

**Contact Details:**

Postal Address: PO Box 177, Macksville NSW 2447  
Telephone: (02) 6568 2555

**Office Location:**

44 Princess Street, Macksville NSW 2447

**Website:**

[www.nambucca.nsw.gov.au](http://www.nambucca.nsw.gov.au)

**Email:**

[council@nambucca.nsw.gov.au](mailto:council@nambucca.nsw.gov.au)

**Updated:** 1 July 2022 25611/2008

# FINAL/INTERIM FIRE SAFETY CERTIFICATE

issued under the Environmental Planning and Assessment Regulation 2000 - Clauses 170-173

**Type of Certificate**

See Note 1

☐

Interim

☐

Final

**Certificate**

Name Owner/Agent

I \_\_\_\_\_

Address

of \_\_\_\_\_

**Certify that:**

(a) each of the essential fire measures listed in the attached Fire Safety Schedule:

See Note 2 Assessment Requirements

- has been assessed by a person (chosen by me) who was properly qualified to do so, and
- was found, when it was assessed, to have been properly implemented and to be capable of performing to a standard not less than that required by the most recent fire safety schedule (copy attached) for the building for which the Certificate is issued.

See Note 3 Relevant Fire Safety Schedule

(b) the information contained in this Certificate is, to the best of my knowledge and belief, true and accurate.

**Identification of Building**

Location

Street \_\_\_\_\_

Side of Street \_\_\_\_\_

Nearest Cross Street \_\_\_\_\_

House/Unit No or Name \_\_\_\_\_

**Particulars of Building**

Whole/Part \_\_\_\_\_

Description of Part (*Where applicable*) \_\_\_\_\_

**Date of Assessment****Owner's Details**

Name

\_\_\_\_\_

Address

\_\_\_\_\_

---

**Essential Fire Safety  
Measures**

See Note 3

**See attached Fire Safety Schedule**

**Date of Certificate**

Dated this

date of

20

---

**Signature**

---

*Owner/Agent*

- \* *A copy of this Certificate together with the Relevant Fire Safety schedule must be forwarded to the Council and the Commissioner of the NSW Fire Brigades.*
- \* *A copy of this Certificate together with the relevant Fire Safety Schedule must be prominently displayed in the building.*

## Notes for Completing Final/Interim Fire Safety Certificate

Note 1 An **Interim Fire Safety Certificate** or a **Final Fire Safety Certificate** is required before:

- An Interim Occupation Certificate Can Be Issued To Allow A Partially Completed New Building (Including An Altered Portion Of, Or An Extension To, A New Building) To Be Occupied Or Used, Or
- An Interim Occupation Certificate can be issued to allow a change of building use for part of an existing building.

A **Final Fire Safety Certificate** is required:

- Before a Final Occupation Certificate can be issued to allow a new building (including an altered portion of, or extension to, a new building) to be occupied or used, or
- Before a Final Occupation Certificate can be issued to allow a change of building use for an existing building, or
- In accordance with a Fire Safety Order given by a Council.

An **Interim Fire Safety Certificate** is issued for part of the building and may deal with only those essential fire safety measures appearing on the most recent Fire Safety Schedule (see Note 3) relevant to the part of the building for which an Interim Occupation Certificate will be sought.

A **Final Fire Safety Certificate** must deal with all essential fire safety measures appearing on the most recent Fire Safety Schedule (see Note 3), subject to the following:

An **Interim Fire Safety Certificate** or a **Final Fire Safety Certificate** need not deal with those essential fire safety measures which have been the subject of some other final Fire Safety Certificate or annual fire safety statement within the previous 6 months, unless the person or authority responsible for determining the relevant development consent, Complying Development Certificate, Construction Certificate or Fire Safety Order, has specified otherwise in the Schedule.

See Also Note 3.

Note 2 The person who carried out the assessment:

- Must inspect and verify the performance of each fire safety measure being assessed, and
- In the case of a (interim or final) Fire Safety Certificate for a new building (not an alteration to, or enlargement or extension of an existing building) must test the operation of each item of fire safety equipment installed in the building.

Note 3 The relevant essential fire safety measures are those specified in the most recent Fire Safety Schedule, attached to one of the following:

- Development consent for a change of building use,
- Complying Development Certificate for the erection of a building or a change of building use
- Construction Certificate for proposed building work, including building work associated with a change of building use, or
- A Fire Safety Order.

The Fire Safety Schedule will also identify the required standard of performance for each essential fire safety measure.