Asset Management Plan has been updated. It will need to be reviewed after the comprehensive revaluation of Water and Sewerage that is currently being undertaken.

<b>Theme 4 Promoting Prosperity</b>			
<b>Objective</b> Promote, support and plan opportunities for new and existing businesses to sustain a vibrant local economy.			
<b>Key Strategy 4.3 Sustainable Water Cycle</b>			
<b>Strategy</b> 4.3.2 Sewerage Services - The Capacity of the Nambucca Valley's sewerage services will service current and future demand and outflow quality will exceed regulated requirements.			
<b>Programmed Actions</b>	<b>Lead Responsibility</b>	<b>Success Measure</b>	<b>Achievements 2021/2022</b>
4.3.2.1 Council will apply the Integrated Water Cycle Management Strategy to effectively undertake the reticulation and treatment sewerage.	Manager Water and Sewerage	<p>IWCM reviewed and implemented.</p> <p>Reliable reticulation and treatment of sewerage. that meets public health standards.</p> <p>Regular outflow testing is conducted.</p> <p>Any breach of required standards is reported.</p>	<p>IWCM was adopted by Council and being implemented. Predicted costs and timing of sewerage upgrade works will need to be reviewed as cost and scope of work appears to have been underestimated.</p> <p>Annual licence reports submitted to EPA.</p> <p>Pollution incidents reported to EPA in accordance with legislative requirements.</p> <p>A report checking design capacities of the sewerage systems and identifying problem areas in the systems was prepared. Strategies were proposed for managing any shortcoming which may lead to sewage overflows.</p> <p>Currently undertaking a program of investigations to identify sources of stormwater inflow into the system including from private property and eliminating them where possible.</p>

<p>4.3.2.2 Efficiently maintain, augment and operate the sewerage reticulation and treatment network.</p>	<p>Manager Water and Sewerage</p>	<p>Asset Management Plan developed and implemented. The Nambucca Pressure Sewerage system augmentation completed.</p>	<p>Modelling of the Macksville and Scotts Head sewerage systems is being undertaken to develop concept designs for sewerage upgrades in these areas that are likely to be impacted by significant development growth.</p> <p>Previously approved Sewerage Asset Management Plan has been updated. It will need to be reviewed after the comprehensive revaluation of Water and Sewerage that is currently being undertaken.</p>
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## Report on Condition of Public Works

### PUBLIC ORDER AND SAFETY

#### Report on Bush Fire Stations

There are 16 brigade stations within the Nambucca Valley Council; some of these stations coexist on land shared with other facilities such as a community hall and others are sited on their own land.

Council, as the landlord, funds maintenance to buildings in addition to the Rural Fire Service maintenance program.

SITE	CONDITION AT END OF JUNE 2022	ESTIMATED COST TO BRING UP TO SATISFACTORY STANDARD	ESTIMATED COST TO MAINTAIN STANDARD	MAINTENANCE PROGRAM 2021/22
Buildings	Satisfactory, allowing for deterioration	\$123,000	\$61,000	\$58,000
Land	Satisfactory	\$0	\$0	\$0

### PUBLIC AMENITIES

#### Community Amenity - Waste Management

The Waste Management Facility located on Old Coast Road Nambucca Heads consists of the old and new landfill sites. Assets on the old landfill are limited to the gatehouse building, weighbridge, transfer station, large machinery shed, old site shed, covered material recovery and the land. The new landfill is limited to the land only.

The old site ceased landfilling in January 2002 and has since been rehabilitated; however, ongoing groundwater monitoring is required as per the environment protection licence held with the Environment Protection Authority (EPA). The new landfill is immediately to the north with access via the gatehouse and weighbridge on the old landfill. An environment protection licence is also held with EPA for the new landfill with ongoing monitoring and sampling a requirement.

Annual fees include calibration and maintenance of the weighbridge, general site maintenance and the payment of the environmental protection licenses.

An integral aspect of Nambucca Valley Council's long-term planning strategy is the provision of future waste management facilities within the Valley. An appropriate site has been identified by Council being the existing State Forestry land immediately adjoining the western boundary of the existing Nambucca Waste Management Facility. However, an Aboriginal Cultural Assessment Report of the land has recommended that it not be used as a waste facility. Other options are now being investigated.

Current contracts expire in 2027 and Council needs to determine future waste solutions as soon as possible and this will likely involve Bellingen Shire Council and Coffs Harbour City Council.

SITE	CONDITION AT END OF JUNE 2022	ESTIMATED COST TO BRING UP TO SATISFACTORY STANDARD	ESTIMATED COST TO MAINTAIN STANDARD	MAINTENANCE PROGRAM 2021/2022
Gatehouse/Weighbridge	Satisfactory	\$0	\$28,000	\$28,000
Environmental License	Satisfactory	\$0	\$7,500	\$7,500
Land/General Maintenance	Satisfactory	\$0	\$60,000	\$60,000

## Public Buildings/Facilities

Public buildings are used for a wide range of activities from administration to recreation.

Buildings and facilities include club-houses, park amenities, playground equipment, tennis courts, shelters, seating, etc. Maintenance of recreation and cultural facilities is shared between Council and the individual Committees of Management.

Work this year has included general maintenance and operational activities at buildings managed by Council. A major upgrade of the Macksville Park Club house and a new amenities block completed. Funding for a new Newee Creek RFS shed and an addition of a bay to Valla RFS shed has been obtained for construction in 2022/23. Works commenced on the upgrade of the Nambucca Heads Library, and is expected to be completed towards the end of 2022. The S.355 committees have received a number of minor grants to improve facilities and/or for equipment including Solar panels.

A revaluation and comprehensive condition assessment of building components was undertaken at the beginning of 2018. A new revaluation and comprehensive condition assessment of building components is to be undertaken in 2022/23. This data will allow for better planning of capital works for public buildings.

SITE	CONDITION AT END OF JUNE 2022	ESTIMATED COST TO BRING UP TO SATISFACTORY STANDARD	ESTIMATED COST TO MAINTAIN STANDARD	MAINTENANCE PROGRAM 2021/2022
Council Offices	Satisfactory	\$0	\$55,000	\$62,000
Council Works Depot	Satisfactory	\$12,000	\$23,000	\$26,000
Public Halls/ Community Centres	Satisfactory	\$524,000	\$74,000	\$50,000
Museums	Satisfactory	\$31,000	\$5,000	\$4,000
Library	Satisfactory	\$0	\$18,000	\$17,000
Kindergarten/Pre-School	Satisfactory	\$0	\$4,000	\$5,000
Swimming Pool Building	Satisfactory	\$3,000	\$35,000	\$38,000
Amenities/Toilets	Satisfactory	\$35,000	\$42,000	\$37,000
Sports Grounds Buildings	Satisfactory	\$148,000	\$30,000	\$31,000
Other	Satisfactory	\$33,000	\$64,000	\$65,000

## TRANSPORT AND COMMUNICATIONS

### Report on Off-Street Car Parks

Council has several off-street car parks located throughout the Valley, principally in the main urban areas of Macksville, Nambucca Heads and Bowraville. Carparks such as Fletcher Street, Nambucca Heads, are considered "on-street" and part of the road; hence they are not included in this section.

There were no new carparks in the 2022/23 period

Generally the carparks are in good condition and expenditure is limited to minor maintenance activities.

SITE	CONDITION AT END OF JUNE 2022	ESTIMATED COST TO BRING UP TO SATISFACTORY STANDARD	ESTIMATED COST TO MAINTAIN STANDARD	MAINTENANCE PROGRAM 2021/2022
Various locations within the Valley	Good	\$0	\$12,000	\$2,000

## Bridges

In 2015/16 Council began to construct prefabricated concrete bridge structures instead of the traditional timber bridges, and this has continued through the 2021/22 program. The significant advantage of moving towards a concrete structure is the increase in the life of the structure and lessening of the depreciation burden.

Council has continued to construct concrete bridges through funding provided from Council, the State and Federal Government. During this reporting period Council was successful in gaining Australian Government funding for the Bridges Renewal Program (BRP Round 5) and the NSW State Government funding for the Fixing Country Bridges (FCB) program which has provided a significant bridge replacement program for the Nambucca Valley for the replacement of 18 timber bridges. 10 of these bridges were completed in 2021/22 financial year with the remaining 8 scheduled for 2022/23 financial year.

There are two (2) bridge structures within Council's bridge assets that have a designated load limit. These 2 bridges are on a minor road that is planned for closure. Council has a number of aged timber bridges that are progressively programmed for replacement within Council's bridge program. All other timber bridge structures have a mandatory 40 tonne load limit in accordance with the design standard that they had been constructed to.

CONDITION AT END OF JUNE 2022	ESTIMATED COST TO BRING UP TO SATISFACTORY STANDARD	ESTIMATED COST TO MAINTAIN STANDARD	MAINTENANCE PROGRAM 2021/2022
Timber - replacement and major repairs required	\$1,090,000	\$261,000	\$255,000
Composite – Satisfactory	\$366,000	\$0	\$0

## Roads - General

Council continued with an extensive capital works program for the road rehabilitation program in accordance with the Asset Management Plan. There was significant damage caused to roads this financial year attributed from several natural disaster events. As a result there were extra costs required in road maintenance. Under the Natural Disaster Funding, a majority of this will be claimable. There were also several landslips that will be funded. Construction of the landslip areas will occur over the next few years.

## Urban

Council is responsible for maintenance of 111km of sealed urban streets.

Due to ongoing wet weather, the heavy patching program has been reinstated 2021/2022 and further funding received from grants. While the wet weather has increased the number of defects, the urban street network is generally in satisfactory condition. Storm and flood events will require an increase in the heavy patching funding program to address these localised defects.

The urban asphalt sealing program that was introduced some ten years ago is now showing signs of localised crocodile cracking that indicate that the pavement is potentially failing and will require heavy patching or pavement rehabilitation treatment in the future. The roads identified are monitored through the asset inspection program.

Council has continued with the rehabilitation and renewal of a number of higher hierarchy urban roads, in Macksville and Nambucca Heads, the results have improved the amenity of the areas.

**Rural - Sealed**

Council is responsible for maintenance of 280km of sealed rural roads.

Over the past five years, Council has undertaken a rehabilitation program that repairs the pavement and replaces the wearing surface of the sealed road network (the aggregate surface). This improves the non-slip qualities and removes cracks and potholes which allow water to enter into the pavement resulting in failures.

A large number of reseals were undertaken some years ago, and the cycle for reseals are now being programmed for the coming years. Council has implemented various treatments for the repair of failures or heavy patching across the sealed road network. These techniques vary according to the location and nature of the failure. However, a focus on targeted heavy patching repairs will see many of the worst isolated failures on Council's roads removed.

Significant weather events have affected the sealed and sealed road networks, emergency repairs were undertaken under the natural disaster funding guidelines. The March 2021 storm event followed by the February 2022 onwards event is estimated to have a damage value of up to \$20million across both the sealed and unsealed road network and this will take several years to enact the repairs.

**Rural - Unsealed**

Council is responsible for maintenance of 298km of unsealed rural roads.

The change to Council's work practices for maintenance grading introducing the use of a water cart and roller has meant that maintenance is no longer restricted by the availability of natural moisture in the pavement. As well as finding a suitable gravel blend this has reduced the number of complaints received on the rural road network.

A formal gravel resheeting program has been introduced within the capital works with initial work being undertaken on primary access routes. Further programs have been identified for future budgets and are included within the long-term financial plan.

Significant weather events have affected unsealed road networks, emergency repairs were undertaken under the natural disaster funding guidelines. The March 2021 storm event followed by the February 2022 onwards event is estimated to have a damage value of up to \$20million across both the sealed and unsealed road network and this will take several years to enact the repairs.

ROADS	CONDITION AT END OF JUNE 2022	ESTIMATED COST TO BRING UP TO SATISFACTORY STANDARD	ESTIMATED COST TO MAINTAIN STANDARD	MAINTENANCE PROGRAM 2021/2022
Sealed Roads				
Surface	Satisfactory	\$381,000	\$884,000	\$2,333,000
Pavement	Satisfactory	\$1,137,000	\$77,000	\$186,000
Unsealed Roads	Satisfactory	\$271,000	\$956,000	\$2,333,000

**Drainage (Urban and Rural)**

Above ground, improvements have been occurring with replacement of older damaged and inefficient lintels and grates through normal maintenance programs. Underground pipes are mostly within their useful life and in reasonable condition, however Council has identified that the "butt jointed" culverts installed in the 1980 -90's now require monitoring and or replacement as the joints are progressively failing.

A comprehensive inspection of the culverts commenced in 2019/2020 as part of the transport asset revaluation program and has continued into 2021/2022. Council's CCTV camera has facilitated the inspection of underground infrastructure to identify possible failing structures in order to develop a network upgrade over the next 10 years.

The condition of the system must be continually monitored and Council has recognised that due to the nature of underground assets the refurbishment and replacement costs will be significant.

SITE	CONDITION AT END OF JUNE 2022	ESTIMATED COST TO BRING UP TO SATISFACTORY STANDARD	ESTIMATED COST TO MAINTAIN STANDARD	MAINTENANCE PROGRAM 2021/2022
Stormwater Drainage System	Satisfactory	\$475,000	\$90,000	\$50,000

### Reserves

General maintenance including slashing and repair of infrastructure was undertaken in 2021/2022. There has been a program to reduce the area of mowing by the planting of native grasses and shrubs to reduce the maintenance costs.

### Water Supply

Normal maintenance works and some renewal works on assets identified with a history of breakages were undertaken throughout the water reticulation network.

A bore maintenance and cleaning program was established to ensure that the bores are kept in the best condition possible.

A contract was let for the design and construction of upgrades to the water treatment train to include UV disinfection and upgraded chlorine dosing. This is aimed at eliminating the risk of cryptosporidium infection through the drinking water.

Work commenced on a second water filling station for the valley to allow access to water for rural residents and contractors. This one is located in the Nambucca Heads industrial area and will be completed in 2022/23.

A bubble plume mixing / aeration system was installed in Bowra Dam with a view to addressing water quality issues associated with a higher than desirable iron concentration. More work needs to be done in rationalizing the location of the mixing system and scheduling of operating times.

The regular program of reservoir cleaning was completed in order to maintain the water quality in the reservoirs. Designs were also completed for the replacement of the roof on the Scotts Head Reservoir which was showing signs of significant corrosion.

SITE	CONDITION AT END OF JUNE 2022	ESTIMATED COST TO BRING UP TO SATISFACTORY CONDITION	ESTIMATED COST TO MAINTAIN STANDARD	MAINTENANCE PROGRAM 2021/2022
Council-wide	Some upgrading and replacement works required - generally satisfactory.	\$387,000	\$1,293,000	\$1,174,000

### Sewerage Services

Normal maintenance works and minor rehabilitation works were undertaken throughout the sewerage network. Significant damage to a major trunk main caused by machinery was repaired using modern relining techniques. Some other sections of pipe in Macksville and Nambucca Heads in poor condition and allowing groundwater ingress were also repaired using this method

Inflow and infiltration investigations were undertaken in Macksville involving smoke testing and CCTV inspections. Unfortunately no significant cases of cross connection between the sewer and stormwater were identified

Some new infrastructure was installed to improve safety and operations at the sewerage treatment plants. A new inlet works screen was installed at the Macksville and a replacement grit screw was installed at Nambucca Heads

Council also continued with its pump replacement program replacing a number of pumps in sewerage pump stations in Macksville and Nambucca Heads.

SITE	CONDITION AT END JUNE 2022	ESTIMATED COST TO BRING UP TO SATISFACTORY CONDITION	ESTIMATED COST TO MAINTAIN STANDARD	MAINTENANCE PROGRAM 2021/2022
Urban Areas	Systems generally satisfactory with some upgrading necessary	\$323,000	\$1,678,000	\$1,817,000

**Open Space / Recreational Assets**

SITE	CONDITION AT END JUNE 2022	ESTIMATED COST TO BRING UP TO SATISFACTORY CONDITION	ESTIMATED COST TO MAINTAIN STANDARD	MAINTENANCE PROGRAM 2021/2022
Other – Open Space	Satisfactory	\$125,000	\$925,000	\$501,000

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**Governance Matters**

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**SUMMARY OF LEGAL PROCEEDINGS DURING 2021/2022**

Legal costs incurred during the year are:

Legal Expenses –Planning and Development	\$ 57,509
Legal Expenses – other	\$170,261

**ENVIRONMENTAL UPGRADE AGREEMENTS ENTERED INTO**

There were no Environmental Upgrade Agreements entered into for the period.

**INTERSTATE VISITS**

There were no interstate visits by any Councillors during 2021/2022.

**OVERSEAS VISITS**

There were no overseas visits by any Councillors during 2021/2022.

### Councillors' Professional Development

COUNCILLOR	TRAINING	DATES	COST (\$)	LEDGER NO
<b>HOBAN OAM, R</b>	Local Government Conference – Sydney Registration & Accommodation	28 Feb 22	\$660 Acc \$1,095 Reg	GL 3020.330.644
	Code of Conduct	21 Jan 22	\$243	GL 3020.330.646
	Code of Meeting Practice	22 Jan 22	\$243	GL 3020.330.646
	Cyber Security	Feb 22	Nil	
	Asset Management Webinar	24 Nov 21	Nil	
	Hit the Ground Running Webinar – Roles & Responsibilities	Various in 2022	Nil	
	Local-E Learning Webinar	14 June 22		
<b>AINSWORTH, J</b>	Nil – to 4/12/21 Election			
<b>ANGEL, J</b>	Cyber Security	Feb 22	Nil	
<b>BALLANGARRY OAM, M</b>	Cyber Security	Feb 22	Nil	
<b>BALLANGARRY, T</b>	Cyber Security	Feb 22	Nil	
<b>BUCHANAN, R</b>	Code of Conduct	21 Jan 22	\$243	GL 3020.330.646
	Code of Meeting Practice	22 Jan 22	\$243	GL 3020.330.646
	Cyber Security	Feb 22	Nil	
<b>JENVEY, S</b>	Local Government Conference – Sydney Registration & Accommodation	28 Feb 22	\$660 Acc \$1,095 Reg	GL 3020.330.646
	Code of Conduct	21 Jan 22	\$243	GL 3020.330.646
	Code of Meeting Practice	22 Jan 22	\$243	GL 3020.330.646
	Cyber Security	Feb 22	Nil	
<b>JONES, D</b>	Code of Conduct	21 Jan 22	\$243	GL 3020.330.646
	Code of Meeting Practice	22 Jan 22	\$243	GL 3020.330.646
	Cyber Security	Feb 22	Nil	
<b>REED, J</b>	Nil – to 4/12/21 Election			
<b>VANCE, T</b>	Code of Conduct	21 Jan 22	\$243	GL 3020.330.646
	Code of Meeting Practice	22 Jan 22	\$243	GL 3020.330.646
	Cyber Security	Feb 22	Nil	
<b>WILSON, J</b>	Code of Conduct	21 Jan 22	\$243	GL 3020.330.646
	Cyber Security	Feb 22	Nil	

### Councillors' Expenses 2021/2022 CL 217 (1) (a1)

• Mayoral fee	\$27,060
• Councillors' fees	\$94,888
• Councillors' expenses (incl. mayor) – other (excluding fees above)	\$29,257
• Expenses of any spouse, partner or other person who accompanied a Councillor in the performance of his or her civic functions	Nil
• Expenses involved in the provision of care for a child of, or an immediate family Member of, a Councillor	Nil

**Senior Staff Remuneration CL 217 (1) (c)**

The total remuneration packages as at 30 June 2022 are reported below:

	General Manager	Two Assistant General Managers
Salary	\$ 263,636.64	\$394,852.27
Employer Superannuation	\$ 26,363.36	\$ 36,928.70
Reportable Fringe Benefits Tax	0	0
<b>Total</b>	<b>\$290,000.00</b>	<b>\$431,780.97</b>

**Total Number of Persons Who Performed Paid Work on 25 May 2022 CL 217 (1) (d)**

The total number of persons who performed paid work on Wednesday 25 May 2022 is reported below:

○ The number of persons directly employed by the council	
▪ on a permanent full-time basis	91
▪ on a permanent part-time basis	12
▪ on a casual basis	5
▪ under a fixed-term contract	14
○ the number of persons employed by the council who are "senior staff" for the purposes of the <i>Local Government Act 1993</i>	3
○ the number of persons engaged by the council, under a contract or other arrangement with the person's employer, that is wholly or principally for the labour of the person, and	2
○ the number of persons supplied to the council, under a contract or other arrangement with the person's employer, as an apprentice or trainee	Nil
Total	127

**Statement on Stormwater Management Services CI 217 (1) (e)**

Council raised \$148,700 from its Storm Water Management levy during the year. Drainage works that were undertaken in the period included:

- West Street Drain, Macksville - increased the capacity of the drainage, vegetation control
- Gordon Park, Nambucca Heads – extended the capacity of the drainage
- Palmwood Estate and EJ Biffin, Nambucca Heads – replaced stormwater line
- Valla Beach Road, Valla Beach - extended the capacity of the drainage
- General inspections of underground stormwater infrastructure

**Companion Animals**

Council lodged its annual return to the Office of Local Government with regards to pound data, with dog attacks reported on the companion animal register.

Council has provided \$10,000 in the current budget to support a rehoming program from Council's pound in an effort to reduce the number of animals that are euthanised. Currently only dangerous/menacing dogs and feral cats are being euthanised.

In addition to this, Council has allocated \$10,000 for a desexing program which is expected to take place throughout 2021/22.

Council has off leash areas in Valla Beach, Nambucca Heads, and Scotts Head.

## Capital Expenditure Reviews

There were no capital expenditure reviews submitted during the period.

## Contracts Awarded during the year in Excess of \$150,000

NAME OF CONTRACTOR	DESCRIPTION OF GOODS	ESTIMATED TOTAL PAYABLE
Specialist Site Services Pty Ltd	Repair and remediation of landslip on Taylors Arm Road, Thumb Creek	\$189,562 ex GST
Aqualyng ICES Pty Ltd	Detailed design and construction Nambucca Valley Water Supply – UV and chlorine dosing upgrades	\$2,419,200 ex GST
Allied Air Conditioning & Refrigeration (Coffs Harbour) Pty Ltd	Replacement of air conditioning system at Council's administration centre	\$418,000 ex GST
Coffs Reo Supplies Pty Ltd	Sea Wall Project steel supply	\$340,000 ex GST
Coffs Reo Supplies Pty Ltd	Periodic supply of steel products	\$500,000 ex GST
Nviroscope Pty Ltd	Stabilise the support embankment and restore the road carriageway width at two sites in Talarm – Talarm bridge approach on Welshs Creek Road and Rhones Creek Road	\$219,500 ex GST
Origin Energy	Supply of electricity contestable sites	Variable depending on usage approximately \$267,500 (term of contract 36 month 1/1/2022 – 31/12/2024)
ERM Power	Supply of electricity street lighting	Variable depending on usage approximately \$107,500 (term of contract 36 month 1/1/2022 – 31/12/2024)
O'Donnell & Hanlon Pty Ltd	Nambucca Heads Library Extension	\$4,022,368 inc GST

## Bush Fire Hazard Reduction Activities

Council undertakes hazard reduction works in the urban areas twice a year. This involves expenditure up to \$25,000 with most of the work being on Crown Land.

The works are programmed for September/October and again in February/March. Such work is generally slashing of the ground cover to reduce the fuel load. Occasionally it is necessary to remove tree branches to ensure minimum clearances are maintained.

The sites regularly maintained are:

**Valla Beach**

- Environment Park
- Lions Park
- Ocean View Drive

**Hyland Park**

- Eastern side of Banyandah Road

**Macksville**

- Industrial Estate

**Eungai Creek**

- Hazel Lane

**Nambucca Heads**

- Industrial Estate
- Glen Sheather
- Palmer Street
- Forest Road
- Merry Park
- Rock Street
- Loftus Street
- Short Street Reserve
- Lee/Short Streets
- Eichman Street
- Small/Lackey Streets
- Nambucca Holiday Park boundary
- Headland
- Pacific Street and drain
- Pilot Street
- Off Newry Street
- Reedy Street Reserve
- Bank Street near Pre-School
- Marshall Way
- Bellwood Road
- Myall Street Reserve

During the year Council worked with the Rural Fire Service to review the adequacy of the existing fire buffers for width, re-growth and compliance with standards.

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**Access and Equity Activity Report**

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**ACCESS AND EQUITY ACTIVITIES AND INITIATIVES ASSIST COUNCIL TO:**

- *Promote fairness in the distribution of resources, particularly to those most in need*
- *Recognise and promote people's rights and improve the accountability of decision makers*
- *Ensure that people have fairer access to the economic resources and services essential to meeting their basic needs and improving their quality of life and*
- *Give people better opportunities for genuine participation and consultation about decisions affecting their lives.*

Council's Annual Report contains information at various points regarding Council's achievements and future plans which promote access and equity, with specific reference to sections on Human Resource Activities, Equal Employment Opportunities and Section 355 Committees of Management.

## Provide for the Needs of Children/Young People/Women/Older People/People with Disabilities

### ACHIEVEMENTS IN CHILDREN'S SERVICES

- Provision of facilities for the operation of the Pre-School at Valla Beach
- Dissemination of information to children's services and local voluntary organisations
- Weekly story-telling program at libraries (when permitted) – attracts regular audience including fathers and grandparents.
- Activities for children in school holidays at Council's Libraries.

### ACHIEVEMENTS FOR YOUNG PEOPLE

Specific achievements for young people during the reporting period have been achieved via infrastructure development and libraries. Youth Week activities were conducted by a collaboration of local organisations on behalf of Council.

### ACHIEVEMENTS IN SERVICES FOR OLDER PEOPLE

- Seniors Week Festival was modified due to major flooding in the Valley which restricted travel. Seniors were provided with community information and a lunch voucher to share with friends and family after the floods.
- Provision of a kerb-side waste pickup service for older people and people with disabilities
- Continued expansion to large print and audio book collections in libraries.
- Continued the *Be Connected* workshops and commenced "Youngsters" which aim to increase the digital literacy, confidence and online safety of people over 50 years of age, to enable them to participate online and access the fundamental social and economic benefits of digital participation.
- Provision of a Home Library service in partnership with Lions Club and Rotary service organisations.

### SERVICES FOR PEOPLE WITH DISABILITIES

- Support for Access Committee – administration, venue, financial
- Access Committee provides recommendations to Council on the needs of people with disabilities.
- Provision of information regarding services for people with disabilities; including services available to visitors and tourists – Access for Visitors with Disability brochure distributed.
- Disability Inclusion Action Plan review and a new Plan was adopted by Council.

## Cultural Services

### ACHIEVEMENTS IN ABORIGINAL SERVICES

Council has had regular meetings with the Local Aboriginal Land Councils to foster improved communication and to work on collaborative projects such as the V-Wall picnic area, the proposed Aboriginal Keeping Place in Macksville and the River Road Memorial at Nambucca Heads.

Council employed four Aboriginal trainees with three in Engineering Services and one in the Business Services Unit.

ABS Statistics - Aboriginal and Torres Strait Islander Peoples

Year	Male	Female	Total	Proportion of Total Population %
1991	278	289	567	3.4
1996	394	390	784	4.5
2001	463	491	954	5.4
2006	489	536	1,025	5.7
2011	661	698	1,359	7.3
2016	702	761	1,463	7.6
2021	803	829	1,632	8.0

## Services/Access to Services for People with Diverse Cultural and Linguistic Backgrounds

### ACHIEVEMENTS IN MULTICULTURAL SERVICES

Nambucca Valley has a very small and diverse population of people with a non-English speaking background. This makes specific programs difficult to deliver so a more generalist approach is used.

- Provision of statistics regarding local ethnic groups to assist in provision of programs and in securing grants
- Donations to festivals and cultural groups
- Facilitation of loans of material from State Library Multicultural Services.

### Private Works

Council sets hourly rates for the private hire of plant and equipment. This is done in conjunction with the adoption of the Fees and Charges within the Community Strategic Plan. The rates in the 2021/22 Fees and Charges are used for all private works.

Works undertaken during 2021/22 included such things as removal of derelict vehicles and towing costs, construction of seal extensions and minor works for the Transport for NSW, and various community groups.

There were no subsidised works undertaken during the period.

### Donations Under Section 356

Council made the following **donations** during 2021/2022:

ACCOUNT NO	ORGANISATION	\$ DONATION
160.2022.245.1	VW Spectacular - Donation to cover application fee for Temporary Road Closure applications for event in July/August 2022 - to Council meeting on 30/06/2022	465.00
160.2021.244.1	CAPPED Donation of \$500 towards CC fees for DA2022/009 - NHds Men's Shed for 2 Railway Road, Nambucca Heads - MINUTE #255/22	500.00
160.2022.243.1	South Arm Hall CoM - report to Council meeting on 16/06/2022 - MINUTE #252/22	500.00
160.2022.242.1	Nambucca Valley Phoenix - report to Council meeting on 16/06/2022 - MINUTE #251/22	500.00
160.2022.240.1	Midcoast Mower Racing Club (LATE Appl'n) - Donations Program (MINUTE 171/22)	500.00
160.2022.239.1	Missabotti Hall CoM (LATE Appl'n) - Donations Program (MINUTE 171/22)	500.00
160.2022.238.1	Bowraville Arts Council (LATE Appl'n) - Donations Program 2021/2022 (MINUTE 171/22)	500.00
160.2022.237.1	Scotts Head Sports Fields CoM - Donations Program (MINUTE 171/22)	440.00
160.2022.236.1	Unkya Reserve CoM - Donations Program 2021/2022 (MINUTE 171/22)	500.00
160.2022.235.1	Bowraville Folk Museum Inc - Donations Program (MINUTE 171/22)	500.00
160.2022.234.1	Nambucca Valley Cycle Club - Donations Program (MINUTE 171/22)	499.00
160.2022.233.1	Scotts Head Tennis Club Inc - Donations Program (MINUTE 171/22)	500.00

A N N U A L R E P O R T 2 0 2 1 / 2 0 2 2

160.2022.232.1	Valla Beach Community Association - Donations Program (MINUTE 171/22)	500.00
160.2022.231.1	Macksville Branch of CWA - Donations Program 2021/2022 (MINUTE 171/22)	500.00
160.2022.230.1	Nambucca Roosters Rugby League Football Club - Donations Program 2021/2022 (MINUTE 171/22)	500.00
160.2022.229.1	Scotts Head Sharks Soccer Club - Donations Program (MINUTE 171/22)	500.00
160.2022.228.1	Bowra Netball Club - Donations Program 2021/2022 (MINUTE 171/22)	500.00
160.2022.227.1	Nambucca Heads Tennis Club - Donations Program (MINUTE 171/22)	500.00
160.2022.226.1	Nambucca Bellingen Junior Cricket Association - Donations Program (MINUTE 171/22)	500.00
160.2022.225.1	Macksville Ex-Services Junior Cricket Club - Donations Program 2021/2022 (MINUTE 171/22)	500.00
160.2022.224.1	Nambucca Macksville Evening VIEW Club - Donation to assist with Flood Fundraising event on 23/03/2022 - APPROVED - MINUTE #113/22	500.00
160.2022.223.1	Nam. Valley Connected-DA2022/115 - Subdivision Application Fees (MINUTE #691/20 - CM9 #40165/2020)	533.00
160.2021.222.1	Donation of DA fees when application lodged - NHds Men's Shed for 2 Railway Road, Nambucca Heads - MINUTE #458/21 - \$ value updated after DA2022/009 lodged	374.00
160.2021.221.1	DA2021/431 - MINUTE #459/21 - Donation of DA Fees for "Roads to Home" subdivision - NHds LALC	3,193.00
160.2021.220.1	One-off donation for Assessment #11144854 - Nambucca River District Ag Assoc. Ltd (MINUTE #482/21)	8,600.00
160.2021.219.1	NHds SLSC - Annual Licence Fee for Club House (MINUTE #481/21)	516.00
160.2021.218.1	BCDAI - one off donation request for rates relief - Assessment #11119388 (MINUTE 462/21)	2,006.51
160.2021.217.1	Bowraville Community Christmas Luncheon - one-off donation request (MINUTE 462/21)	500.00
160.2021.216.1	Donation of 21/22 rates -Nam. Valley Youth Services - (MINUTE #396/21)	1,580.34
160.2021.215.1	Bowraville LALC - DA2015/032 - Subdivision Certificate Fees (MINUTE #8/21-waive all fees)	1,725.00
160.2021.214.1	Nam. Valley Connected-DA2020/265 - DA mod'n fees (MINUTE #340/21)	645.00
160.2021.213.1	Annual Donation to Legacy Appeal	200.00
160.2021.212.1	Annual Donation to Talarm Hall CoM	500.00
160.2021.198.1	Annual Donation - IT Connection - Nambucca Historical Society	360.00
160.2021.211.1	Annual Donation to NV schools - Tallowood Steiner School	100.00
160.2021.210.1	Annual Donation to NV schools - St Patrick's Primary School	100.00
160.2021.209.1	Annual Donation to NV schools - St Mary's Primary School	100.00
160.2021.208.1	Annual Donation to NV schools - Scotts Head Public School	100.00
160.2021.207.1	Annual Donation to NV schools - NVCC School	100.00
160.2021.206.1	Annual Donation to NV schools - Nambucca Heads Public School	100.00

160.2021.205.1	Annual Donation to NV schools - Nambucca Heads High School	100.00
160.2021.204.1	Annual Donation to NV Schools - Medlow Public School	100.00
160.2021.203.1	Annual Donation to NV schools - Macksville Public School	100.00
160.2021.202.1	Annual Donation to NV schools - Macksville High School	100.00
160.2021.201.1	Annual Donation to NV schools - Frank Partridge VC School	100.00
160.2021.200.1	Annual Donation to NV schools - Eungai Public School	100.00
160.2021.199.1	Annual Donation to NV schools - Bowraville Central	100.00
<b>Total</b>		<b><u>\$32,436.85</u></b>

### **Equal Employment Opportunity (EEO)**

Council is committed to providing, modeling and encouraging a workplace free from all forms of discrimination, harassment, bullying and victimisation.

During 2021-22, in support of this philosophy and in alignment with the relevant legislation, we:

- proactively used informal networks to encourage Aboriginal people to apply for positions within Council;
- assisted employees returning to work from both work-related and non-work related illness or injury by engaging the services of qualified rehabilitation providers;
- continued to finance the Employee Assistance Program through which employees are able to access professional and confidential counselling;
- purchased specialised equipment for employees with special needs such as stand-up desks, gel floor mats, document holders, mouse pads, hearing protection and eye protection;
- continued to provide flexible work practices including part-time work, flexible hours and nine-day fortnight, which enhance our ability to support employees with carer and family responsibilities;
- provided Bullying and Harassment training to all employees

### **Section 355 Committees of Management**

BODY	FUNCTION
Argents Hill Hall	Care, control and management of Argents Hill Hall
Bowraville Sports Ground	Care, control and management of Bowraville Sportsground
Burratine Public Hall	Care, control and management of Burratine Public Hall
Coronation Park	Care, control and management of Coronation Park

E J Biffin Playing Fields	Care, control and management of E J Biffin Playing Fields
Eungai District Memorial Hall	Care, control and management of Eungai District Soldiers' Memorial Hall
Local Disaster Recovery Committee	Advise Council on the distribution of donations and funds raised.
Macksville Gift Parade - <b>dissolved</b> during the year	Organising and presenting the Macksville Gift Parade
Macksville Park and Sports	Care, control and management of Macksville Park and Sports grounds
Mary Bolton Pioneer Cottage & Museum	Care control and management of Pioneer Cottage Macksville
Missabotti Community Centre	Care, control and management of Missabotti Community Centre
Nambucca Community and Arts Centre	Care, control and management of Nambucca Community and Arts Centre
Nambucca District Band	Support and acquisition of instruments for the Nambucca District Band
Nambucca District Historical Society	Care, control and management of the Headland Museum
National Celebration Day Committee	The objectives of the Committee are to consider nominations; select annual award recipients and facilitate celebratory events such as Australia Day.
North Macksville Playing Fields	Care, control and management of North Macksville Playing Fields
Plant Committee	Review plant purchases, costs and hire income
Scotts Head Sports Fields	Care, control and management of Scotts Head Sports Fields
South Arm Community Hall	Care, control and management of South Arm Hall
Talarm Hall and Welsh Pioneer Park	Care, control and management of Talarm Hall
Taylors Arm Hall	Care, control and management of Taylors Arm Hall
Taylors Arm Sports Reserve	Care, control and management of Taylors Arm Sports Reserve
Unkya Reserve	Care, control and management of Unkya Reserve
Utungun Community Centre	Care, control and management of Utungun Community Centre
Valla Beach Community Association	Care, control and management of Valla Beach Urban area and Hall

Valla Public Hall	Care, control and management of Valla Public Hall
Warrell Creek Public Hall	Care, control and management of Warrell Creek Public Hall
We're Here Committee of Management	Promote Nambucca Valley to former military personnel as a place to work and reside.

### Companies in Which Council Held a Controlling Interest

Council did not hold any controlling interests in any companies during 2021/2022.

### Partnerships, Co-Operatives or other Joint Ventures to Which Council was a Party

Council is involved with the following organisations:

NAME	PURPOSE
Statewide (Local Government) Mutual Liability Scheme	Provides insurance coverage to Council as required by the Local Government Act. Most councils in NSW are members.
Statecover Mutual Limited	Provides Workers Compensation Insurance to Council. Most councils in NSW are Members.
Coffs Coast Waste Service	Waste Processing and Resource Recovery Facility for Coffs Harbour City, Bellingen and Nambucca Councils.

### Variations to 2021/2022 Financial Results of Business Undertakings

Category 1 Business Activities

#### WATER SUPPLIES

The Water Supply Business Activity achieved a Deficit from Continuing Operations before capital amounts of \$1.142M compared to a Deficit from Continuing Operations before capital amounts of \$0.758M for 2020/21. The unfavorable movement is largely attributable to reduced income received from interest and investments, an increase in depreciation, amortisation and impairments, along with other expenses which consists of donations/contributions made. There is no potential dividend calculated from surplus for the Water Supply Business Activity in 2021/22 (Nil in 2020/21).

## Nambucca Valley Council

Income Statement of water supply business activity  
for the year ended 30 June 2022

\$ '000	2022	2021
<b>Income from continuing operations</b>		
Access charges	1,078	1,043
User charges	3,660	3,606
Interest and investment income	131	389
Grants and contributions provided for operating purposes	84	83
Other income	305	361
<b>Total income from continuing operations</b>	<b>5,258</b>	<b>5,482</b>
<b>Expenses from continuing operations</b>		
Employee benefits and on-costs	1,622	1,625
Borrowing costs	1,378	1,405
Materials and services	1,138	1,140
Depreciation, amortisation and impairment	1,790	1,752
Net loss from the disposal of assets	13	32
Calculated taxation equivalents	15	15
Debt guarantee fee (if applicable)	264	271
Other expenses	180	-
<b>Total expenses from continuing operations</b>	<b>6,400</b>	<b>6,240</b>
<b>Surplus (deficit) from continuing operations before capital amounts</b>	<b>(1,142)</b>	<b>(758)</b>
Grants and contributions provided for capital purposes	2,181	1,615
<b>Surplus (deficit) from continuing operations after capital amounts</b>	<b>1,039</b>	<b>857</b>
<b>Surplus (deficit) from all operations before tax</b>	<b>1,039</b>	<b>857</b>
<b>Surplus (deficit) after tax</b>	<b>1,039</b>	<b>857</b>
Plus accumulated surplus	64,747	63,619
Plus adjustments for amounts unpaid:		
- Taxation equivalent payments	15	15
- Debt guarantee fees	264	271
Less:		
- Tax equivalent dividend paid	(15)	(15)
<b>Closing accumulated surplus</b>	<b>66,050</b>	<b>64,747</b>
Return on capital %	0.2%	0.7%
Subsidy from Council	3,402	724
Calculation of dividend payable:		
Surplus (deficit) after tax	1,039	857
Less: capital grants and contributions (excluding developer contributions)	(1,309)	(861)
<b>Surplus for dividend calculation purposes</b>	<b>-</b>	<b>-</b>
Potential dividend calculated from surplus	-	-

**SEWER SERVICES**

The Sewerage Business Activity achieved a Deficit from Continuing Operations before capital amounts of \$0.625M compared to a Deficit from Continuing Operations before capital amounts of \$0.281M for 2020/21. The unfavorable movement is largely attributable to reduced income received from interest and investments and increased materials and services expenses. There is a potential dividend calculated from surplus for the Sewerage Business Activity in 2021/22 of \$238,000 (actual dividend \$170,478 in 2020/21).

## Nambucca Valley Council

Income Statement of sewerage business activity  
for the year ended 30 June 2022

\$ '000	2022	2021
<b>Income from continuing operations</b>		
Access charges	4,093	3,965
User charges	816	795
Liquid trade waste charges	27	25
Interest and investment income	74	162
Grants and contributions provided for operating purposes	75	74
Other income	376	348
<b>Total income from continuing operations</b>	<b>5,461</b>	<b>5,369</b>
<b>Expenses from continuing operations</b>		
Employee benefits and on-costs	1,964	1,807
Borrowing costs	150	156
Materials and services	1,801	1,540
Depreciation, amortisation and impairment	1,963	1,932
Net loss from the disposal of assets	158	164
Calculated taxation equivalents	21	21
Debt guarantee fee (if applicable)	29	30
<b>Total expenses from continuing operations</b>	<b>6,086</b>	<b>5,650</b>
<b>Surplus (deficit) from continuing operations before capital amounts</b>	<b>(625)</b>	<b>(281)</b>
Grants and contributions provided for capital purposes	2,134	1,361
<b>Surplus (deficit) from continuing operations after capital amounts</b>	<b>1,509</b>	<b>1,080</b>
<b>Surplus (deficit) from all operations before tax</b>	<b>1,509</b>	<b>1,080</b>
<b>Surplus (deficit) after tax</b>	<b>1,509</b>	<b>1,080</b>
<b>Less:</b>		
Plus accumulated surplus	59,687	58,577
Plus adjustments for amounts unpaid:		
– Debt guarantee fees	29	30
– Surplus dividend paid	(170)	–
– Tax equivalent dividend paid	(21)	(21)
– Taxation equivalent payments	21	21
<b>Closing accumulated surplus</b>	<b>61,055</b>	<b>59,687</b>
<b>Return on capital %</b>	<b>(0.6)%</b>	<b>(0.2)%</b>
<b>Subsidy from Council</b>	<b>3,535</b>	<b>1,330</b>
<b>Calculation of dividend payable:</b>		
Surplus (deficit) after tax	1,509	1,080
Less: capital grants and contributions (excluding developer contributions)	(1,034)	(609)
<b>Surplus for dividend calculation purposes</b>	<b>475</b>	<b>471</b>
<b>Potential dividend calculated from surplus</b>	<b>238</b>	<b>236</b>

## Environmental Levy

The Minister for Local Government approved the introduction of an environmental levy as part of a special general purpose rate variation in 2003/2005.

The Minister approved an extension of the levy for a further five years from 1 July 2005 to 30 June 2010.

Then a further two years from 1 July 2010 to 30 June 2012. In the year 2012/2013 approval was given for the levy to continue on an ongoing basis and become part of the overall rate base.

Projects funded by the Environmental Levy in the financial year 2021/2022 are listed below:

<b>2021/22 Expenditure Activities</b>	<b>21/22 Actuals \$</b>
W2267 - Heritage Grant Funds	5,031
W1111 - Water Quality River Health Monitoring	10,331
W2311 - Dawkins Park Reserve Water Quality Monitoring	19,682
W2173 - Riverbank Erosion Program Rehabilitation	49,649
W2276 - Environmental Levy Staff Costs:	60,450
W1969 - Indian Myna Birds Eradication Program	2,216
W2309 - Environmental Levy Management Fund	3,695
W2227 - Environmental Website Maintenance - Our Living Coast	1,500
W2790 - Climate Change Adaptation Fund	2,500
W3436 - Welsh Pioneer Park Environmental Management	11,880
W2134 - Maintenance of Stormwater Gross Pollutant Traps	1,677
W3438 - Roads Vegetation Control	2,727
W3432 - Desex Dogs & Cats	8,546
W3526 - Goanna Trail	5,787
W3521 - Dawkins Park Infrastructure Grant (Club Grants)	19,105
Noxious Weeds Control	88,300
W2366 - Restoration & Rehabilitation	8,511
W3778 - Nambucca Foreshore Walk & Cultural Way Improvements	2,000
W2415 – Natural Resource Officer	28,677
W3111 - Coastal & Estuary Management Planning Program	2,875
<b>Total 2021/22 Expenditure</b>	<b>335,139</b>
<b>Total 2021/22 Revenue</b>	<b>446,712</b>
<b>Transfer to Environmental Levy Reserve</b>	<b>111,573</b>

## Inspection of Private Swimming Pools

Details of inspections of private swimming pools include:

• Number of inspections of tourist and visitor accommodation	2
• Number of inspections of premises with more than 2 dwellings	0
• Number of inspections that resulted in issuance a certificate of compliance under s22D of the SP Act	42
• Number of inspections that resulted in issuance a certificate of non-compliance under cl21 of the SP Reg	0

## Privacy and Personal Information Protection Act 1998

The Privacy and Personal Information Protection Act 1998 (PPIPA) provides for the protection of personal information and for the protection of the privacy of individuals generally.

Council's Privacy Management Plan and Policy was adopted 24 April 2013 and has been revised along with changes to the Act. The policy is available on Council's website.

Council complies with the requirements of the PPIPA and access to private or personal information held by Council has only been given in accordance with PPIPA, the provisions of the Local Government Act and, the Government Information (Public Access) Act 2009.

The main provisions of the PPIPA are:

The Act applies to Councillors, Council employees, consultants and contractors of Council, Council owned businesses, Council committees including Committees of Management and Council volunteers.

Personal information is defined to mean information or an opinion about an individual whose identity is apparent or can reasonably be ascertained from the information or opinion.

Personal information does not include information about an individual that is contained in a publicly available publication.

The Act refers to personal information held by Council in public registers, which are rate records, records of approvals and consents, licences, building certificates etc. Council must not disclose personal information from a public register unless satisfied it relates to the purpose for which the record is kept and is an appropriate and legitimate use.

Council must be aware of those accessing records within the definition of public registers and for what purpose.

For the period to 30 June 2022 there has been one review conducted by Council under Part 5 (Review of certain conduct of an agency) of the PPIPA.

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## Government Information (Public Access) Act 2009

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Obligations under the GIPA Act – Reporting year 2021/2022

### 1 REVIEW OF PROACTIVE RELEASE PROGRAM

Under section 7 of the GIPA Act, agencies must review their program for the release of government information to identify the kinds of information that can be made publicly available. This review must be undertaken at least once every 12 months.

Council's Management Executive Committee (MANEX A) carried out the review. The following information was made publicly available through various means such as Council's website, facebook page, libraries, local newspapers, newsletters, media releases, or through the provision or exhibition of hard or electronic copies:

- Flooding Information
- Nambucca Sea Wall Upgrade Project
- Natural Disaster Recovery Works Program
- Macksville CBD Upgrade Project
- Wallace Lane as Shared Places Project
- House Raising Program
- Nambucca Heads Library Upgrade Updates
- Funding Opportunities
- Scotts Head Skate Park Options
- Hyland Park Footbridge Updates

### 2 NUMBER OF ACCESS APPLICATIONS RECEIVED

During the reporting period, Council received a total of **two (2)** formal access applications (including withdrawn applications but not invalid applications).

Total Number of Applications Received
<b>2</b>

**3 NUMBER OF REFUSED APPLICATIONS FOR SCHEDULE 1 INFORMATION**

The total number of access applications received during the reporting year that Council refused either wholly or partly, because the application was for the disclosure of information referred to in Schedule 1 to the Act (information for which there is conclusive presumption of overriding public interest against disclosure)

Number of Applications Refused	Wholly	Partly	Total
	0	0	0
% of Total	0%	0%	

**2021/22 Statistical Information about Access Applications**

<b>TABLE A: NUMBER OF APPLICATIONS BY TYPE OF APPLICANT AND OUTCOME*</b>										
	Access granted in full	Access granted in part	Access refused in full	Information not held	Information already available	Refuse to deal with application	Refuse to confirm/deny whether information is held	Application withdrawn	Total	% of Total
Media	0	0	0	0	0	0	0	0	0	0%
Members of Parliament	0	0	0	0	0	0	0	0	0	0%
Private sector business	0	0	0	0	0	0	0	0	0	0%
Not for profit organisations or community groups	0	0	0	0	0	0	0	0	0	0%
Members of the public (by legal representative)	0	0	0	0	0	0	0	0	0	0%
Members of the public (other)	0	2	0	2	0	0	0	0	4	100%
<b>TOTAL</b>	0	2	0	2	0	0	0	0	4	
<b>% OF TOTAL</b>	0%	50%	0%	50%	0%	0%	0%	0%		

\* More than one decision can be made in respect of a particular access application. If so, a recording must be made in relation to each decision. This also applies to Table B.

**TABLE B: NUMBER OF APPLICATIONS BY TYPE OF APPLICANT AND OUTCOME**

	Access granted in full	Access granted in part	Access refused in full	Information not held	Information already available	Refuse to deal with application	Refuse to confirm / deny whether information is held	Application withdrawn	Total	% of Total
Personal information applications	0	0	0	0	0	0	0	0	0	0%
Access applications (other than personal information applications)	0	2	0	2	0	0	0	0	4	100%
Access applications that are partly personal information & partly other	0	0	0	0	0	0	0	0	0	0%
<b>TOTAL</b>	0	2	0	2	0	0	0	0	4	
<b>% OF TOTAL</b>	0%	50%	0%	50%	0%	0%	0%	0%		

**TABLE C: INVALID APPLICATIONS**

Reason for invalidity	No of applications	% of Total
Application does not comply with formal requirements (section 41 of the Act)	0	0%
Application is for excluded information of the agency (section 43 of the Act)	0	0%
Application contravenes restraint order (section 110 of the Act)	0	0%
Total number of invalid applications received	0	0%
Invalid applications that subsequently became valid applications	0	0%

**TABLE D: CONCLUSIVE PRESUMPTION OF OVERRIDING PUBLIC INTEREST AGAINST DISCLOSURE: MATTERS LISTED IN SCHEDULE 1 TO ACT**

	Number of times consideration used*	% of Total
Overriding secrecy laws	0	0%
Cabinet information	0	0%
Executive Council information	0	0%
Contempt	0	0%
Legal professional privilege	0	0%
Excluded information	0	0%
Documents affecting law enforcement and public safety	0	0%

Transport safety	0	0%
Adoption	0	0%
Care and protection of children	0	0%
Ministerial code of conduct	0	0%
Aboriginal and environmental heritage	0	0%
<b>TOTAL</b>	<b>0</b>	

\*More than one public interest consideration may apply in relation to a particular access application and if so, each such consideration is to be recorded (but only once per application). This also applies in relation to Table E.

<b>TABLE E: OTHER PUBLIC INTEREST CONSIDERATIONS AGAINST DISCLOSURE: MATTERS LISTED IN TABLE TO SECTION 14 OF ACT</b>		
	<b>Number of times consideration used*</b>	<b>% of Total</b>
Responsible and effective government	0	0%
Law enforcement and security	0	0%
Individual rights, judicial process and natural justice	2	100%
Business interests of agencies and other persons	0	0%
Environment, culture, economy and general matters	0	0%
Secrecy provisions	0	0%
Exempt documents under interstate Freedom of Information legislation	0	0%
<b>TOTAL</b>	<b>2</b>	

<b>TABLE F: TIMELINES</b>		
	<b>Number of applications</b>	<b>% of Total</b>
Decided within the statutory timeframe (20 days plus any extension)	2	100%
Decided after 35 days (by agreement with applicant)	0	0%
Not decided within time (deemed refusal)	0	0%
<b>TOTAL</b>	<b>2</b>	

<b>TABLE G: NUMBER OF APPLICATIONS REVIEWED UNDER PART 5 OF THE ACT (BY TYPE OF REVIEW AND OUTCOME)</b>				
	<b>Decision varied</b>	<b>Decision upheld</b>	<b>Total</b>	<b>% of Total</b>
Internal review	0	0	0	0%
Review by Information Commissioner	0	0	0	0%
Internal review following recommendations under section 93 of Act	0	0	0	0%
Review by NCAT	0	0	0	0%
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	

<b>TABLE H: APPLICATIONS FOR REVIEW UNDER PART 5 OF THE ACT (BY TYPE OF APPLICANT)</b>		
	<b>Number of applications for review</b>	<b>% of Total</b>
Applications by access applicants	0	0%
Applications by persons to whom information the subject of access application relates (see section 54 of the Act)	0	0%
<b>TOTAL</b>	<b>0</b>	

<b>TABLE I: APPLICATIONS TRANSFERRED TO OTHER AGENCIES</b>		
	<b>Number of applications for review</b>	<b>% of Total</b>
Agency initiated Transfers	0	0%
Applicant initiated Transfers	0	0%
<b>TOTAL</b>	<b>0</b>	

## Details of Compliance with National Competition Policy Principles

Council has classified the Business Activities of Water Supply and Sewerage Services as Category 1 Business Activities.

Council does not have any other activities that are of a nature as to be classified as Category 2 Businesses.

Council's audited financial reports include Special Purpose Financial Reports for the two Category 1 business activities.

These special purpose financial reports have been prepared in accordance with the principles of the June 1996 NSW Government Policy Statement "Application of National Competition Policy to Local Government" and the then Department of Local Government's July 1997 guidelines "Pricing and Costing for Council Businesses: a Guide to Competitive Neutrality".

Council operates the Water Supply and Sewerage Services as separate activities for financial and organisational purposes. These activities have separate internal accounting systems and full costs are allocated to each activity, directly and also as corporate overheads.

A summary of these Special Purpose Financial Reports for the year ended 30 June 2022 is below:

<b>FINANCIAL POSITION</b>	<b>WATER SUPPLIES \$,000's</b>	<b>SEWERAGE SERVICES \$,000's</b>
Total Current Assets	11,236	7,905
Total Current Liabilities	880	277
Total Non-Current Assets	112,328	87,398
Total Non-Current Liabilities	20,639	2,275
Total Equity	102,045	92,751

### WATER AND SEWERAGE SERVICES

Council manages its Water Supply and Sewerage Services in compliance with the Guidelines for Best Practice Management of Water Supply and Sewerage issued by the NSW Office of Water.

Council completed its Integrated Water Cycle Management (IWCM) Plan in 2018 however due to unforeseen demand from new housing construction the IWCM requires review in the coming year. This Plan documents the most cost effective means of continuing to provide water and sewerage services into the future and details a capital works program for the next 30 years along with a financial model to determine the fees and charges required to fund it.

Both Water Supplies and Sewerage Services assets were re-valued during 2021/22.

Water Supply and Sewerage Asset Management Plans have also been documented to assist Council in the programming of ongoing maintenance and renewal of the water supply and sewerage infrastructure so that appropriate service levels can be maintained in future years.

**Bridge and Road Renewal Program Funded from Special Rate Variations**

Nambucca Valley Council received approval for a series of three special rate variations commencing 2014-2015.

Year	Approved increase to rate income
2014-15	3.8%
2015-16	5.0%
2016-17	5.5%

The 2016/17 special rate increase has funded 25 bridge replacements. Council will continue to use the additional funds for bridge and road upgrades and for the repayment of loans that were borrowed to fund road and bridge renewals.

The bridges replaced so far are:

Bakers Creek	Degraas	Sinclair No. 1
Boat Harbour	Factory	Swans
Jack Ryall	Garretts No. 2	Top Bridge
Purcells	Jack Gorleys	Touts
Browns Bridge	Little Broughys	Fischers
Browns Crossing No. 2	Lovedays	Lanes
Colemans	McHughes Creek No. 2	Youngs
Coulters	Menzies	Allgomera 2
Murrays		

The program is still on track with further replacements scheduled over the coming years. Concrete bridges will be replacing the existing timber and timber composite bridges. Council's bridge program has received a boost in funding through the Fixing Country Bridges Program and the Bridges Renewal Program.



Fischers Bridge, Tambar

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## Appendix: Disability Inclusion Action Plan 2022/2026

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A new Plan was adopted 23 June 2022.

Refer to Council's website at: <https://nambucca.nsw.gov.au/files/Disability-Inclusion-Action-Plan-2022-2026---PDF-version.pdf>

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## North Coast Regional State of the Environment Report 2020

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The 2020 North Coast Regional State of the Environment Report is the most recent report on the State of the Environment.

Refer to Council's website at: [https://www.nambucca.nsw.gov.au/cp\\_themes/default/page.asp?p=DOC-PMU-44-28-00](https://www.nambucca.nsw.gov.au/cp_themes/default/page.asp?p=DOC-PMU-44-28-00)



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