



NAMBUCCA VALLEY COUNCIL

ANNUAL REPORT

2019 – 2020



Inclusive playground, Bowraville

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FORWARD

The 2019/20 financial year has been extraordinary for our community and the Council.

The extended drought through the first half of the financial year culminated in the Kian Road bush fire which reached its climax on 8 November 2019 resulting in the death of one resident and serious injuries to other residents and fire fighters. The bush fire destroyed 63 houses, 135 outbuildings and impacted 349 rural properties. The Council lost 3 timber bridges. In the immediate aftermath of the bush fire some of Council's capital works program and maintenance activities had to be temporarily suspended so that staff could attend to the recovery activities including the felling of many burning and dangerous trees in road reservations.

The Council extends its sympathies to the families and friends of those directly impacted by the bush fire.

In recognition of the bush fire's terrible financial and emotional toll, the Council made an immediate commitment of \$100,000 from its working funds to provide direct grants to those whose primary place of residence had been destroyed. Despite a frustrating delay the Council also secured Federal Government approval for a tax deductible disaster relief fund. In the ensuing months further Federal and NSW Government funding was received to assist in the bush fire recovery. Various charitable organisations such as Blaze Aid, the Australian Red Cross and the Salvation Army have also made outstanding contributions to the bush fire recovery.

With funding support from the Federal and NSW Governments the Council has been able to distribute more than \$1m in direct grants to bush fire affected residents. The Council has also been supported with funding for the employment of bush fire recovery staff who are assisting residents in their rebuilding efforts.

Despite the impact of the Kian Road bush fire and then COVID-19 the Council has been able to deliver an impressive list of achievements including:

- The opening of the \$2.7m Lanes bridge in Bowraville which is the largest civil infrastructure work ever constructed by Council staff.
- The acquisition and creation of a park at 21 Riverside Drive being an important Aboriginal cultural site containing the 600 year old remains of a young Aboriginal man.
- The delivery of a variety of grant funded projects including the Phillip Hughes cricket pavilion; Hennessey Tape playground; Watt Creek cycle way extension; Coronation Park lighting; Macksville Park lighting and amenities; Bowraville Sewerage Treatment Plant upgrade; Florence Wilmont Drive/Rosella Road connection; boat ramp and boat launching upgrades; Nambucca Heads RSL boardwalk; Macksville verandah reinstatements; water & sewerage connections to the new Macksville hospital; Fischers bridge; Allomera No. 2 bridge; Scotts Head beach seawall and Nambucca Heads V-Wall revitalisation to name a few.
- Provision of solar energy on the Council's administration building which has reduced electricity costs by about 25-30%.
- Completion of a 13 lot residential subdivision at Hyland Park, the majority of which has now been sold
- Preparation of plans for extensions and refurbishment of the Nambucca Heads library

The peak of the drought in December 2019/January 2020 required, for the first time, the use of the Bowra Dam, Council's 5,000ML off-river water storage in lieu of pumping from its borefield adjacent to the Nambucca River. Whilst the additional carbon in the dam caused some discolouration and required the use of additional chlorine for disinfection, the switch over to using the dam water was generally within expectations.

The Bowra Dam allowed Nambucca Valley Council to operate with minimal water restrictions for the entire period of the drought. In fact this local government was only one of two on the Mid North Coast which did not progress beyond level 1 water restrictions for the entire drought. The Council also made available \$40,000 of potable water to rural residents who were not on the reticulated supply and at risk from the bush fire danger.

During the year important strategic plans were reviewed, the most important being Council's 30 year capital works program and financing strategy for its water and sewerage operations (the Integrated Water Cycle Management Strategy).

In January 2020 the Council adopted new developer charges for water supply which saw a reduction in the contribution requirement for water from \$13,549 per equivalent tenement (ET) to \$8,598. The Council received an independent audit assessment confirming it was compliant with best practice and eligible for a dividend from its water and sewerage operations.

Also important was the replacement of former Section 94 developer contributions plans with a Section 7.12 Development Contribution Plan. Whilst the contribution revenue is not expected to significantly change it does remove a significant legal liability in relation to inadequately managed contribution plans and frees up the allocation of developer contributions to Council's adopted capital works program.

Section 7.12 contributions are fixed by the NSW Government on a sliding scale being 0.0% on all new development valued at \$100,000 or less; 0.5% for all development valued at \$100,001 up to \$200,000; and 1.0% for all development valued in excess of \$200,000.

A feature of the 2019/2020 financial year was the Council's focus on securing grant funding for community infrastructure projects. The Council secured funding of \$1.416 million for Bushfire Recovery from the Federal Government post the November 2019 bushfires. Besides this funding the Council secured \$11.2m in other grants, including the following:

Project	Grant Funding (\$)
Learning about Climate Change through public spaces (Dawkins Park)	95,000
Construction of Dawkins Park Learning Precinct	109,604
Critical Drought Initiative Package	2,000,000
R3 – SCCF – Bowraville Tennis court refurbishment completion	94,500
R3 – SCCF – Upgrade MMAC – 50m pool heating project	550,395
R3 – SCCF – Seating and landscaping Anderson Park	40,231
R3 – SCCF – Half Court Basketball for Bellwood	55,650
Bushfire Community Resilience and Economic Recovery Fund – Phase 1	250,000
Contemporary fit out for the future – Nambucca Heads Library	324,749
Fixing Local Roads Program – 6 projects	1,098,150
Local Roads and Community Infrastructure Fund – 9 projects	768,865

The Council will need to work hard to maintain its minimum desirable working funds position in the 2020/21 financial year. Whilst substantial grant funding has flowed to Council in response to the bushfire natural disaster and Covid-19, these external funding opportunities will likely diminish as the nation emerges from the pandemic.

As always I take this opportunity to recognise the efforts of all of our elected members and staff. This year in the bush fire emergency and recovery the Council's works staff really stepped up in assisting the Rural Fire Service and making our roads safe from burning and dangerous trees. As the work took away their weekends and was sometimes dangerous, a special thank you to them and to their families.

At the heart of a strong Council is an involved community and to the many volunteers, clubs and charities who assist Council I say a special thank you.



Michael Coulter
GENERAL MANAGER

ELECTED REPRESENTATIVES AT 30 JUNE 2020



**Cr Rhonda Hoban OAM
Mayor**



Cr John Ainsworth



Cr Martin Ballangarry OAM



**Cr Brian Finlayson
Resigned 8/7/19**



Cr Susan Jenvey



Cr David Jones



Cr Janine Reed

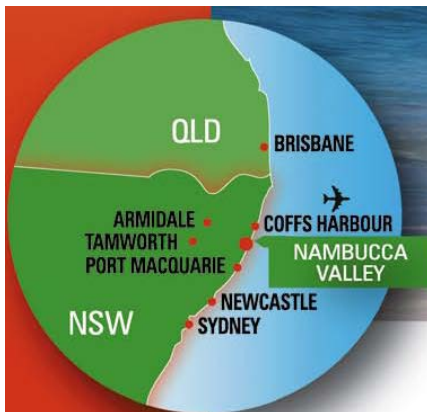
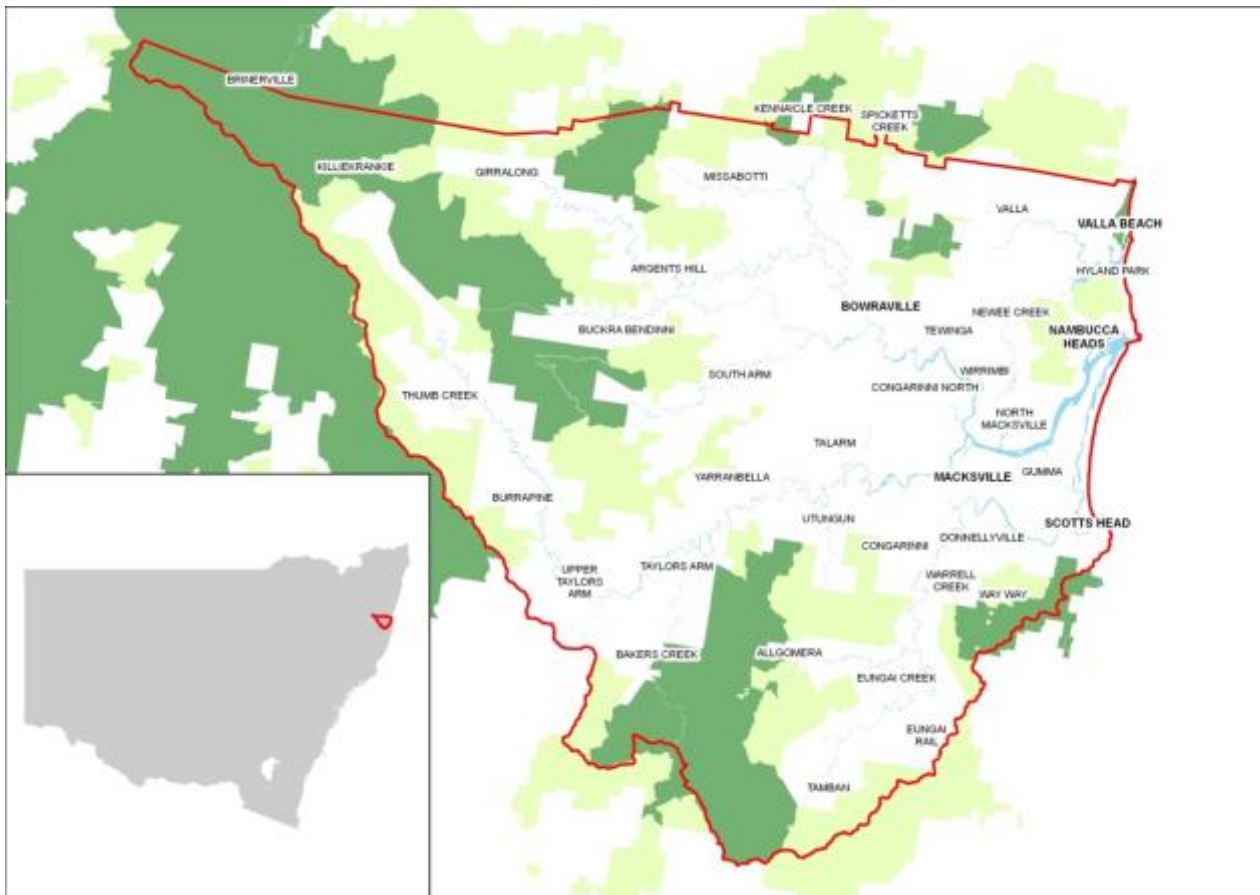


**Cr Anne Smyth –
Resigned 10/6/20**



**Cr John Wilson
Deputy Mayor**

MAP OF COUNCIL AREA



The Nambucca Valley Local Government Area (LGA) is located between Kempsey and Bellingen Shire Councils on the Mid North Coast of NSW, approximately 500km north of Sydney and 480km south of Brisbane. The area of Council is 1492.8 km², the terrain is steep and intersected by small streams nestled between the foothills of the Great Dividing Range and the coastline of the Pacific Ocean. The rugged topography of the eastern edge of the New England plateau in the western part of the Council area is dominated by steep slopes and valleys, while the eastern portion is characterised by the gentle slopes of the river floodplains.

The Nambucca River drains the Valley and is 47km long. The Council area has two National Parks, eight local nature reserves and 25km of coastline.

The main localities include Nambucca Heads, Macksville, Bowraville, Valla Beach and Scotts Head with many smaller villages and rural settlements. The Council area has a population density of 13 people per km².

Aboriginal and Torres Strait Islander people make up about 7% of the population, nearly treble the national average and their living culture is an integral part of the Valley's society.

NAMBUCCA VALLEY POPULATION - SELECTED CHARACTERISTICS (ABS Census Data)

	2011	2017	Change	2020
Total persons	18,644	19,212	+3%	19,995
Aged 14 years and under	3,382	3,220	-4.8%	17.5%
Aged 65 years and over	4,999	5360	+7.2%	24%
Born overseas	2,778	3,554	+28%	
Median Age	49	51	+2 Yrs	43%
Unemployment Rate	8.7%	6.7%	-2%	6.5%
Households with internet access	63.0%	72.5%	+9.5%	

NAMBUCCA VALLEY - TOWNS, VILLAGES AND RURAL POPULATION

	1996*	2001*	2006	2011	2016	2020
Bowraville	884	956	954	1,208	1,122	1,218
Eungai **	139	583	584	658	781	781
Hyland Park	284	321	315	441	429	453
Macksville	2,722	2,661	2,658	2,567	2,598	2,650
Nambucca Heads	6,248	6,146	6,121	6,222	6,327	6,923
Scotts Head	832	793	794	821	899	900
Valla Beach	729	814	819	1,200	1,313	1,320
Rural/Non-Urban Balance	5,729	5,444	5,415	5,527	5,743	5,750
TOTAL	17,567	17,718	17,660	18,644	19,212	19,995

** Area extended in 2001 to include Eungai Creek, Eungai Rail and Allomera

Nambucca Heads from 2006 includes Kingsworth Estate (not previously included in town population)

The Nambucca Valley is rapidly becoming a desirable destination for lifestyle sea and tree changers and the recent Pacific Highway upgrade has made it an easy commute to the regional centre of Coffs Harbour. Traditional industries of dairying, timber, grazing, and horticulture have been supplemented by aquaculture and crops such as macadamias and blueberries. Service industries, in particular tourism, aged care and health services are important and growing sources of employment.

Being strategically located between Sydney and Brisbane with easy access via the North Coast rail and the Pacific Highway, the Nambucca Valley is a natural location for logistics hubs and warehousing operations but has also enticed major manufacturers to relocate and expand in the Valley. The major industries are niche manufacturing and vehicle body manufacturing, timber processing and pre cast concrete production. Council has also been fortunate in securing multi-million dollar grants to construct the Valla Growth Area over the next few years and this will create jobs and prosperity.

Nambucca Valley Council has a full range of Local Government operations and is responsible for maintaining a wide range of infrastructure including roads, bridges, parks and gardens, footpaths, an aquatic centre, libraries, stormwater drainage, water pump stations and reservoirs, sewer pump stations and treatment plants. The Valley is lush and beautiful with high rainfall, extensive coastline, river frontage and rugged terrain, however these same attributes also make it difficult and expensive to build and maintain infrastructure assets. Given the Valley's limited resources, priorities need to be constantly reassessed and the Council has to be open to new and better ways of doing things.

Audited Financial Reports and Independent Auditor's Report

Council's audited financial reports for the year ended 30 June 2020 can be found at Appendix 3. They are also available to the public at Council's Administration Centre (44 Princess Street, Macksville) and on Council's website https://www.nambucca.nsw.gov.au/cp_themes/default/page.asp?p=DOC-DMU-30-24-85

Rates and Charges Written Off Clause 132 of Local Government (General) Regulations 2005

Ordinary Rates		
Pensioners write off (Section 575)	\$400,832.74	
Other	\$ 3,512.56	
		\$404,345.30
Water Access and Supply Charges		
Pensioners write off (Section 575)	\$148,243.63	
Other	\$ 62,320.43	
		\$210,564.06
Sewer Access and Supply Charges		
Pensioners write off (Section 575)	\$134,025.37	
Other	\$ 34,390.14	
		\$168,415.51
Waste Management Charges		
Pensioners write off (Section 575)	\$192,973.27	
Other	\$ 345.69	
		\$193,318.96
TOTAL AMOUNTS WRITTEN OFF		\$976,643.83

Comparison of Actual Performance

Council's original budget was adopted by Council on 27 June 2019 and is not required to be audited. The original projections on which the budget was based can be affected by a number of factors. These include State and Federal government decisions, natural disasters, new grant programs, changing economic activity, the weather and decisions made by Council. Material variations of more than 10% are explained below.

Revenues

1 Operating grants and contributions

With regard to Operating Grants & Contributions, the Financial Assistance Grants budget was under estimated by \$151,000 to the original budget and the \$1,417,000 payment for the Black Summer Bushfire Season by the National Bushfire Recovery Agency was not included in the original budget.

2 Net gains from the disposal of assets

Nambucca Heads Industrial land budgeted profit on sale of \$50,000, however the land was not sold in 2019/20. Remainder of original budget relates to profit on sale of plant and equipment for which there was an actual loss in 2019/20.

3 Reversal of revaluation decrements of Transport (roads, bridges, footpaths etc.) Infrastructure previously expensed

Council does not budget for reversals or revaluation decrements previously expensed (\$3.112M in 2019/20).

Expenses**1 Other expenses**

\$417,000 in donations paid by Council to bushfire impacted residents funded by the Black Summer Bushfire Season grant from the National Bushfire Recovery Agency which was not included in the original budget is the main explanation for the \$344,000 unfavourable variance.

2 Net losses from the disposal of assets

Losses on disposal of infrastructure assets are unbudgeted.

Achievements in Implementing the Community Strategic Plan

TWELVE MONTH REVIEW OF DELIVERY PROGRAM AND OPERATIONAL PLAN

INTRODUCTION

The intention of this section is to document Council's progress and the effectiveness of Council activities as it strives to implement its stated strategies under each of the eleven (11) Key Strategic Directions outlined in its Community Strategic Plan 2027.

The 11 Key Strategic Directions are:

- 1 Civic Leadership and Administration
- 2 Public Order and Safety
- 3 Public Health
- 4 Community Support and Education
- 5 Environmental Planning
- 6 Building Regulation
- 7 Environmental Services and Community Amenities
- 8 Recreation and Culture
- 9 Transport
- 10 Local Economy
- 11 Water Cycle

This section should be read in conjunction with Council's Quarterly Operational Budget Reviews which outline how Council is tracking against allocated budgets.

Under Council's Community Strategic Plan the 11 Key Strategic Directions are embellished with 31 Objectives, which are subsequently supported by some 58 Strategies. The 58 Strategies are carried through into the 4 year Delivery Plan and allocated across the organisation with specific tasks, programs or actions for which their progress is reported on through a 6 monthly review report.

The Operational Plan Reviews and 4 Year Delivery Program can be found on Council's website at

https://www.nambucca.nsw.gov.au/cp_themes/default/page.asp?p=DOC-CPJ-80-63-45#Nambucca

DELIVERY PROGRAM AND OPERATIONAL PLAN

Theme 1 Caring for our Community			
Objective 1 Our Community will be a safe, healthy place to live where everyone is valued.			
Key Strategy 1.1 Sustainable Delivery of Services			
Program 1.1.1 Civic Leadership and administration - Council engages the Community in the process of open government. Public participation is encouraged not only in policy development and major decisions, but in the day to day operations of the Council.			
Actions	Lead Responsibility	Success Measure	Achievements 2019/2020
1.1.1.1 Using a variety of tools, engage with the community in ways that are accessible and transparent	General Manager Asst General Managers	Continue to liaise with Council Section 355 committees to provide advice on policy areas. Offer public forums and delegations to Council meetings. Arrange Council meetings throughout the Valley. Provide open access to information held by Council wherever possible.	Attendance by staff and councillors at S355 AGM's. Residents addressed Council via delegations at public forums. Council meetings were held at Warrell Creek in September, Bowraville in October and Scotts Head in November 2019. Due to COVID-19 restrictions all meetings were held in Macksville from March 2020. A rates newsletter was issued in July 2019. Numerous media releases were issued through the course of the year. Policy Framework and other information placed on Council's website.
1.1.1.2 Use information from the community in decision making	General Manager Asst General Managers	Undertake regular Community Satisfaction Surveys. Report submissions and community comment to Council.	Community satisfaction survey completed and reported to Council on 29 August 2019.
1.1.1.3 Keep the Community informed of the decisions, key issues and actions of Council	General Manager Asst General Managers	Use Council's website, media opportunities, newsletters and direct personal communications to inform stakeholders and the community	Council reports and minutes of meetings posted on website. An information newsletter was issued with the annual rates notice. The "Council News" was developed for the Guardian/Observer newspaper.

			Media releases distributed and various television, radio and newspaper articles on Council activities occurred during the year.
1.1.1.4 Maintain an effective governance regime	General Manager AGM Corporate Services	Integrated Planning and Reporting requirements met. An effective Internal Audit Function is Maintained.	Achieved Audit Risk and Improvement Committee operating as per OLG best practice requirements. Internal audit projects have been undertaken with reviews being conducted by Forsyths. Council was selected along with 5 other councils for a credit card audit by the Auditor General, with a number of recommendations implemented.

Theme 1 Caring for our Community			
Objective 1 Our Community will be a safe, healthy place to live where everyone is valued.			
Key Strategy 1.1 Sustainable Delivery of Services			
Program 1.1.2 Sustainable Delivery of Services - Council delivers services that reflect the priorities of the community and makes best use of the available resources.			
Actions	Lead Responsibility	Success Measure	Achievements 2019/2020
1.1.2.1 Identify and implement initiatives to improve financial sustainability.	General Manager Asst General Managers	Revenue increases - complete grant funding – OLG financial sustainability indicators. Expense saving initiatives	Asset sales of surplus land planned or underway at Hyland Park, Bellwood, Railway Road and Valla Beach. Fit for the Future financial indicators being met with the exception of the building and infrastructure renewal ratio. Solar panels and LED street lighting have resulted in electricity savings. Significant amount of grants obtained.

1.1.2.2 Use of effective asset management practices	Manager of Assets	Annual asset management maturity assessments	<p>Detailed data verification for the accuracy of transport assets owned and controlled by Council was undertaken by staff for the revaluation of the Transport Assets (roads, bridges, culverts, footpaths, stormwater drainage).</p> <p>A review and update of Asset Management Plans are in progress.</p>
1.1.2.3 Embrace a culture of continuous improvement including the best utilisation of the human resources, reviews of what and how services are delivered with a view to improvement of processes and the embracing of new technologies.	General Manager Asst General Managers	<p>Services reviews completed</p> <p>Workforce development and redesign.</p> <p>New technology adopted.</p> <p>Staff initiatives investigated and considered</p> <p>Service Level reviewed as required</p> <p>Processes reviewed and improved.</p>	<p>Street sweeper identified for the Civic Services and included for purchased in the 2020/21 budget.</p> <p>Green Space team planting out embankments to reduce whipper snipping and mowing and reducing WHS issues.</p> <p>Continued upgrade to the SCADA telemetry to reduce labour requirement at sewage treatment plants.</p>

Theme 1 Caring for our Community			
Objective 1 Our Community will be a safe, healthy place to live where everyone is valued.			
Key Strategy 1.1 Sustainable Delivery of Services			
Program 1.1.3 Risk Management - Council will identify and manage risks likely to have a material impact on the organisation's ability to achieve its mission and objectives.			
Actions	Lead Responsibility	Success Measure	Achievements 2019/2020
1.1.3.1 Integrate effective risk management practices across the organisation.	Risk Officer	<p>Maintain a current risk register with considered risk treatments.</p> <p>Maintain effective insurance coverage.</p> <p>Maintain a register of instances of safety, regulatory or financial non-compliance or mishaps.</p> <p>Impact on Council's risk profile considered as part of Council's regular reporting</p>	<p>Strategic risk register developed.</p> <p>New Risk System (Vault) implemented</p> <p>New reporting from the field capability introduced.</p> <p>Insurance through Statewide and Statecover</p> <p>Register of instances maintained</p> <p>Regular reporting to MANEX.</p>
1.1.3.2 Instil a culture of safe work practices across the organisation	General Manager, Asst General Managers and Risk Officer	Implement WHS action plan with regular audits. Reduction in the number of work related claims or reported incidents.	Enhanced reporting of work related claims and reported incidents to MANEX and to Council in closed meeting.

Theme 1 Caring for our Community			
Objective Our Community will be a safe, healthy place to live where everyone is valued.			
Key Strategy 1.1 Sustainable Delivery of Services			
Program 1.1.4 Sustainable Energy Use - Nambucca Valley Council will provide Community leadership in sustainable energy use.			
Actions	Lead Responsibility	Success Measure	Achievements 2019/2020
<p>1.1.4.1 Implement technologies and make decisions to reduce Council's greenhouse gas emissions.</p> <p>Establish a clean energy committee to investigate options for investment growth in renewable energy.</p>	<p>General Manager Asst General Managers</p> <p>Coordinator Strategic Planning and Natural Resources</p>	<p>Initiatives implemented that reduce Council's carbon footprint.</p> <p>Clean Energy Committee operational</p>	<p>Conversion of street lights to LED has been completed, electric vehicle charging Stations installed in Macksville and Nambucca Heads, 50Kw Solar Panel system installed on Council Chambers; Four (4) additional solar Systems installed on Macksville Library, Macksville Senior Citizens Centre; Council Works Depot and the Bowraville Dam; Implementation of Councils Renewable Energy Action Plan continuing; Investigation opportunities to transition Councils Light Fleet to energy efficient vehicles. Council is a member of two state government programs to support sustainability initiatives. Funding provided from Environmental Levy to implement these actions.</p>
1.1.4.2 Make information available to the community to help them reduce energy use	Manager Development and Environment	Provide links on Council's website to reputable websites that provide information on sustainable energy use and Government objectives to reduce greenhouse gas emissions.	Links to the NSW Governments energy efficiency webpages for households and business have been provided on Councils website.

Theme 1 Caring for our Community			
Objective Our Community will be a safe, healthy place to live where everyone is valued.			
Key Strategy 1.2 Public order and safety			
Program 1.2.1 Public order and safety - Community Safety - The Nambucca Valley shall foster communities where people feel safe and secure.			
Actions	Lead Responsibility	Success Measure	Achievements 2019/2020
1.2.1.1 Provide support for local emergency services and beach safety	General Manager AGM Engineering Services	Fire Trails maintained. Lifeguard services provided. Maintain an effective Local Emergency Management Committee. Provide Effective Ranger Services to regulate use of beaches by 4WD's	Bush fire mitigation and trail maintenance undertaken in accordance with the approved plan, and fire mitigation orders issued by the RFS complied with. Lifeguard services funded by Council for the Christmas period. LEMC meetings held quarterly. The Emergency Management Plan is scheduled for review through 2020/21. Ranger services adversely impacted by staff turnover.
1.2.1.2 Provide leadership on safety initiatives	Mayor General Manager Manager Technical Services	Road safety improvements recommended through the Local Traffic Advisory Committee. Specific safety initiatives such as alcohol free zones implemented in conjunction with the Local Police District	Recommendations of Local Traffic Advisory Committee reported to Council and implemented.

Theme 1 Caring for our Community			
Objective Our Community will be a safe, healthy place to live where everyone is valued.			
Key Strategy 1.2 Public order and safety			
Program 1.2.2 Companion Animal Welfare - Companion Animals will be proactively managed to ensure the community's safety and high standard of animal welfare.			
Actions	Lead Responsibility	Success Measure	Achievements 2019/2020
1.2.2.1 Manage Companion Animals to ensure the communities safety and improve animal welfare.	Manager Development and Environment.	Number of impounded animals reduced Number of euthanised animals reduced Number of impounded animals rehomed increased. Responsible Pet Ownership programs run to assist disadvantaged groups with desexing and registration costs. Maintain 'doggy bags and bins" program for the responsible disposal of dog faeces	The number of animals rehomed has increased significantly due to Council actively working with rescue groups. The only animals destroyed have been those considered dangerous as a result of an attack. Program maintained during the period.
1.2.2.2 Provide open spaces where dogs can be exercised.	Manager Development and Environment	Maintain and police dog walking and off leash areas	Councils Rangers have been undertaking regular patrols. Additional signs erected in response to complaints.

Theme 1 Caring for our Community			
Objective Our Community will be a safe, healthy place to live where everyone is valued.			
Key Strategy 1.3 Public health			
Program 1.3.1 Public health - Safe Food - The Nambucca Valley Council will guard against illness caused by unhealthy food by promoting and enforcing food hygiene standards			
Actions	Lead Responsibility	Success Measure	Achievements 2019/2020
1.3.1.1 Effectively license and regulated premises that handle food for public consumption	Manager Development and Environment	All required premises licensed. All routine Inspections completed. Effective response to complaints. Reduction in warnings, infringements and reported cases of illness caused by unsafe food.	Food premises were not inspected this year due to the COVID 19 pandemic. Only premises who received complaints have been inspected. This action was supported by the Food Authority. Inspections will recommence this financial year.

Theme 1 Caring for our Community			
Objective Our Community will be a safe, healthy place to live where everyone is valued.			
Key Strategy 1.3 Public health			
Program 1.3.2 Public health - Clean Water - Council will improve healthy waterways through promoting and implementing where possible the protection of riparian areas and minimising pollution sources.			
Actions	Lead Responsibility	Success Measure	Achievements 2019/2020
1.3.2.1 Ensure Nambucca waterways will not be contaminated by on-site sewerage systems. This will be achieved by efficient licensing and monitoring regime and effective enforcement of the current standards.	Manager Development and Environment	All required on-site sewerage systems licensed. All routine Inspections completed. Effective response to complaints. Reduction in warnings, infringements and reported cases of pollution from on-site sewerage systems.	Councils OSSM inspection program has been operating as scheduled, with any identified failing systems actively rectified through compliance action.
1.3.2.2 Protection and restoration of riparian areas as prioritised in the Nambucca River Estuary Management Plan - Dependent on grant funding and funding from the Environmental Levy.	Coordinator Strategic Planning and Natural Resources	Projects from the Nambucca River Estuary Management Plan completed.	Council has completed the following projects from the Estuary Management Plan. - Improvements to Bellwood Foreshore; - River Bank Stabilisation Works completed at Bellwood Foreshore; Gumma Reserve and Gordon Park; - Boating Facility improvement Completed at Gumma Reserve including a new amenities, lighting, parking refinements and bank stabilisation; - Boating Facility improvements at Weir Reserve including boat ramp improvements, parking and access improvements and protection of surrounding reserve from ad hoc vehicle movements;

			<ul style="list-style-type: none"> - Boating facility improvements at Devils Elbow and Grassy Park to support Passive Craft launching and the development of a kayak trail; - Fish cleaning tables upgraded at Gordon Park and Stuart Island. <p>Projects have commenced at Wilson Road Macksville, Welsh Pioneer Park Talarm;</p>
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Theme 1 Caring for our Community			
Objective Our Community will be a safe, healthy place to live where everyone is valued.			
Key Strategy 1.3 Public health			
Program 1.3.3 Personal Health and Wellbeing - Council will seek to improve the overall health and wellbeing of the community of the Nambucca Valley by supporting public health initiatives, and advocating for improved health services and supporting age care services.			
Actions	Lead Responsibility	Success Measure	Achievements 2019/2020
1.3.3.1 Support existing and initiate new public health activities. Specifically advocate to the State Government for improved health services.	Council General Manager	Effective advocacy Upgrade or replacement of Macksville Hospital.	Council was effective in advocating for a new Macksville hospital on a green field site at North Macksville. Trunk water & sewerage to the new Macksville hospital was provided by Council at a cost of \$1.2m with a funding grant of \$600,000 from the Australian Government. It has also waived contributions for water & sewerage headworks and provided pro-bono DA assessment. This support is valued at \$1.5m. The Council has also been assisting Health Infrastructure in the establishment of a new HealthOne facility in Bowraville.

Theme 2 Caring for our Environment			
Objective Our community values our natural environment and seeks a safe, livable, sustainable built environment that is adaptive to change.			
Key Strategy 2.1 Well Planned Communities			
Program 2.1.2 Housing - Housing across the Nambucca Valley provides choice and is affordable.			
Actions	Lead Responsibility	Success Measure	Achievements 2019/2020
2.1.2.1 Provide diverse, sustainable, adaptable and affordable housing options through effective land use planning.	Manager Development and Environment	There is adequate vacant residential land stock. Support for low cost housing.	While there has been growth in the take up of vacant residential land, there are still considerable areas of growth available under the current planning instruments.

Theme 2 Caring for our Environment			
Objective Our community values our natural environment and seeks a safe, livable, sustainable built environment that is adaptive to change.			
Key Strategy 2.2 Building Regulation			
Strategy 2.2.1 Safe Buildings and Pools - Building and swimming pool certification will be achieved in an accurate and timely manner. An effective risk based compliance program for building fire safety and pool safety is maintained.			
Actions	Lead Responsibility	Success Measure	Achievements 2019/2020
2.2.2.1 Ensure private pools are of a safe standard.	Manager Development and Environment	All pools in the Valley are certified as complying	The inspection program has slowed due to resourcing factors.
2.2.2.2 Ensure private infrastructure and buildings comply with relevant standards and codes.	Manager Development and Environment	Council offers a competitive certification service. Council maintains an effective compliance program.	Council has maintained an increased compliance presence within the land use space.
2.2.2.3 Ensure Fire Safety regulations are enforced.	Manager Development and Environment	A risk based compliance program for building fire safety is conducted.	Fire safety statement audits are ongoing on an annual basis.
2.2.2.4 Promote sustainable building practices including energy and water efficiency.	Manager Development and Environment Manager Water and Sewerage	Information and assistance on sustainable building practices is made available. Council subsidises the installation of water tanks.	Water tank subsidies are available. Promotion of energy efficient practices is driven through compliance with BASIX requirements.

Theme 2 Caring for our Environment			
Objective Our community values our natural environment and seeks a safe, livable, sustainable built environment that is adaptive to change.			
Key Strategy 2.3 Environmental Services and Community Amenities			
Strategy 2.3.1 Waste Management - The natural environment will be protected through ensuring cost effective and environmentally responsible management of solid waste.			
Actions	Lead Responsibility	Success Measure	Achievements 2019/2020
2.3.1.1 Provide an efficient and effective waste management facility that meets environmental standards.	Civic Services Coordinator	Nambucca Waste Management facility available to the public Ratepayers without kerbside collection receive a tip access voucher Plans for construction and rehabilitation of landfill cells kept current and are executed as planned. Undertake groundwater and surface water testing to meet licensing requirements. Undertake pollution studies, reduction programs and necessary actions to meet licensing requirements.	The waste depot facility remained open all year with the exception of public holidays. A waste voucher was made available for rural properties as per Council resolution and a kerbside bulky goods collection provided for the urban areas. Water testing was undertaken after each rain event in accordance with the EPA License.
2.3.1.2 Provide kerbside collection of separated domestic mixed waste materials	Civic Services Coordinator	Cost effective and reliable kerbside collection of waste. Regular bulky items collection program conducted.	The kerbside waste collection contract commenced on the 5 March 2018 with expiry 5 March 2027. In accordance with Council resolution one bulky goods collection was provided for the urban areas.
2.3.1.3 Implement waste minimisation strategies.	Civic Services Coordinator	Source separation of waste enforced. Waste minimisation education program delivered. Advanced waste processing to minimise amount of waste going to landfill	A new waste processing commenced on the 5 March 2018 with expiry 5 March 2027, part of the contract required an upgrade to the MRF to provide a higher processing of recyclable materials and minimise waste to landfill. NSW target by 2022 for recovery of municipal waste is 70%. Council had exceeded the recovery rate, which was 90% until the NSW EPA revoked the

			land application of mixed waste organic outputs (MWOO)
2.3.1.4 Minimise illegal dumping of waste.	Manager Development and Environment	Reduced instances of illegal dumping Successful prosecution of illegal dumping offenders.	Installation of hidden cameras to catch those dumping in hotspots has been ongoing.

Theme 2 Caring for our Environment			
Objective Our community values our natural environment and seeks a safe, livable, sustainable built environment that is adaptive to change.			
Key Strategy 2.3 Environmental Services and Community Amenities			
Strategy 2.3.2 Street Cleaning			
Actions	Lead Responsibility	Success Measure	Achievements 2019/2020
2.3.2.1 Street Sweeping of high-profile areas	Civic Services Coordinator	High profile streets swept as required.	A contract street sweeper is engaged to sweep all K&G in high profile and CBD areas prior to the NSW school holiday periods.
2.3.2.2 Street and Park Litter Bins	Civic Services Coordinator	Litter bins emptied before they overflow or cause a public nuisance.	The number of litter bins within the Valley has been rationalized and are emptied on a daily basis in high use areas. All solar bins send an alert to the staff that the bins are at 70% capacity and will require emptying
2.3.2.3 CBD foot paths	Civic Services Coordinator	Footpaths cleaned as required	CBD footpaths are pressured cleaned on a rolling three-year program due to cost and resources. Footpaths were cleaned if required outside the pressure cleaning program

Theme 2 Caring for our Environment			
Objective Our community values our natural environment and seeks a safe, livable, sustainable built environment that is adaptive to change.			
Key Strategy 2.3 Environmental Services and Community Amenities			
Strategy 2.3.3 Environmental Protection - Council will seek to protect our natural environment by strategically managing operations and development and regulating activities with environmental impacts.			
Actions	Lead Responsibility	Success Measure	Achievements 2019/2020
2.3.3.1 Protect against deliberate damage on public land.	Green Space Coordinator Coordinator Strategic Planning and Natural Resources	Tree vandalism is investigated in accordance with policy and legislation	There were was no identified vandalism or tree damage reported this year. The Tree Vandalism policy was reviewed and endorsed by Council.
2.3.3.2 Support community organisations undertaking natural resource management.	Engineering services Grants and Contributions Officer Coordinator Strategic Planning and Natural Resources	Support Landcare, Dunecare and wetlands projects Co-ordinated projects with North Coast Local Land Services	Council partnered with Nambucca Valley Landcare and other groups on projects including: <ul style="list-style-type: none"> - Hennessy Tape Riparian Improvements; - Bank Stabilisation Works and Fish Habitat Improvements (Wilson Road) - Banks Stabilisation and Fish Habitat program at Welsh Pioneer Park - Bank Stabilisation work at Bellwood Park and Gumma Reserve - Fish Habitat Flagship program @ Bowraville

<p>2.3.3.3 Develop management plans for environmentally sensitive areas.</p>	<p>Coordinator Strategic Planning and Natural Resources</p>	<p>Development management plans or amended plans adopted.</p>	<ul style="list-style-type: none"> - Continued preparation of new Coastal Management Program to deliver management actions for all Coastal Land. - Received funding to support Koala Management Strategy Preparation which was paused due to Covid 19 and delays in the Koala SEPP Guidelines preparation by the State Government - Several Review of Environmental Factors were prepared to support management of Foreshore Area Management. - Councils Local Strategic Planning Statement was prepared and Adopted by Council. It is available on the DPIE Planning Portal. - V-Wall Revitalisation Plan prepared consultation undertaken and works in progress.
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Theme 2 Caring for our Environment			
Objective Our community values our natural environment and seeks a safe, livable, sustainable built environment that is adaptive to change.			
Key Strategy 2.3 Environmental Services and Community Amenities			
Strategy 2.3.4 Biodiversity - The biodiversity of the Nambucca Valley's will be protected and enhanced.			
Actions	Lead Responsibility	Success Measure	Achievements 2019/2020
2.3.4.1 Control Noxious weeds	Coordinator Open Spaces	Control of noxious and other environmentally hazardous weeds. Education program on noxious weeds	<p>Council undertook inspections of private and council owned lands for noxious weeds, a series of media releases were prepared and released on high profile noxious weeds.</p> <p>The Roadside Vegetation Management Policy, Biodiversity Policy, identified a number of properties that are adverse to the use of pesticide use and these property owners are controlling their frontage in accordance with the policy requirements.</p>

2.3.4.2 Deliver projects funded under the Environmental Levy that promote biodiversity.	Coordinator Strategic Planning and Natural Resources	Projects delivered	<p>The following projects were undertaken or continued during the reporting period with funding from the Environmental Levy or other sources:</p> <ul style="list-style-type: none"> - Public Reserves Revegetation and Restoration - Dawkins Park Management - Fish Habitat and Bank Stabilisation Wilson Road and Welsh Pioneer Park - Indian Myna Bird Management Program - Gordon Park Flying Fox Management Plan Implementation - Noxious weed management - Coastal EEC and Endangered Species habitat Management Scotts Head - River Bank and Riparian Restoration projects
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Theme 2 Caring for our Environment			
Objective Our community values our natural environment and seeks a safe, livable, sustainable built environment that is adaptive to change.			
Key Strategy 2.3 Environmental Services and Community Amenities			
Strategy 2.3.5 Cemeteries - Well maintained cemeteries shall be provided across the Valley.			
Actions	Lead Responsibility	Success Measure	Achievements 2019/2020
2.3.5.1 Effectively and efficiently manage, maintain and administer cemeteries across the Valley	Manager Development and Environment	<p>Affordable and efficient interment services provided</p> <p>Cemeteries respectfully maintained.</p> <p>Plan of management implemented for each cemetery</p>	Interment services as per plan of management.

Theme 3 Living well			
Objective Our community values our natural environment and seeks a safe, livable, sustainable built environment that is adaptive to change.			
Key Strategy 3.1 Recreation and Culture			
Strategy 3.1.1 Cultural Activities - Nambucca Valley Council will actively support cultural services, the arts and the preservation of our local heritage			
Actions	Lead Responsibility	Success Measure	Achievements 2019/2020
3.1.3.1 Continued involvement with the Regional Arts Development Board	Manager Community Development	Representation on Board of Management Programs Delivered by the Regional Arts Development Board	Cr Susan Jenvey is Council's delegate to the Board. The Arts Mid North Coast regular newsletter keeps Council and community informed about opportunities and events.
3.1.1.2 Support Local museums	Manager Community Development	Museums continue to operate successfully. Attract new volunteers and visitors.	Museums continue to operate with steady volunteer numbers. Mary Boulton Cottage Committee conducts monthly "Golden Oldies Cuppa & Chat" – sharing memories and support for museum. Nambucca Headland Museum – a range of programs throughout the year and planning a revitalization. Museums participated in the NSW Museums and Galleries Museum Advisor Program. Both provide Council with information and historical images for key projects eg Macksville Bridge and V-Wall history. "Discover Our Pioneers and Heroes" brochure to promote the 4 museums is distributed via visitor services.
3.1.1.2 Investigate / Promote public art and street art	Manager Community Development	public art and street art incorporated into redevelopment of commercial areas	A noticeable increase in public art throughout the valley eg new murals in Wallace Lane Macksville, and at Macksville Hotel.

Theme 3 Living well			
Objective Our community values our natural environment and seeks a safe, livable, sustainable built environment that is adaptive to change.			
Key Strategy 3.1 Recreation and Culture			
Strategy 3.1.2 Meeting Places - Meeting Places will be provided across the Valley to support an inclusive community.			
Actions	Lead Responsibility	Success Measure	Achievements 2019/2020
3.1.2.1 Maintain public buildings where justified by community use.	Manager of Assets	Work with section 355 committees responsible for the buildings. Ensure fire safety requirements are met at all buildings.	All fire inspections of halls were completed in accordance with the legislative requirements.
3.1.2.2 Operate the Senior Citizens Centre at Macksville	Manager of Assets BSU	Operate the hire of the Hall Clean and maintain the Hall	Hall being hired out through the BSU. Cleaning after use is a condition of hire

Theme 3 Living well			
Objective Our community values our natural environment and seeks a safe, livable, sustainable built environment that is adaptive to change.			
Key Strategy 3.1 Recreation and Culture			
Strategy 3.1.3 Active Recreational Activities - The Nambucca Valley will have a variety of safe and well maintained sporting fields, recreational areas and facilities to meet needs of all age groups in the community.			
Actions	Lead Responsibility	Success Measure	Achievements 2019/2020
3.1.3.1 Maintain Sporting Facilities – Ovals, skate parks, tennis courts, netball courts, basketball courts, fitness trails.	AGM's	Work with 355 Committee to manage sporting facilities. Continue to review Master plans priorities for sporting facilities. Delivery of priorities in the Open Space Strategy. Safety and maintenance inspection program completed.	Committees operating within their Charter Revised S355 C'tee Guidelines established along with a volunteer's handbook and safety handbook. Grant money has allowed for refurbishment of Phillip Hughes Oval Macksville with a new club house, car park, fencing and machinery shed. Grant funds provided for a new netball/basketball court at Anderson Park Valla Beach and the refurbishment of the courts at Bowraville for multipurpose use and upgrade to the skate park.

3.1.3.2 Operate and Maintain Aquatic Centre	Manager Business Development	Work with Contract operator to deliver affordable and popular gym and swimming program. Effectively manage and maintain the centre within the agreed budget.	5 year tender at June 2016 now in 5th year of the contract. Council is responsible for all asset repairs greater than \$2,500 per unit. Subsidy payable to contractor in year 4 is \$217,656. Manage the aquatic centre through bushfire and COVID-19 pandemic.
3.1.3.3 Operate and Maintain Open Spaces	Green Space Coordinator	Open Spaces effectively and efficiency maintained to service levels agreed with the community. Work with and support community volunteers and community work schemes to maintain and improve open spaces.	Ground maintenance was undertaken by aeration, fertilization and topdressing on high use sporting ovals Normal slashing, mowing and whipper snipping was completed across the open space areas, Council continued with the philosophy of planting out high bank areas using mulch, native trees and shrubs to minimise maintenance and WHS issues

Theme 3 Living well			
Objective Our community values our natural environment and seeks a safe, livable, sustainable built environment that is adaptive to change.			
Key Strategy 3.2 Community support and education			
Strategy 3.2.1 Connected Community - Council will seek to foster a community that is mutually self-supporting and proud of its identity and will regularly engage with all segments of the community across the Valley.			
Actions	Lead Responsibility	Success Measure	Achievements 2019/2020
3.2.1.1 Work with S355 Committees to deliver social and community infrastructure	General Manager Assistant General Manager Corporate Services	S355 committees operating successfully and fulfilling their charters Projects and events delivered in co-operation with S355 committees	S355 Committee status for some Incorporated Associations acting as S355 Committees (eg Tennis Clubs, netball club and cricket club) has been revoked in favour of simple licence agreements. This removes potential conflicts between the objects of the Incorporated Association and the objects of Council. A revised Code of Conduct has been circulated to S355 Committees

3.2.1.2 Auspice Grant Funding and provide grant writing support	Grants and Contributions Officer	Grant funds obtained Grants auspiced on behalf of community organisations as required.	Worked with several Committees of Management and community groups in submission of grant applications, and was successful in sourcing grant funding for some community projects including Interpretive Panel at Mary Boulton Pioneer Museum; CBP funding for the Bowraville Arts Council for upgrades to the historical Bowraville Theatre; Upgrade of the Valla Public Hall under Stronger Communities Program;
3.2.1.3 Promote social equity with equal opportunities for access and participation	Manager Community Development	Access Committee functions effectively and recommendations passed to Council Senior weeks supported.	This year, meetings have been disrupted by Bush Fire emergency and then COVID-19 shutdown. All minutes reported to Council. Seniors Week event was held 19 February 2020.
3.2.1.4 Volunteers in the Community are recognised and encouraged.	Manager Community Development Assistant General Manager Corporate Services	Successful volunteers program in Libraries, Visitor Information Centre, Museums and volunteer Gardeners, Service Club maintaining parks, Volunteer maintenance of sporting fields, work for the dole programs.	Volunteers operating successfully with one work for the dole program at Coronation Park. Volunteer handbook and Volunteer Safety handbook distributed to new volunteers. 16 volunteers at Libraries; on the job training conducted throughout the year. Council no longer operates the Visitor Information Centre. Volunteer numbers at Museums steady with some new members at Mary Boulton Pioneer Cottage and Museum.

3.2.1.5 Library Services	Manager Community Development	Library Services provided at Macksville and Nambucca Library Strategic Plan developed and priorities implemented.	<p>Radio Frequency Identification (RFID) installed and operating at both libraries. The extension to Nambucca Heads Library project progressed towards Development Application. Council was successful in a grant of \$324,749 for a contemporary fit-out of the new library at Nambucca Heads.</p> <p>Libraries conducted fewer programs and workshops this year, however was able to offer on-line story-time during the COVID closure..</p>
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Theme 3 Living well			
Objective Our community values our natural environment and seeks a safe, livable, sustainable built environment that is adaptive to change.			
Key Strategy 3.2 Community support and education			
Strategy 3.2.2 Engaged Youth - Nambucca will foster the social well-being of the Valley's youth by prioritising and supporting their needs.			
Actions	Lead Responsibility	Success Measure	Achievements 2019/2020
3.2.2.1 Providing support for young people throughout the Valley.	Manager Community Development	<p>Deliver NSW Department of Family and Communities Services Youth Development Program.</p> <p>Provide learning or social development activities for young people during school holidays.</p> <p>Support NAIDOC Week Celebrations</p>	<p>This program is no longer funded and ceased operation on 30 June 2018.</p> <p>School holiday activities are conducted in Libraries.</p>

Theme 3 Living well			
Objective Our community values our natural environment and seeks a safe, livable, sustainable built environment that is adaptive to change.			
Key Strategy 3.2 Community support and education			
Strategy 3.2.3 Healthy Aging - Nambucca will foster an environment that promotes both physical and psychological healthy aging			
Actions	Lead Responsibility	Success Measure	Achievements 2019/2020
3.2.2.1 Providing support for health aging initiatives throughout the Valley.	Manager Community Development	Initiatives supported	Healthy ageing is a key element in Seniors Week events. Improvements to Boardwalk at Nambucca Heads promotes active seniors.

Theme 3 Living well			
Objective Our community values our natural environment and seeks a safe, livable, sustainable built environment that is adaptive to change.			
Key Strategy 3.2 Community support and education			
Strategy 3.2.4 Cultural Diversity - The Nambucca Valley will promote an understanding and respect for the Valley's Indigenous Culture and Heritage			
Actions	Lead Responsibility	Success Measure	Achievements 2019/2020
3.2.3.1 Promote an understanding and respect for the Valley's Indigenous Culture and Heritage	General Manager	Engage in consultation on culturally sensitive issues.	The Council has collaborated with the State Government, Elders and the Nambucca Heads Local Aboriginal Land Council in the re-interment of skeletal remains at 21 Riverside Drive and its landscaping as a place of special significance for Aboriginal people. The Council is also meeting regularly with local Aboriginal Land Councils and other Indigenous groups to discuss matters of mutual interest.
3.2.3.2 Support Indigenous heritage and cultural projects.	Manager Community Development	Projects supported	The Council has undertaken collaborative work with Aboriginal people in establishing a memorial and park at 21 Riverside Drive. The Council has accepted an offer of funding to

			<p>improve two memorials in Bowraville. The Council advocates for Gumbaynggirr street and place names.</p> <p>Work continued on story boards for Stuart Island.</p> <p>*Development of Goanna Trail (Scotts Head) signage includes indigenous story on Goanna Sisters plus artwork.</p> <p>*Expanded the collection of indigenous and cultural items in the libraries</p>
3.2.3.3 Deliver NSW Department of Family and Communities Services funded Program to support Aboriginal people.	Manager Community Development	Program outcomes	This program is no longer funded and ceased operation on 30 June 2018.

Theme 4 Promoting Prosperity			
Objective Promote, support and plan opportunities for new and existing businesses to sustain a vibrant local economy.			
Key Strategy 4.1 Local Economy			
Strategy 4.1.1 Economic Activity and Employment - Nambucca Valley Council will foster local employment opportunities and economic self-sufficiency through promotion, lobbying and direct action.			
Actions	Lead Responsibility	Success Measure	Achievements 2019/2020
4.1.1.1 Foster development opportunities	Manager Business Development	Seek out and respond to potential business investment enquires.	Develop marketing material to support investment attraction. Developed e-business networking, virtual trade show promoting industry skills shortages. Promote Council land developments, seek expressions of interest enquiries for Valla Growth area.
4.1.1.2 Liaise with local business and State and Federal Government agencies to promote economic and regional development.	Manager Business Development	Opportunities for local businesses identified. Participation in Regional Development opportunities. Working partnerships with Regional Development Australia Mid North Coast. Meet existing businesses to disseminate information and build networks. Support the recommendations of the Business Advisory Committee	Worked with State and Federal government agencies to disseminate business development and grant funding opportunities. Develop & attend virtual Industry networking functions in council. Business and industry leadership professional development seminars. Distributed COVID-19 government funding programs and services NSW information.
4.1.1.3 Participate in local and regional marketing events to promote the Valley.	Manager Business Development	Valley profile raised and local advantages promoted.	Regional agribusiness, manufacturing virtual events delivered. Develop the digital landscape for business and retail within the Valley providing training and information. Distributed funding programs for bushfire relief and COVID-19 information.
4.1.1.4 Investment prospectus, marketing and promotional material produced and distributed to potential investors	Manager Business Development	The Valley's opportunities are highlighted to potential investors.	Development of the new 2020 economic profile, marketing material for property sales. TV and YouTube videos and commercial developed to promote the Valley. Promote land sales for council property development. Seek expressions of interest for Valla Growth Area.
4.1.1.5 Land Development – Develop commercial and industrial land to ensure an adequate supply. Market Council's surplus operational land to the Community's best advantage.	Manager Business Development	Valla Growth Area developed. Take up of industrial and commercial land increased. Realising the best price for Council's surplus operational land.	Develop sales and marketing material including digital for Hyland Park residential. Civil works supervision & project management Valla Growth Area. Supervision of concept design tenders for the civil construction of Valla Growth Area

4.1.1.6 Support and promote local tourism, events and creative industries that will generate growth and opportunities within the local economy.	Manager Community Development	Operation of the Nambucca Visitor Information Centre. Work with Nambucca Valley Tourism, Chambers of Commerce and local tourism operators to grow the tourism industry.	Visitor Information Centre leased and not operated by Council.
		Events Supported	Implementation of Tourism Strategic Plan. Maintenance of Tourism website including calendar of events. New print publications and on-line version: Kayak Trails Guide and 44 Ways to Explore the Nambucca Valley. Events have experienced major interruptions due to bush fires in late 2019 which resulted in cancellation of World Rally Championships, and then COVID-19 through the first half of 2020.
4.1.1.7 Foster Local Employment and Training Opportunities.	Manager Business Development	Promote the benefits of apprentices and traineeships to local businesses. Work with State, Federal and non-government agencies to take advantage of employment programs and training opportunities. Work with RTO's and local Educators to enhance opportunities for local Youth	Promote apprenticeships for the growth of the local vehicle industry with NSW state training services, industry and TAFE. Deliver training and professional development workshops for local industry via internet, Kept business retail, industry and agribusiness in 2019/20 informed of bushfire funding and COVID-19 assistance packages. Working with RDA Regional Development Australia on youth employment projects.

Theme 4 Promoting Prosperity			
Objective Promote, support and plan opportunities for new and existing businesses to sustain a vibrant local economy.			
Key Strategy 4.2 Transport			
Strategy 4.2.1 Transport Accessibility - Nambucca Valley Residents will be able to get where they need to go in a way that is safe, efficient and affordable.			
Actions	Lead Responsibility	Success Measure	Achievements 2019/2020
4.2.1.1 Maintain and construct road network to the level of service agreed with the Community	AGM Engineering	Maintained, rehabilitate and construct roads and streets. Emergency Repairs conducted.	<p>The capital works program was significantly completed under the influence of a series of natural disasters that commenced in November 2019 with the fires across the Valley followed by Flooding and then COVID-19.</p> <p>Where practical, Infrastructure team members undertaking maintenance and constructions activities along with, water and sewerage and Green Space team members have been relocated to other 'base of operations' away from the works depot and additional work vehicles sourced to minimise the number of staff travelling in a vehicle</p> <p>The capital works were reported monthly and placed on Council website.</p> <p>Road inspections were undertaken by the Asset Engineer in accordance with the inspection program and work tickets raised to have defects attended to in a timely manner.</p>

4.2.1.2 Maintain and construct bridges to the level of service agreed with the Community	AGM Engineering	Complete a rolling bridge inspection program. Maintain, replace and construct new bridges as per the delivery program. Emergency repairs conducted. Identify and reduce number of load limited bridges	The bridge replacement program was updated following inspections. Council constructed another large bridge project of Fischers Bridge during 2019/20 replacing an aging timber bridge with a concrete structure.
4.2.1.3 Maintain and construct footpath and cycle ways to the level of service agreed with the Community	AGM Engineering	Footpath Inspection program conducted. Trip hazards identified and programed in accordance with risk. New and replacement footpaths and cycle ways completed as per delivery program.	Work commenced for the various section of the new cycle way extension between Nambucca and Macksville along the old Pacific Highway, this is a two year funded project funded by TfNSW with completion of the cycle way in 2020/21. Inspection of footpaths were undertaken and work tickets created for the grinding of raised footpath areas and replacement of sections of footpath as required.
4.2.1.4 Maintain and construct car parking to the level of service agreed with the Community	AGM Engineering	Inspection program completed Landscape and weeding completed as required. Lines remarked as required and surface maintained. New car parking constructed as per the delivery program.	A new carpark was constructed as part of the Philip Hughes oval improvements. There was no work undertaken on upgrades to the urban carparks. Line making was undertaken with general maintenance as required.

4.2.1.5 Continue to support the work of the State and Federal governments in upgrading the Pacific Highway.	Council General Manager AGM Engineering	Support Community consultation on Pacific Highway upgrades. Negotiate handover of ex-highway assets to Council on acceptable terms.	<p>The highway upgrade has been completed. There has been no agreement reached on the handover of the old highway.</p> <p>In February 2019, the Government announced that up to 15,000 kilometres of council owned roads would be returned to State management as part of a broader package of support for local councils to better manage and maintain the rural road network. This announcement effectively ceased any further negotiation pertaining to the Old Pacific Highway ownership of assets, classification and compensation.</p> <p>A joint submission with Bellingen Shire Council was uploaded to the TFNSW web portal on Friday 14 August 2020 seeking a priority review for the road reclassification</p>
4.2.1.6 Maintain and construct boat ramps and boat access points to the level of service agreed with the Community	AGM Engineering	Regular inspection and cleaning program completed Maintain and construct new works as per the delivery program	Boat ramps inspected and cleaned in accordance with the maintenance program.

Theme 4 Promoting Prosperity			
Objective Promote, support and plan opportunities for new and existing businesses to sustain a vibrant local economy.			
Key Strategy 4.2 Transport			
Strategy 4.2.2 Public Transport - Nambucca Valley Council will lobby for the maintenance and improvement of public transport services provided by private bus companies, community transport and the north coast rail line.			
Actions	Lead Responsibility	Success Measure	Achievements 2019/2020
4.2.2.2 Install bus shelters at high use bus stops	AGM Engineering	Investigate requests and implement as required.	<p>A new bus shelter was installed at Eungai Creek</p> <p>Normal maintenance of existing shelters undertaken as required</p>

Theme 4 Promoting Prosperity			
Objective Promote, support and plan opportunities for new and existing businesses to sustain a vibrant local economy.			
Key Strategy 4.3 Sustainable Water Cycle			
Strategy 4.3.1 Water Management - Council will work with the Community to ensure the water resources of the Nambucca Valley are used in a sustainable way.			
Actions	Lead Responsibility	Success Measure	Achievements 2019/2020
4.3.1.1 Council will document the Integrated Water Cycle Management Strategy and supply potable water that meets the Australian Drinking Water Guidelines	Manager Water and Sewerage	<p>IWCM reviewed and implemented.</p> <p>Reliable potable supply that meets public health standards is provided.</p> <p>Regular water testing is conducted.</p> <p>Any breach of required standards is reported.</p>	<p>The IWCM has been completed and endorsed by Council.</p> <p>Updated Development Servicing Plans have been adopted by Council and new charges introduced</p> <p>Water quality risk identified with the lower than recommended chlorine contact time for some consumers in rural Bowraville, higher turbidity of dam water and protozoa not being treated by chlorine.</p> <p>NSW State Government funding obtained for a project to install a UV system and upgrade chlorine dosing infrastructure.</p> <p>Dam water was supplied for the first time as an emergency supply during drought conditions in December and January. There were a significant number of water quality complaints associated with chlorine smell, colour and dirty water</p>

4.3.1.2 Operate the Bowra Dam to ensure water security for the Nambucca Valley.	Manager Water and Sewerage	<p>Dam is maintained and operated according to the Dam Operation Manual.</p> <p>Operate and maintain the rising main network from the Bowra Bore fields.</p> <p>Maintain water levels in the Dam that will protect water security for the Valley.</p>	<p>Dam has been operated in accordance with statutory requirements.</p> <p>Dam water levels were drawn down over summer as river flow decreased and the dam water was required to be used as the emergency water supply.</p>
4.3.1.3 Efficiently maintain, augment and operate the potable water reticulation system, the Bowra Bore fields and treatment plant.	Manager Water and Sewerage	Asset Management Plan developed and implemented.	Asset Management plan completed and endorsed by Council; 7 out of 10 bores have been relined and cleaned. Work on the remaining bores is scheduled for 2020/21.

Theme 4 Promoting Prosperity			
Objective Promote, support and plan opportunities for new and existing businesses to sustain a vibrant local economy.			
Key Strategy 4.3 Sustainable Water Cycle			
Strategy 4.3.2 Sewerage Services - The Capacity of the Nambucca Valley's sewerage services will service current and future demand and outflow quality will exceed regulated requirements.			
Programmed Actions	Lead Responsibility	Success Measure	Achievements 2019/2020
4.3.2.1 Council will apply the Integrated Water Cycle Management Strategy to effectively undertake the reticulation and treatment sewerage.	Manager Water and Sewerage	<p>IWCM reviewed and implemented.</p> <p>Reliable reticulation and treatment of sewerage. that meets public health standards.</p> <p>Regular outflow testing is conducted.</p> <p>Any breach of required standards is reported.</p>	<p>The IWCM has been completed and endorsed by Council.</p> <p>Annual licence reports submitted to EPA.</p> <p>Pollution incidents reported to EPA in accordance with legislative requirements</p>
4.3.2.2 Efficiently maintain, augment and operate the sewerage reticulation and treatment network.	Manager Water and Sewerage	Asset Management Plan developed and implemented. The Nambucca Pressure Sewerage system augmentation completed.	<p>Asset Management Plan completed and endorsed by Council.</p> <p>Upgrade to Bowraville STP in operation.</p> <p>Scheduled maintenance program developed.</p>

Report on Condition of Public Works

PUBLIC ORDER AND SAFETY

Report on Bush Fire Stations

There are 16 brigade stations within the Nambucca Valley Council; some of these stations coexist on land shared with other facilities such as a community hall and others are sited on their own land.

Council, as the landlord, funds maintenance to buildings in addition to the Rural Fire Service maintenance program.

SITE	CONDITION AT END OF JUNE 2020	ESTIMATED COST TO BRING UP TO SATISFACTORY STANDARD	ESTIMATED COST TO MAINTAIN STANDARD	MAINTENANCE PROGRAM 2019/20
Buildings	Satisfactory, allowing for deterioration	\$0	\$24,000	\$28,000
Land	Satisfactory	\$0	\$0	\$0

PUBLIC AMENITIES

Community Amenity - Waste Management

The Waste Management Facility located on Old Coast Road Nambucca Heads consists of the old and new landfill sites. Assets on the old landfill are limited to the gatehouse building, weighbridge, transfer station, large machinery shed, old site shed, covered material recovery and the land. The new landfill is limited to the land only.

The old site ceased landfilling in January 2002 and has since been rehabilitated; however, ongoing groundwater monitoring is required as per the environment protection licence held with the Environment Protection Authority (EPA). The new landfill is immediately to the north with access via the gatehouse and weighbridge on the old landfill. An environment protection licence is also held with EPA for the new landfill with ongoing monitoring and sampling a requirement.

Annual fees include calibration and maintenance of the weighbridge, general site maintenance and the payment of the environmental protection licences.

An integral aspect of Nambucca Valley Council's long-term planning strategy is the provision of future waste management facilities within the Valley. The most appropriate site identified to date by Council has been the existing State Forestry land immediately adjoining the western boundary of the existing Nambucca Waste Management Facility.

Council has completed a preliminary assessment on this site to ensure that there are no obvious significant environmental or engineering constraints which would limit or prevent the potential development of the site as a waste management facility. The assessment indicated that the site is suitable for future waste management activities and Council has commenced negotiating with Forests NSW to obtain the land.

Based on the design methodology and assumptions, the indicative landfill extension could yield 3,200,000m³ of landfill space.

SITE	CONDITION AT END OF JUNE 2020	ESTIMATED COST TO BRING UP TO SATISFACTORY STANDARD	ESTIMATED COST TO MAINTAIN STANDARD	MAINTENANCE PROGRAM 2019/2020
Gatehouse/Weighbridge	Satisfactory	\$0	\$28,000	\$28,000
Environmental License	Satisfactory	\$0	\$7,500	\$7,500
Land/General Maintenance	Satisfactory	\$0	\$60,000	\$60,000

Public Buildings/Facilities

Public buildings are used for a wide range of activities from administration to recreation.

Buildings and facilities include club-houses, park amenities, playground equipment, tennis courts, shelters, seating, etc. Maintenance of recreation and cultural facilities is shared between Council and the individual Committees of Management.

Work this year has included general maintenance and operational activities at buildings managed by Council. Replacement of the Headland Museum Roof and installation of Solar Panels on the Administration Building were completed. Argents Hill fire station lost a roof during a storm and this has been replaced. RFS is lobbying for funds for an upgrade to Valla and Newee Creek RFS sheds. Progress so far is that the DA's have been approved. Grant funding has allowed for improvements at Taylors Arm and Macksville Tennis facilities. The S.355 committees have received a number of minor grants to improve facilities and/or for equipment.

A revaluation and comprehensive condition assessment of building components was undertaken at the beginning of 2018. This data will allow for better planning of capital works for public buildings.

SITE	CONDITION AT END OF JUNE 2020	ESTIMATED COST TO BRING UP TO SATISFACTORY STANDARD	ESTIMATED COST TO MAINTAIN STANDARD	MAINTENANCE PROGRAM 2019/2020
Council Offices	Satisfactory	\$0	\$23,000	\$35,000
Council Works Depot	Satisfactory	\$0	\$17,000	\$15,000
Public Halls/ Community Centres	Satisfactory	\$3,000	\$47,000	\$46,000
Museums	Satisfactory	\$0	\$4,000	\$3,000
Library	Satisfactory	\$0	\$37,000	\$53,000
Kindergarten/Pre- School	Satisfactory	\$0	\$0	\$0
Swimming Pool Building	Satisfactory	\$0	\$0	\$29,000
Amenities/Toilets	Satisfactory	\$0	\$16,000	\$97,000

TRANSPORT AND COMMUNICATIONS

Report on Off-Street Car Parks

Council has several off-street car parks located throughout the Valley, principally in the main urban areas of Macksville, Nambucca Heads and Bowraville. A program has been developed to progressively upgrade the off street car parks as funding permits.

Carparks such as Fletcher Street, Nambucca Heads, are considered "on-street" and part of the road; hence they are not included in this section.

New carparks were constructed as part of the Phillip Hughes Pavilion construction and the new Bowraville Playground at Hennessey Tape Oval, Bowraville.

Generally the carparks are in good condition and expenditure is limited to minor maintenance activities.

SITE	CONDITION AT END OF JUNE 2020	ESTIMATED COST TO BRING UP TO SATISFACTORY STANDARD	ESTIMATED COST TO MAINTAIN STANDARD	MAINTENANCE PROGRAM 2019/2020
Various locations within the Valley	Good	\$3,000	\$0	\$0

Bridges

At the beginning of the 2019/20 financial year there were 21 bridges listed in Council's Asset Management Plan that were classified as Condition 4 (poor condition requiring close monitoring).

Two bridges were destroyed during the November fires and another two were damaged. The two destroyed bridges (McDonalds and Murrays) were replaced with concrete bridges and the two damaged bridges (Grants and Parrys) were repaired. Funding was through Natural Disaster funding.

There are five bridge structures within Council's bridge assets that have a designated load limit (have been rated within condition 4), and these are progressively programmed for replacement within Council's bridge program or disposal via road closure. All other timber bridge structures have a mandatory 40 tonne load limit in accordance with the design standard that they had been constructed to.

In 2015/16 Council began to construct prefabricated concrete bridge structures instead of the traditional timber bridges, and this has continued through the 2019/20 program. The significant advantage of moving towards a concrete structure is the increase in the life of the structure and lessening of the depreciation burden.

CONDITION AT END OF JUNE 2020	ESTIMATED COST TO BRING UP TO SATISFACTORY STANDARD	ESTIMATED COST TO MAINTAIN STANDARD	MAINTENANCE PROGRAM 2019/2020
Concrete - good Timber - replacement and major repairs required	\$74,000	\$295,000	\$97,000

Roads - General

Council continued with an extensive capital works program for the road rehabilitation program in accordance with the AMP. There was no damage caused to roads this financial year attributed from a natural disaster event.

Urban

Council is responsible for maintenance of 107km of sealed urban streets.

Council has continued with the funding of a heavy patching program which has resulted in a reduction in maintenance costs across the urban road network. The urban street network is generally in satisfactory condition, and the heavy patching program which has now been in existence for a number of years has resulted in a significant reduction in the amount of heavy patching required within the urban areas with funding now being directed at larger areas identified for rehabilitation.

The urban asphalt sealing program that was introduced some ten years ago is now showing signs of localised crocodile cracking that indicate that the pavement is potentially failing and will require heavy patching or pavement rehabilitation treatment in the future, the roads identified are monitored through the asset inspection program.

Council has continued with the rehabilitation and renewal of a number of higher hierarchy urban roads, in Macksville and Nambucca Heads, the results have improved the amenity of the areas.

Rural - Sealed

Council is responsible for maintenance of 271km of sealed rural roads.

Over the past five years, Council has undertaken a comprehensive reseal program repairing the wearing surface of the sealed road network (the aggregate surface) improving the non-slip qualities and removal of cracks and potholes which allow water to enter into the subgrade resulting in failures.

In 2019/20, some of the funding that had been allocated for resealing was redirected to road rehabilitation works as the reseal program is now consistent with the 12 year pavement reseal cycle management. Council has implemented various treatments for the repair of failures or heavy patching across the sealed road network. These techniques vary according to the location and nature of the failure, however a focus on targeted heavy patching repairs has seen many of the worst isolated failures on Council's major roads removed.

Rural - Unsealed

Council is responsible for maintenance of 301km of unsealed rural roads.

The change to Council's work practices for maintenance grading introducing the use of a water cart and roller has meant that maintenance is no longer restricted by the availability of natural moisture in the pavement. As well as finding a suitable gravel blend this has reduced the number of complaints received on the rural road network.

A formal gravel resheeting program has been introduced within the capital works with work being undertaken on primary access routes. Further programs have been identified for future budgets and are included within the long term financial plan

ROADS	CONDITION AT END OF JUNE 2020	ESTIMATED COST TO BRING UP TO SATISFACTORY STANDARD	ESTIMATED COST TO MAINTAIN STANDARD	MAINTENANCE PROGRAM 2019/2020
Sealed Roads	Satisfactory	\$2,013,000	\$962,000	\$627,000
Unsealed Roads	Satisfactory	\$417,000	\$708,000	\$929,000

Note: maintenance costs were reduced and redirected to sealed and unsealed roads to bring them to a satisfactory standard.

Drainage (Urban and Rural)

Above ground, improvements have been occurring with replacement of older damaged and inefficient lintels and grates through normal maintenance programs. Underground pipes are mostly within their useful life and in reasonable condition, however Council has identified that the "butt jointed" culverts installed in the 1980 -90's now require monitoring and or replacement as the joints are progressively failing.

A comprehensive inspection of the culverts commenced in 2019/20 as part of the transport asset revaluation program. Council's CCTV facilitated the inspection of underground infrastructure to identify possible failing structures in order to develop a network upgrade over the next 10 years.

The condition of the system must be continually monitored and Council has recognised that due to the nature of underground assets the refurbishment and replacement costs will be significant.

SITE	CONDITION AT END OF JUNE 2020	ESTIMATED COST TO BRING UP TO SATISFACTORY STANDARD	ESTIMATED COST TO MAINTAIN STANDARD	MAINTENANCE PROGRAM 2019/2020
Stormwater Drainage System	Satisfactory	\$428,000	\$184,000	\$53,000

Reserves

General maintenance including slashing and repair of infrastructure was undertaken in 2019/2020. There has been a program to reduce the area of mowing by the planting of native grasses and shrubs to reduce the maintenance costs.

Water Supply

Normal maintenance works and some renewal works on assets identified with a history of breakages were undertaken throughout the water reticulation network.

Another section of trunk main along Hyland Park Road was replaced along with a section of AC main in Sussex Street, Nambucca Heads. A new section of transfer main was constructed in Loftus Lane, Nambucca Heads. An interconnection of the trunk mains was made at Tewinga to provide additional redundancy in the delivery system.

The water supply to the new Macksville hospital was completed and commissioned in time for the opening.

The regular program of reservoir cleaning was completed in order to maintain the highest water quality in the reservoirs. The mains flushing program was instigated following the drought period when dam water was introduced as the water source.

SITE	CONDITION AT END JUNE 2020	ESTIMATED COST TO BRING UP TO SATISFACTORY CONDITION	ESTIMATED COST TO MAINTAIN STANDARD	MAINTENANCE PROGRAM 2019/2020
Council-wide	Some upgrading and replacement works required - generally satisfactory.	\$5,764,000	\$939,000	\$1,057,000

Sewerage Services

Normal maintenance works and minor rehabilitation works were undertaken throughout the sewerage network. Sewage pump station telemetry upgrades and control systems were completed in Nambucca Heads and Macksville to rationalise the integration of all Council's pump stations to a new ClearSCADA network. This allows for monitoring and remote control of all sewage pump stations.

A new sludge drying facility using geobags was installed at the Bowraville Sewage Treatment Plant to accommodate the increased sludge loading generated by the improved treatment process. Sections of sewer main were renewed or replaced in Scotts Head and Nambucca Heads

Council also continued with its pump replacement program replacing a number of pumps in sewerage pump stations in Valla Beach and Nambucca Heads.

The sewer pump station and pressure main to serve the new Macksville hospital was completed and commissioned in time for the opening.

SITE	CONDITION AT END JUNE 2020	ESTIMATED COST TO BRING UP TO SATISFACTORY CONDITION	ESTIMATED COST TO MAINTAIN STANDARD	MAINTENANCE PROGRAM 2019/2020
Urban Areas	Systems generally satisfactory with some upgrading necessary	\$7,230,000	\$1,422,000	\$1,309,000

Governance Matters

SUMMARY OF LEGAL PROCEEDINGS DURING 2019/2020

Council was successful with two judgements on a disputed fine and an injury claim from a slip on one of Council's boat ramps.

Legal costs incurred during the year are:

Legal Expenses –Planning and Development	\$ 20,000
Legal Expenses – other	\$128,000

INTERSTATE VISITS

There were no interstate visits by any Councillors during 2019/2020.

OVERSEAS VISITS

There were no overseas visits by any Councillors during 2019/2020.

Councillors' Professional Development

COUNCILLOR	TRAINING	DATES	COST (\$)	LEDGER NO
HOBAN, R	Local Government Conference – Warwick Farm	14-16 July 2019		
	Registration		\$950	W1028.172.644
	Accommodation		\$424.03	GL 3020.330.644
	Lighthouse Communications Media Training –in-house	16 July 2019	NIL	GL 3020.330.646
AINSWORTH, J	Nil			
BALLANGARRY OAM, M	Nil			
FINLAYSON, B	Nil - Resigned July 2019			
JENVEY, S	Local Government Conference – Warwick Farm	14-16 July 2019		
	Registration		\$1,137	W2833.172.644
	Accommodation		\$424.03	GL 3020.330.646
	"Write for impact" – on-line - LGNSW	7 August 2019	\$313.50	W2833.172.644
JONES, D	Nil			
REED, J	Nil			
SMYTH, A	Nil – Resigned June 2020			
WILSON, J	Nil			

Councillors' Expenses 2019/2020

• Mayoral fee	\$ 27,000.00
• Councillors' fees	\$123,000.00
• Councillors' expenses (incl. mayor) – other (excluding fees above)	\$ 7,000.00
• Expenses of any spouse, partner or other person who accompanied a Councillor in the performance of his or her civic functions	Nil
• Expenses involved in the provision of care for a child of, or an immediate family member of, a councillor	Nil

Senior Staff Remuneration

The total remuneration packages as at 30 June 2020 are reported below:

	General Manager	Assistant General Manager Corporate Services	Assistant General Manager Engineering Services
Salary	\$ 276,212.07	\$175,888.13	\$191,616.70
Employer Superannuation	22,717.32	16,709.37	16,973.52
Reportable Fringe Benefits Tax	0	0	0
Total	\$298,929.39	\$192,597.50	\$208,590.22

Statement on Stormwater Management Services [CI 217 \(1\) \(e\)](#)

Council raised \$147,000 from its Storm Water Management levy during the year. Drainage works that were undertaken in the period included:

- Winifred Street Carpark - increased the capacity of the drainage
- Macksville Industrial estate – extended the capacity of the drainage
- Gordon park, Nambucca Heads – extended the capacity of the drainage
- River Oak Crescent Scotts Head – replaced stormwater line
- General inspections of underground stormwater infrastructure

Companion Animals

Council lodged its annual return to the Office of Local Government with regards to pound data, with dog attacks reported on the companion animal register.

Council has provided an additional \$19,650 in the current budget to support a rehoming program from Council's pound in an effort to reduce the number of animals that are euthanised. Currently only dangerous/menacing dogs and feral cats are being euthanised.

In addition to this, Council has allocated \$10,000 for a desexing program which is expected to take place in the first quarter of 2020.

Council has off leash areas in Valla Beach, Nambucca, and Scotts Head.

Capital Expenditure Reviews

There were no capital expenditure reviews submitted during the period.

Contracts Awarded during the year in Excess of \$150,000

NAME OF CONTRACTOR	DESCRIPTION OF GOODS	ESTIMATED TOTAL PAYABLE
Holcim (Australia) Pty Ltd T/as Humes Reinforced Concrete Pipes Australia (NSW) Pty Ltd	Cat 1 - Supply and Delivery of reinforced concrete and FRC pipes and associated products Cat 2 - Supply and Delivery of fibre reinforced concrete pipes and associated products	Up to \$150K over the term of the contract
Matthews Metal Management Pty Ltd	Collection of Scrap Metals and Used Lead Acid Batteries	Estimated at \$200K over the term of the contract
Colas NSW Pacific Blue Metal All Pavement Solutions Boral Asphalt Eastcoast Asphalt (T/As Fishers Asphalt) NSW Spray Seal	Supply and Delivery and placement of road surfacing Category 1 Bitumen Spray Seal	\$ 700K
Colas NSW Eastcoast Asphalt (T/A Fishers Asphalt) Fenworx Boral Asphalt	Supply and Delivery and placement of road surfacing Category 2 Asphaltic Concrete	\$ 150K
Colas NSW Eastcoast Asphalt (T/A Fishers Asphalt) Fenworx Boral Asphalt	Supply and Delivery and placement of road surfacing Category 3 Mill and Re-sheet to:	\$0K
Colas NSW Crack Sealing Aust Pacific Blue Metal Road Maintenance Super Sealing Total Crack Sealing	Supply and Delivery and placement of road surfacing Category 4: Crack sealing - rigid and bituminous road surface	\$60K
K & J Trucks	Purchase of truck and rear loading garbage compactor combination	\$169,660.00 excl GST
Fortade Earthmoving Pty Ltd	Construction of Watt Creek Cycleway Stages 1 and 3	\$694,246.00
Elster Metering Pty Ltd	Supply and Delivery of Domestic Water Meters	Variable according to works program
Fulton Hogan Industries Pty Ltd	Supply and Delivery of Bulk cationic bitumen CRS	Variable according to works program
Bunnings Group Ltd J Blackwood & Son Pty Ltd Specialty Fasteners <i>Plus Local Suppliers</i>	Supply and delivery of hardware	Variable according to works program

Blue Ice Cleaning Service	Cleaning of Council Public Amenities	\$363,000 plus GST
Civil Sydney Pty Ltd	Provision of Piling Services for the Construction of Fischers Bridge Tamban	\$280,850
Omega Chemicals IXOM COOGEE REDOX BOC Limited	Supply and Delivery of Bulk Water Chemicals as per Panel Tender Submission Aluminium Sulphate (Ltrs) Hydrated Lime (Bulk) Sodium Hypochlorite 13% Sodium Fluoride (Granular) Carbon Dioxide Bulk	\$300K \$ 80K \$ 80K \$ 40K \$200K
Beyond Expectations	V-Wall Precinct Upgrade Stage 2	\$359K
Burnett Civil Pty Ltd	Construction of Watt Creek Cycleway Stage 2A	\$510K

Bush Fire Hazard Reduction Activities

Council undertakes hazard reduction works in the urban areas twice a year. This involves expenditure up to \$25,000 with most of the work being on Crown Land.

The works are programmed for September/October and again in February/March. Such work is generally slashing of the ground cover to reduce the fuel load. Occasionally it is necessary to remove tree branches to ensure minimum clearances are maintained.

The sites regularly maintained are:

Valla Beach

- Environment Park
- Lions Park
- Ocean View Drive

Hyland Park

- Eastern side of Banyandah Road

Macksville

- Industrial Estate

Eungai Creek

- Hazel Lane

Nambucca Heads

- Industrial Estate
- Glen Sheather
- Palmer Street
- Forest Road
- Merry Park
- Rock Street
- Loftus Street
- Short Street Reserve
- Lee/Short Streets
- Eichman Street

- Small/Lackey Streets
- Nambucca Holiday Park boundary
- Headland
- Pacific Street and drain
- Pilot Street
- Off Newry Street
- Reedy Street Reserve
- Bank Street near Pre-School
- Marshall Way
- Bellwood Road
- Myall Street Reserve

During the year Council worked with the Rural Fire Service to review the adequacy of the existing fire buffers for width, re-growth and compliance with standards.

Access and Equity Activity Report

ACCESS AND EQUITY ACTIVITIES AND INITIATIVES ASSIST COUNCIL TO:

- *Promote fairness in the distribution of resources, particularly to those most in need*
- *Recognise and promote people's rights and improve the accountability of decision makers*
- *Ensure that people have fairer access to the economic resources and services essential to meeting their basic needs and improving their quality of life and*
- *Give people better opportunities for genuine participation and consultation about decisions affecting their lives.*

Council's Annual Report contains information at various points regarding Council's achievements and future plans which promote access and equity, with specific reference to sections on Human Resource Activities, Equal Employment Opportunities and Section 355 Committees of Management.

Provide for the Needs of Children/Young People/Women/Older People/People with Disabilities

ACHIEVEMENTS IN CHILDREN'S SERVICES

- Provision of facilities for the operation of the Pre-School at Valla Beach
- Dissemination of information to children's services and local voluntary organisations
- Construction of "Everyone Can Play" playground at Bowraville and improvements at Gordon Park Nambucca Heads.
- Weekly story-telling program at libraries (pre-COVID) – attracts regular audience including fathers and grandparents. Now held during school holidays.

ACHIEVEMENTS FOR YOUNG PEOPLE

Specific achievements for young people during the reporting period have been achieved via infrastructure development and libraries. There were no Youth Week activities conducted during the reporting period.

ACHIEVEMENTS IN SERVICES FOR OLDER PEOPLE

- Seniors Week Festival – this major Council event was held 19 February 2020. 153 seniors and 27 young people participated. Eleven services provided information stalls.
- Provision of a kerb-side waste pickup service for older people and people with disabilities
- Continued expansion to large print and audio book collections in libraries.

- Continued the *Be Connected* workshops which aim to increase the digital literacy, confidence and online safety of people over 50 years of age, to enable them to participate online and access the fundamental social and economic benefits of digital participation.
- Provision of a Home Library service in partnership with Lions Club and Rotary service organisations.

SERVICES FOR PEOPLE WITH DISABILITIES

- Support for Access Committee – administration, venue, financial
- Access Committee provides recommendations to Council on the needs of people with disabilities.
- Provision of information regarding services for people with disabilities; including services available to visitors and tourists – Access for Visitors with Disability brochure distributed.
- Disability Inclusion Action Plan implemented. Refer to report for additional outcomes.

Cultural Services

ACHIEVEMENTS IN ABORIGINAL SERVICES

Council partnered with community organisations for NAIDOC 2019 and hosted the annual Flag Raising at the Council Administration Centre on Monday 8 July 2019.

Council has recommenced regular meetings with the three Local Aboriginal Land Councils to foster improved communication and to work on collaborative projects.

Council engaged 4 Aboriginal trainees with three in Engineering Services and one in the Business Services Unit. The trainee in Business Services was awarded the Local Government NSW Councillor Pat Dixon Memorial Scholarship to undertake further study and professional development.

ABS Statistics - Aboriginal and Torres Strait Islander Peoples

Year	Male	Female	Total	Proportion of Total Population %
1991	278	289	567	3.4
1996	394	390	784	4.5
2001	463	491	954	5.4
2006	489	536	1,025	5.7
2011	661	698	1,359	7.3
2016	702	761	1,463	7.6

Services/Access to Services for People with Diverse Cultural and Linguistic Backgrounds

ACHIEVEMENTS IN MULTICULTURAL SERVICES

Nambucca Valley has a very small and diverse population of people with a non-English speaking background. This makes specific programs difficult to deliver so a more generalist approach is used.

- Provision of statistics regarding local ethnic groups to assist in provision of programs and in securing grants
- Donations to festivals and cultural groups
- Facilitation of loans of material from State Library Multicultural Services.

Private Works

Council sets hourly rates for the private hire of plant and equipment. This is done in conjunction with the adoption of the Fees and Charges within the Community Strategic Plan. The rates in the 2019/20 Fees and Charges are used for all private works.

Works undertaken during 2019/20 raised income of \$42,000 and included such things as removal of derelict vehicles and towing costs, construction of vehicular crossings, the purchase and installation of signage for the RMS, and undertaking works for various community groups.

There were no subsidised works undertaken during the period.

Donations Under Section 356

Council made the following **donations** during 2019/2020:

	ORGANISATION	\$ DONATION
160.2020.136.1	Legacy - Annual Legacy Week Appeal	200.00
160.2020.135.1	Alithia Learning - part DA fees for DA2020/077 - <i>adjusted</i>	2400.25
160.2020.134.1	Round 2 2019/20 - Valla Hall CoM	500.00
160.2020.132.1	Round 2 2019/20 - Macksville Park & Sports CoM	500.00
160.2020.131.1	Round 2 2019/20 - Taylors Arm Sports Reserve CoM	500.00
160.2020.130.1	Round 2 2019/20 - Missabotti Community Centre	500.00
160.2020.129.1	Round 2 2019/20 - Macksville Scotts Head SLSC	500.00
160.2020.128.1	Round 2 2019/20 - Nambucca Valley Cycle Club	500.00
160.2020.127.1	Round 2 2019/20 - Scotts Head Tennis Club	428.00
160.2020.126.1	Round 2 2019/20 - Bowraville Lions Club	500.00
160.2020.125.1	Round 2 2019/20 - Bowraville Folk Museum Inc	500.00
160.2020.123.1	Round 2 2019/20 - Nambucca Heads Lions Club	500.00
160.2020.121.1	Round 2 2019/20 - Scotts Head Sharks Soccer Club	500.00
160.2020.120.1	Round 2 2019/20 - Nambucca Heads Men's Shed	500.00
160.2020.119.1	Round 2 2019/20 - U3A	500.00
160.2019.117.1	Nam Valley Xmas Festival Committee - Road Closure reimburse - 19/20	171.00
160.2019.116.1	Rebecca Beverley - South Arm Hall Fire Benefit - 2019/20	1000.00
160.2019.115.1	Argents Hill Hall - 100 Year Celebrations - 2019/20	1000.00
160.2019.114.1	International Women's Day - NHds Senior Citizens	500.00
160.2019.113.1	St Jimmy's Christmas Luncheon - December 2019	500.00
160.2019.112.1	North Coast Academy of Sport - financial support	500.00
160.2019.111.1	Round 1 2019/20 - Eungai District Soldiers Memorial Hall	480.00
160.2019.110.1	Round 1 2019/20 - Macksville Athletics Club	500.00
160.2019.109.1	Round 1 2019/20 - Nambucca Valley Taekwondo Club	500.00
160.2019.108.1	Round 1 2019/20 - Talarm Hall	500.00
160.2019.107.1	Round 1 2019/20 - Nambucca Valley Netball Association	350.00
160.2019.106.1	Round 1 2019/20 - Lions Club of Nambucca Heads	500.00
160.2019.105.1	Round 1 2019/20 - Unkya Reserve Committee	500.00
160.2019.104.1	Round 1 2019/20 - Argents Hill Hall	500.00
160.2019.103.1	Round 1 2019/20 - Utungun Community Hall	495.00

160.2019.102.1	Round 1 2019/20 - Nambucca Macksville Evening VIEW Club	500.00
160.2019.101.1	Round 1 2019/20 - Valla Public Hall	500.00
160.2019.99.1	Round 1 2019/20 - Nambucca Valley Craft & Art	470.43
160.2019.98.1	Round 1 2019/20 - NVTA, Nam & Valla Beach Chamber and Nambucca Lions	500.00
160.2019.97.1	Round 1 2019/20 - Nambucca Valley Croquet Club	500.00
160.2019.96.1	Round 1 2019/20 - Uniting - Children, Youth & Families	500.00
160.2019.95.1	Round 1 2019/20 - Valla Beach Tennis Club	500.00
160.2019.93.1	Round 1 2019/20 - Mary Boulton's Pioneer Cottage & Museum	500.00
160.2019.92.1	Round 1 2019/20 - Lions Club of Macksville	500.00
160.2019.91.1	Round 1 2019/20 - Scotts Head Sports Fields Committee	500.00
160.2019.90.1	Round 1 2019/20 - Nambucca Valley Arts Council	500.00
160.2019.89.1	Round 1 2019/20 - Bowraville Community Development Association Inc	500.00
160.2019.88.1	Council Resolution - annual donation to Talarm Hall CoM - 2018/2019	500.00
160.2019.87.1	Annual Donation to NV schools - Tallowood Steiner School - 2019/20	100.00
160.2019.86.1	Annual Donation to NV schools - St Mary's Primary School - 2019/20	100.00
160.2019.85.1	Annual Donation to NV schools - St Patrick's Primary School - 2019/20	100.00
160.2019.84.1	Annual Donation to NV schools - Scotts Head Public School - 2019/20	100.00
160.2019.83.1	Annual Donation to NV schools - NVCC School - 2019/20	100.00
160.2019.82.1	Annual Donation to NV Schools - Medlow Public School - 2019/20	100.00
160.2019.81.1	Annual Donation to NV schools - Nambucca Heads Public School - 2019/20	100.00
160.2019.80.1	Annual Donation to NV schools - Nambucca Heads High School - 2019/20	100.00
160.2019.79.1	Annual Donation to NV schools - Macksville Public School - 2019/20	100.00
160.2019.78.1	Annual Donation to NV schools - Macksville High School - 2019/20	100.00
160.2019.77.1	Annual Donation to NV schools - Macksville Adventist School - 2019/20	100.00
160.2019.76.1	Annual Donation to NV schools - Frank Partridge VC School - 2019/20	100.00
160.2019.75.1	Annual Donation to NV schools - Eungai Public School - 2019/20	100.00
160.2019.74.1	Annual Donation to NV schools - Bowraville Central - 2019/20	100.00
160.2019.73.1	Annual Donation-IT Connection-2019/20-Nam District Historical Society	360.00
160.2019.72.1	Jim McKenna for "Clancy the Horse" - Council approved donation - 19/20	500.00
		\$25,754.68

Equal Employment Opportunity

Council is committed to providing, modeling and encouraging a workplace free from all forms of discrimination, harassment, bullying and victimisation.

During 2019-20, in support of this philosophy and in alignment with the relevant legislation, we:

- proactively used informal networks to encourage Aboriginal people to apply for positions within Council. This resulted in permanent jobs for two members of our local Aboriginal community;
- established a mentoring program for our Aboriginal trainees
- assisted employees returning to work from both work-related and non work-related illness or injury by engaging the services of qualified rehabilitation providers;
- continued to finance the Employee Assistance Program through which employees are able to access professional and confidential counselling;
- purchased specialised equipment for staff with special needs such as stand-up desks, gel floor mats, document holders, mouse pads, hearing protection and eye protection; and
- continued to provide flexible work practices including part-time work, flexible hours and nine-day fortnight, which enhance our ability to support employees with carer and family responsibilities.

Section 355 Committees of Management

BODY	FUNCTION
Argents Hill Hall Committee of Management	Care, control and management of Argents Hill Hall
Bowraville Sports Ground Committee of Management	Care, control and management of Bowraville Sportsground
Burrupine Public Hall Committee of Management	Care, control and management of Burrupine Public Hall
Bushfire Appeal Advisory Committee	Advise Council on the distribution of Bush Fire Grants and Donations
Coronation Park Committee of Management	Care, control and management of Coronation Park
E J Biffin Playing Fields Committee of Management	Care, control and management of E J Biffin Playing Fields
Eungai District Community Council Committee of Management (Memorial Hall)	Care, control and management of Eungai District Soldiers' Memorial Hall
Grants Hall Committee of Management	Care, control and management of Grants Hall, Bowraville
Macksville Gift Parade Committee of Management	Organising and presenting the Macksville Gift Parade
Macksville Park and Sports Committee of Management	Care, control and management of Macksville Park and Sports grounds
Mary Bolton Pioneer Cottage & Museum Committee of Management	Care control and management of Pioneer Cottage Macksville
Missabotti Community Centre Committee of Management	Care, control and management of Missabotti Community Centre

Nambucca Community and Arts Centre Committee of Management	Care, control and management of Nambucca Community and Arts Centre
Nambucca District Band Committee of Management	Support and acquisition of instruments for the Nambucca District Band
Nambucca District Historical Society Committee of Management	Care, control and management of the Headland Museum
National Celebration Day Committee	The objectives of the Committee are to consider nominations; select annual award recipients and facilitate celebratory events such as Australia Day.
North Macksville Playing Fields Committee of Management	Care, control and management of North Macksville Playing Fields
Scotts Head Sports Fields Committee of Management	Care, control and management of Scotts Head Sports Fields
South Arm Community Hall Committee of Management	Care, control and management of South Arm Hall
Talarm Hall and Welsh Pioneer Park Committee of Management	Care, control and management of Talarm Hall
Taylors Arm Hall Committee of Management	Care, control and management of Taylors Arm Hall
Taylors Arm Sports Reserve Committee of Management	Care, control and management of Taylors Arm Sports Reserve
Tewinga Community Centre Committee of Management	Care, control and management of Tewinga Community Centre
Unkya Reserve Committee of Management	Care, control and management of Unkya Reserve
Utungun Community Centre Committee of Management	Care, control and management of Utungun Community Centre
Valla Beach Community Association	Care, control and management of Valla Beach Urban area and Hall
Valla Public Hall Committee of Management	Care, control and management of Valla Public Hall
Warrell Creek Public Hall Committee of Management	Care, control and management of Warrell Creek Public Hall
We're Here Committee of Management	Promote Nambucca Valley to former military personnel as a place to work and reside.

Companies in Which Council Held a Controlling Interest

Council did not hold any controlling interests in any companies during 2019/2020.

Partnerships, Co-Operatives or other Joint Ventures to Which Council was a Party

Council is involved with the following organisations:

NAME	PURPOSE
Statewide (Local Government) Mutual Liability Scheme	Provides insurance coverage to Council as required by the Local Government Act. Most councils in NSW are members.
Statecover Mutual Limited	Provides Workers Compensation Insurance to Council. Most councils in NSW are Members.
Coffs Coast Waste Service	Waste Processing and Resource Recovery Facility for Coffs Harbour City, Bellingen and Nambucca Councils.

Variations to 2019/2020 Financial Results of Business Undertakings

Category 1 Business Activities

WATER SUPPLIES

The Water Supply Business Activity achieved a Deficit from Continuing Operations before capital amounts of \$0.933M compared to a Deficit from Continuing Operations before capital amounts of \$0.360M for 2018/19. The unfavourable movement is largely attributable to reduced interest and investment income, reduced water user charges income, increases materials and contracts expenses (\$110,000 works to establish ground cover on the Bowraville Dam Wall and increased repair works to Reservoir balance tanks). There is no potential dividend calculated from surplus for the Water Supply Business Activity in 2019/20 (\$0.112M in 2018/19).

Nambucca Valley Council

Special Purpose Financial Statements 2020

Income Statement – Water Supply Business Activity

for the year ended 30 June 2020

\$ '000	2020	2019
Income from continuing operations		
Access charges	989	979
User charges	3,635	3,734
Interest	479	540
Grants and contributions provided for non-capital purposes	82	82
Other income	252	275
Total income from continuing operations	5,437	5,610
Expenses from continuing operations		
Employee benefits and on-costs	1,460	1,412
Borrowing costs	1,441	1,460
Materials and contracts	1,271	1,038
Depreciation, amortisation and impairment	1,745	1,699
Loss on sale of assets	162	120
Calculated taxation equivalents	15	16
Debt guarantee fee (if applicable)	276	225
Total expenses from continuing operations	6,370	5,970
Surplus (deficit) from continuing operations before capital amounts	(933)	(360)
Grants and contributions provided for capital purposes	643	724
Surplus (deficit) from continuing operations after capital amounts	(290)	364
Surplus (deficit) from all operations before tax	(290)	364
SURPLUS (DEFICIT) AFTER TAX	(290)	364
Plus accumulated surplus	63,745	63,156
Plus adjustments for amounts unpaid:		
– Taxation equivalent payments	15	16
– Debt guarantee fees	276	225
Less:		
– Tax equivalent dividend paid	(15)	(16)
– Surplus dividend paid	(112)	–
Closing accumulated surplus	63,619	63,745
Return on capital %	0.6%	1.2%
Subsidy from Council	301	142
Calculation of dividend payable:		
Surplus (deficit) after tax	(290)	364
Less: capital grants and contributions (excluding developer contributions)	(364)	(141)
Surplus for dividend calculation purposes	–	223
Potential dividend calculated from surplus	–	112

SEWER SERVICES

The Sewerage Business Activity achieved a Deficit from Continuing Operations before capital amounts of \$0.424M compared to a Deficit from Continuing Operations before capital amounts of \$0.101M for 2018/19.

The unfavourable movement is largely attributable to reduced interest and investment income and increases in materials and contracts expenses (riverbank stabilisation works to protect Bowraville Sewerage assets). There is no potential dividend calculated from surplus for the Sewerage Business Activity in 2019/20 (\$0.254M in 2018/19).

Nambucca Valley Council

Special Purpose Financial Statements 2020

Income Statement – Sewerage Business Activity for the year ended 30 June 2020

\$ '000	2020	2019
Income from continuing operations		
Access charges	3,822	3,685
User charges	829	831
Liquid trade waste charges	25	30
Interest	178	214
Grants and contributions provided for non-capital purposes	74	74
Other income	400	303
Total income from continuing operations	5,328	5,137
Expenses from continuing operations		
Employee benefits and on-costs	1,723	1,639
Borrowing costs	160	168
Materials and contracts	1,797	1,444
Depreciation, amortisation and impairment	1,919	1,846
Loss on sale of assets	102	83
Calculated taxation equivalents	20	20
Debt guarantee fee (if applicable)	31	38
Total expenses from continuing operations	5,752	5,238
Surplus (deficit) from continuing operations before capital amounts	(424)	(101)
Grants and contributions provided for capital purposes	530	1,379
Surplus (deficit) from continuing operations after capital amounts	106	1,278
Surplus (deficit) from all operations before tax	106	1,278
SURPLUS (DEFICIT) AFTER TAX	106	1,278
Plus accumulated surplus	58,607	57,401
Plus adjustments for amounts unpaid:		
– Taxation equivalent payments	20	20
– Debt guarantee fees	31	38
Less:		
– Tax equivalent dividend paid	(20)	(20)
– Surplus dividend paid	(167)	(110)
Closing accumulated surplus	58,577	58,607
Return on capital %	(0.3)%	0.1%
Subsidy from Council	984	1,023
Calculation of dividend payable:		
Surplus (deficit) after tax	106	1,278
Less: capital grants and contributions (excluding developer contributions)	(249)	(770)
Surplus for dividend calculation purposes	–	508
Potential dividend calculated from surplus	–	254

Environmental Levy

The Minister for Local Government approved the introduction of an environmental levy as part of a special general purpose rate variation in 2003/2005.

The Minister approved an extension of the levy for a further five years from 1 July 2005 to 30 June 2010. Then a further two years from 1 July 2010 to 30 June 2012. In the year 2012/2013 approval was given for the levy to continue on an ongoing basis.

Projects funded by the Environmental Levy in the financial year 2019/2020 are listed below:

Environmental Levy Projects	Proposed Budget 19/20	2019/20 Subsidy (under contract)
Water quality river health monitoring	\$ 10,000	
Myna Bird Eradication	\$ 4,000	
GPT Maintenance	\$ 5,000	
Control of Noxious Weeds	\$ 66,200	
Servicing Doggy bins	\$ 1,000	
Ongoing Our living Coast Websites + collaborations	\$ 2,500	
Riverbank Erosion Program - rehabilitation	\$ 13,000	
State of the Environment Reporting	\$ -	
Heritage Grants	\$ 6,000	\$ 6,000
Dawkins Park Reserve (water quality and environmental improvement investigation)	\$ 16,000	
Coastal Management Program Actions	\$ 65,000	
Environmental Management Fund	\$ 5,000	
Restoration and Rehabilitation Fund (council managed reserves)	\$ 20,000	
Environmental Levy Operations Overheads	\$ 30,000	
Natural Resources & Environmental Planning Officer	\$ 30,000	
Camphor Laurel Management and Riparian Improvements at Bowraville	\$ 20,000	
Climate Change Adaptation Projects (implementation of Climate Change Adaptation Programs)	\$ 50,000	
Gordon Park Flying Fox Management Plan	\$ 10,000	
Implementation of Flood Risk Management Plan (Rural Flood Model + Mapping)	\$ 10,000	
Biodiversity Conservation Act (Biobanking feasibility investigations Council reserve/ operational land)	\$ 30,000	
Smart Farm Grant – Upper Buckra Bendinni	\$ 10,000	
Connecting Coastal Habitats Mt Yarrahapinni to Warrell Creek (Environment Trust Grant (\$100,000) successful with Macleay & NV Landcare; (\$10,000) commitment from Council for 3 years for work in the Nambucca LGA);	\$ 10,000	
TOTALS	\$ 413,700	
unallocated (held in reserve)	\$ 40	

Inspection of Private Swimming Pools

Details of inspections of private swimming pools include:

• Number of inspections of tourist and visitor accommodation	1
• Number of inspections of premises with more than 2 dwellings	0
• Number of inspections that resulted in issuance a certificate of compliance under s22D of the SP Act	21
• Number of inspections that resulted in issuance a certificate of non-compliance under cl21 of the SP Reg	0

Privacy and Personal Information Protection Act 1998

The Privacy and Personal Information Protection Act 1998 (PPIPA) provides for the protection of personal information and for the protection of the privacy of individuals generally.

Council's Privacy Management Plan and Policy was adopted 24 April 2013 and has been revised along with changes to the Act. The policy is available on Council's website.

Council complies with the requirements of the PPIPA and access to private or personal information held by Council has only been given in accordance with PPIPA, the provisions of the Local Government Act and, the Government Information (Public Access) Act 2009.

The main provisions of the PPIPA are:

The Act applies to Councillors, Council employees, consultants and contractors of Council, Council owned businesses, Council committees including Committees of Management and Council volunteers.

Personal information is defined to mean information or an opinion about an individual whose identity is apparent or can reasonably be ascertained from the information or opinion.

Personal information does not include information about an individual that is contained in a publicly available publication.

The Act refers to personal information held by Council in public registers, which are rate records, records of approvals and consents, licences, building certificates etc. Council must not disclose personal information from a public register unless satisfied it relates to the purpose for which the record is kept and is an appropriate and legitimate use.

Council must be aware of those accessing records within the definition of public registers and for what purpose.

For the period to 30 June 2020 there have been no (0) reviews conducted by Council under Part 5 (Review of certain conduct of an agency) of the PPIPA.

Government Information (Public Access) Act 2009

Obligations under the GIPA Act – Reporting year 2019/2020

1 REVIEW OF PROACTIVE RELEASE PROGRAM

Under section 7 of the GIPA Act, agencies must review their program for the release of government information to identify the kinds of information that can be made publicly available. This review must be undertaken at least once every 12 months.

The Review was carried out by Council's Management Executive Committee (MANEX A) which meets monthly. As a result the following information was made publicly available through various means such as Council's website, public libraries, public meetings, local newspapers, newsletters, media releases, or through the provision or exhibition of hard or electronic copies:

- Nambucca Heads Library Extension Concept Plan
- Meetings and Information Sessions for Bushfire Affected Residents
- Newsletters to Bushfire Affected Residents
- Exhibition and Community Consultation on Draft Program for Bushfire Funding Expenditure
- V-Wall Upgrade Concept Design Report
- Weed Control Program.

2 NUMBER OF ACCESS APPLICATIONS RECEIVED

During the reporting period, Council received a total of **two (2)** formal access applications (including withdrawn applications but not invalid applications).

Total Number of Applications Received
2

3 NUMBER OF REFUSED APPLICATIONS FOR SCHEDULE 1 INFORMATION

The total number of access applications received during the reporting year that Council refused either wholly or partly, because the application was for the disclosure of information referred to in Schedule 1 to the Act (information for which there is conclusive presumption of overriding public interest against disclosure

Number of Applications Refused	Wholly	Partly	Total
	0	1	1
% of Total	0%	100%	

2019/20 Statistical Information about Access Applications**TABLE A: NUMBER OF APPLICATIONS BY TYPE OF APPLICANT AND OUTCOME***

	Access granted in full	Access granted in part	Access refused in full	Information not held	Information already available	Refuse to deal with application	Refuse to confirm/deny whether information is held	Application withdrawn	Total	% of Total
Media	0	0	0	0	0	0	0	0	0	0%
Members of Parliament	0	0	0	0	0	0	0	0	0	0%
Private sector business	0	0	0	0	0	0	0	0	0	0%

Not for profit organisations or community groups	0	0	0	0	0	0	0	0	0	0%
Members of the public (by legal representative)	0	1	0	1	0	0	0	0	2	50%
Members of the public (other)	0	1	0	0	1	0	0	0	2	50%
TOTAL	0	2	0	1	1	0	0	0	4	
% OF TOTAL	0%	50%	0%	25%	25%	0%	0%	0%		

* More than one decision can be made in respect of a particular access application. If so, a recording must be made in relation to each decision. This also applies to Table B.

TABLE B: NUMBER OF APPLICATIONS BY TYPE OF APPLICANT AND OUTCOME

	Access granted in full	Access granted in part	Access refused in full	Information not held	Information already available	Refuse to deal with application	Refuse to confirm / deny whether information is held	Application withdrawn	Total	% of Total
Personal information applications	0	0	0	0	0	0	0	0	0	0%
Access applications (other than personal information applications)	0	2	0	1	1	0	0	0	4	100%
Access applications that are partly personal information & partly other	0	0	0	0	0	0	0	0	0	0%
TOTAL	0	2	0	1	1	0	0	0	4	
% OF TOTAL	0%	50%	0%	25%	25%	0%	0%	0%		

TABLE C: INVALID APPLICATIONS

Reason for invalidity	No of applications	% of Total
Application does not comply with formal requirements (section 41 of the Act)	0	0%
Application is for excluded information of the agency (section 43 of the Act)	0	0%
Application contravenes restraint order (section 110 of the Act)	0	0%
Total number of invalid applications received	0	0%
Invalid applications that subsequently became valid applications	0	0%

TABLE D: CONCLUSIVE PRESUMPTION OF OVERRIDING PUBLIC INTEREST AGAINST DISCLOSURE: MATTERS LISTED IN SCHEDULE 1 TO ACT

	Number of times consideration used*	% of Total
Overriding secrecy laws	0	0%
Cabinet information	0	0%
Executive Council information	0	0%
Contempt	0	0%
Legal professional privilege	1	100%
Excluded information	0	0%
Documents affecting law enforcement and public safety	0	0%
Transport safety	0	0%
Adoption	0	0%
Care and protection of children	0	0%
Ministerial code of conduct	0	0%
Aboriginal and environmental heritage	0	0%
TOTAL	1	

*More than one public interest consideration may apply in relation to a particular access application and if so, each such consideration is to be recorded (but only once per application). This also applies in relation to Table E.

TABLE E: OTHER PUBLIC INTEREST CONSIDERATIONS AGAINST DISCLOSURE: MATTERS LISTED IN TABLE TO SECTION 14 OF ACT

	Number of times consideration used*	% of Total
Responsible and effective government	1	20%
Law enforcement and security	1	20%
Individual rights, judicial process and natural justice	2	40%
Business interests of agencies and other persons	1	20%
Environment, culture, economy and general matters	0	50%
Secrecy provisions	0	0%
Exempt documents under interstate Freedom of Information legislation	0	0%
TOTAL	5	

TABLE F: TIMELINES

	Number of applications	% of Total
Decided within the statutory timeframe (20 days plus any extension)	1	50%
Decided after 35 days (by agreement with applicant)	1	50%
Not decided within time (deemed refusal)	0	0%
TOTAL	2	

TABLE G: NUMBER OF APPLICATIONS REVIEWED UNDER PART 5 OF THE ACT (BY TYPE OF REVIEW AND OUTCOME)

	Decision varied	Decision upheld	Total	% of Total
Internal review	0	0	0	0%
Review by Information Commissioner	0	0	0	0%
Internal review following recommendations under section 93 of Act	0	0	0	0%
Review by NCAT	0	0	0	0%
TOTAL	0	0	0	

TABLE H: APPLICATIONS FOR REVIEW UNDER PART 5 OF THE ACT (BY TYPE OF APPLICANT)

	Number of applications for review	% of Total
Applications by access applicants	0	0%
Applications by persons to whom information the subject of access application relates (see section 54 of the Act)	0	0%
TOTAL	0	

TABLE I: APPLICATIONS TRANSFERRED TO OTHER AGENCIES

	Number of applications for review	% of Total
Agency initiated Transfers	0	0%
Applicant initiated Transfers	0	0%
TOTAL	0	

Details of Compliance with National Competition Policy Principles

Council has classified the Business Activities of Water Supply and Sewerage Services as Category 1 Business Activities.

Council does not have any other activities that are of a nature as to be classified as Category 2 Businesses.

Council's audited financial reports include Special Purpose Financial Reports for the two Category 1 business activities.

These special purpose financial reports have been prepared in accordance with the principles of the June 1996 NSW Government Policy Statement "Application of National Competition Policy to Local Government" and the then Department of Local Government's July 1997 guidelines "Pricing and Costing for Council Businesses: a Guide to Competitive Neutrality".

Council operates the Water Supply and Sewerage Services as separate activities for financial and organisational purposes. These activities have separate internal accounting systems and full costs are allocated to each activity, directly and also as corporate overheads.

A summary of these Special Purpose Financial Reports for the year ended 30 June 2020 is below:

FINANCIAL POSITION	WATER SUPPLIES \$,000's	SEWERAGE SERVICES \$,000's
Total Current Assets	6,954	5,947
Total Current Liabilities	803	415
Total Non-Current Assets	106,939	83,641
Total Non-Current Liabilities	21,641	2,432
Total Equity	91,449	86,741

WATER AND SEWERAGE SERVICES

Council manages its Water Supply and Sewerage Services in compliance with the Guidelines for Best Practice Management of Water Supply and Sewerage issued by the NSW Office of Water.

Council is currently in the process of finalising its Integrated Water Cycle Management Plan. This Plan will document the most cost effective means of continuing to provide water and sewerage services into the future and details a capital works program for the next 30 years along with a financial model to determine the fees and charges required to fund it.

Both Water Supplies and Sewerage Services assets were re-valued as at 30 June 2017.

Water Supply and Sewerage Asset Management Plans have also been documented to assist Council in the programming of ongoing maintenance and renewal of the water supply and sewerage infrastructure so that appropriate service levels can be maintained in future years.

Bridge and Road Renewal Program Funded from Special Rate Variations

Nambucca Valley Council received approval for a series of three special rate variations commencing 2014-2015.

Year	Approved increase to rate income
2014-15	3.8%
2015-16	5.0%
2016-17	5.5%

2016/17 saw the end of the special rate increases which funded 21 bridge replacements. Council will continue to use the additional funds for bridge and road upgrades and for the repayment of loans that were borrowed to fund road and bridge renewals.

The bridges replaced so far are:

Bakers Creek	Degrass	Sinclair No. 1
Boat Harbour	Factory	Swans
Jack Ryall	Garretts No. 2	Top Bridge
Purcells	Jack Gorley	Touts
Browns Bridge	Little Broughly	Top Bridge
Browns Crossing No. 2	Lovedays	Lanes
Colemans	McHughs Creek No. 2	Youngs
Coulters	Menzies	

The program is still on track with further replacements scheduled over the next five years. Concrete bridges will be replacing the old wooden ones.



Fischers Bridge, Tambar



DISABILITY INCLUSION ACTION PLAN

2017-2021

Progress Report 30 June 2020



Wallace Lane Murals, Macksville

Coral Hutchinson
Manager Community Development
PO Box 177 Macksville NSW 2447
P: 02 6568 2039

Under the NSW Disability Inclusion Act (2014) each council in NSW must have a Disability Inclusion Action Plan (DIAP) which includes 4 areas of focus:

1. Positive community attitudes and behaviours
2. Liveable communities
3. Meaningful employment
4. Accessible systems and processes

PURPOSE OF THE PLAN

This is a **corporate plan** which outlines strategies for Nambucca Valley Council, in its role as a service provider that will eliminate discrimination against people with disability and actively promote inclusion.

AIM

To develop and implement strategies which assist Nambucca Valley Council to work towards becoming an **accessible community** to all people, regardless of their abilities or disability.

COMMUNITY INCLUSION POLICY STATEMENT

Nambucca Valley Council promotes and facilitates inclusion by:

- 1 Raising **awareness** and understanding of disability inclusion through information and programs involving the community, businesses, Council staff and Councillors.
- 2 Ensuring that Council creates **opportunities** which include people with disability.
- 3 Providing **access** to services and facilities for people with disability.
- 4 Facilitating **communication** and consultation with the local community.
- 5 Monitoring the **needs** of people with disability and responding to those needs.

PRIORITY AREAS FOR ACTION and ACHIEVEMENTS

PROMOTING POSITIVE COMMUNITY ATTITUDES AND BEHAVIOURS

Aim: To support the development of positive attitudes towards people with disability and to build community awareness of their rights and abilities.

1. Support the Access Committee to continue its advisory and promotional work on inclusion and access

2019-2020 Result

Monthly meetings have proved to be a challenge, with meetings cancelled due to November 2019 bush fires and then COVID-19 restrictions. Virtual meetings were not pursued as they would have excluded some members who have limited access to technology.

Meeting minutes are presented to Council for its information or endorsement of formal recommendations for action.

The Committee has provided planning input into projects such as Highlighting Our Heritage (Macksville Bridge), Scotts Head Pedestrian Access Management Plan and the Adult Lift and Change Facility as well as providing advocacy for improvements to public spaces eg Nambucca Plaza Cinema complex.

2. Conduct meetings of Council within the community at accessible venues with accessible facilities

2019-2020 Result

A portable PA is available for on-site or outdoor meetings.

3. Increase visibility of people with disability in publications and online

2019-2020 Result

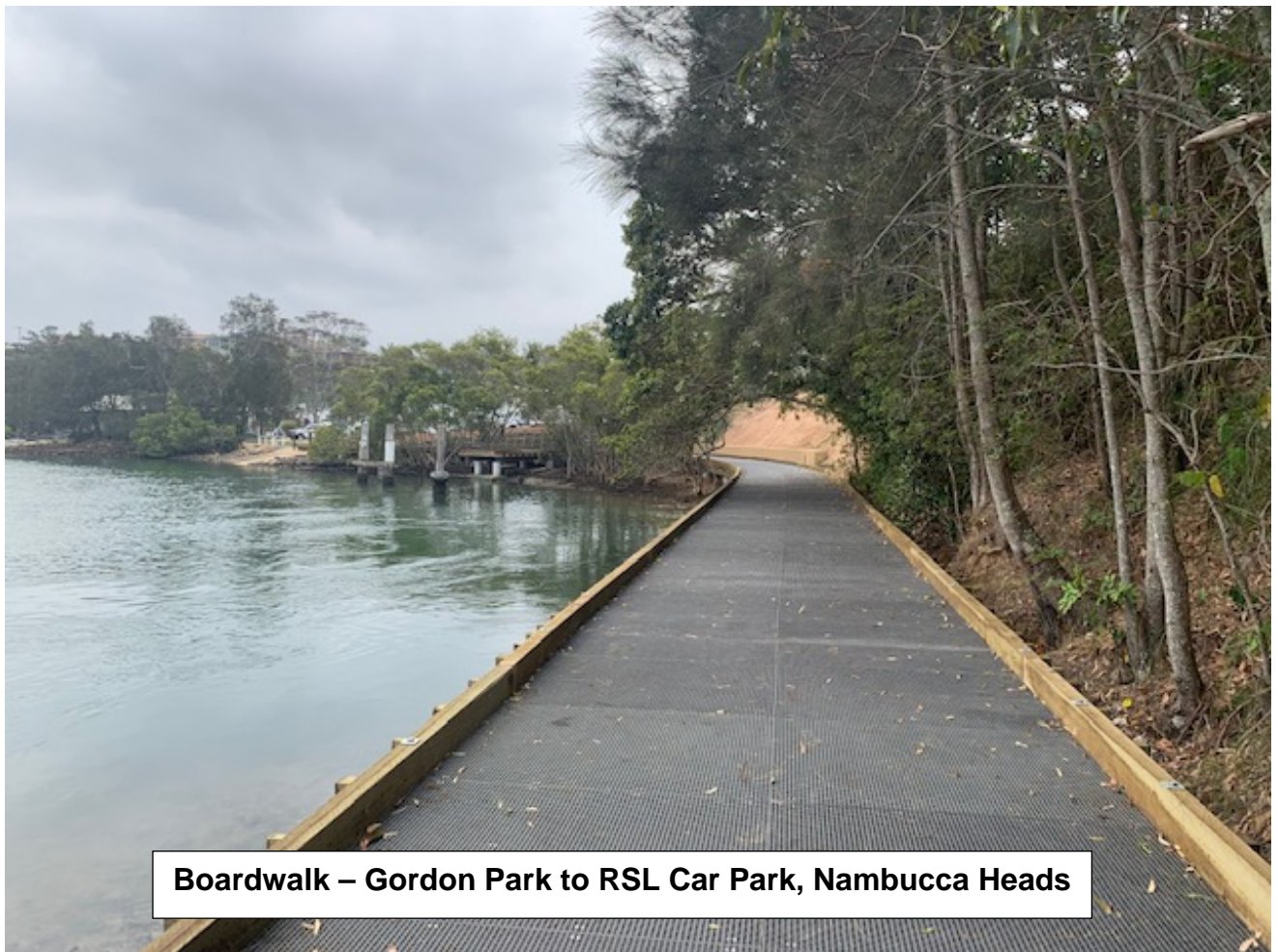
Some improvement with a small increase in images being used. A photoshoot during 2019 undertaken for Council's tourism function has resulted in professional images of local people in local environments and includes older people, people using mobility scooters and wheelchairs (see report cover). These are being used across Council documents.

4. Promote accessible business and tourism

2019-2020 Result

The Access Committee continued to work on “Access at Glance” in collaboration with Blue Sky Community Services (previously Mid Coast Communities) to identify and promote accessible businesses. The project experienced some delays due to the COVID-19 shut down.

One of Nambucca Valley Council's major roles in tourism is the development of appropriate infrastructure. A couple of achievements from the year follow:



Construction of a 3m wide boardwalk between Gordon Park and the RSL car park Nambucca Heads. An existing narrow boardwalk was replaced by this wider and more accessible structure which has passing room for 2 wheelchairs. This is a very popular attraction for tourists and visitors.



Improvements to Gumma Reserve Camp ground

Located on the banks of Warrell Creek and opposite Gaagal Wangaan National Park, this popular basic campground is now more accessible for people with disabilities. A new amenities block was constructed and the facilities now include a compliant unisex disabled toilet and outdoor accessible showers.

CREATING LIVEABLE COMMUNITIES

Aim: To increase participation of people with disability in all aspects of community life, through targeted approaches to address barriers.

5. Implement a program to improve accessible public toilets

2019-2020 Result

No new toilet facilities were completed during the reporting period.

6. Construct new accessible toilet facilities in Gordon Park and CBD Nambucca Heads

2019-2020 Result

Toilets at Gordon Park were completed in 2017-2018.

A project to extend Nambucca Heads Library will result in the need to move the 24/7 public toilets. A new unisex disabled toilet is planned for the eastern end of Nambucca Library. Estimated timing 2021.

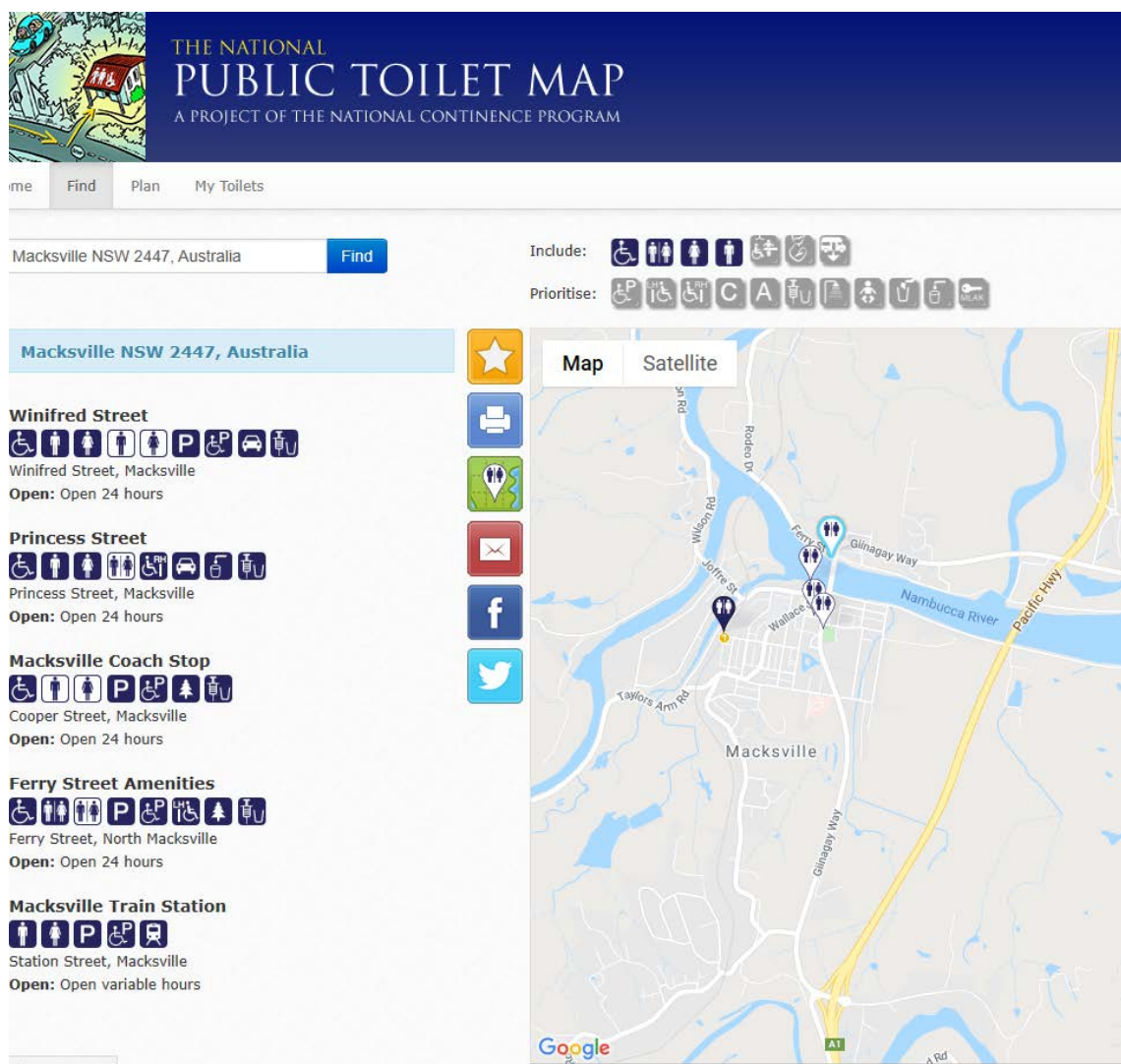
7. Maintain information on the National Public Toilet Map

2019-2020 Result

Location of public toilets is available on the National Public Toilet website.

The map has the following: Valla Beach (3), Nambucca Heads (15), Macksville (5), Bowraville (3), Taylors Arm (1), Scotts Head (2). All Council owned public toilets are listed. Listings for new amenities include photographs.

For example, the Macksville listing follows:



8. Review/implement the Pedestrian Access Management Plan

2019-2020 Result

There were five access ramps installed during the past year – two in River Street Macksville; two in Ridge Street and one in Gordon Park, Nambucca Heads.



A series of footpaths, including this access ramp have been installed in Gordon Park, Nambucca Heads. This improves connectivity and increases the options for paths of travel within the Park and along the river-side boardwalk.



Gutter Crossing - River Street, Macksville



Improved access to Macksville Bridge and crossing River Street, opposite the Post Office, Macksville



Improved access at toilets in River Street Macksville

Improved access between foreshore levels along River Street Macksville has been completed. The work around the public toilets is a significant improvement to access for people with disabilities who previously needed to go onto the roadway to transition between the street and the foreshore. Installation of a ramp, whilst maintaining steps provides options for everyone.

9. Install accessible play elements in at least 1 children's playground

2019-2020 Result

A landmark playground in Coronation Street Bowraville was designed under the "Everyone Can Play" guidelines and was completed in the reporting period. This extensive playground was constructed under inclusive principles and provides variety for children and families including specific equipment for children with disability.



Inclusive Playground, Bowraville



Inclusive Playground, Bowraville

SUPPORTING ACCESS TO MEANINGFUL EMPLOYMENT

Aim: To increase the number of people with disability in meaningful employment, thereby enabling people with disability to plan for their future and exercise choice and control as a result of economic security.

10. Implement the Workplace Equity and Diversity Strategy

2019-2020 Result

The Strategy continues to be implemented and includes the following objective:

Create a harmonious and supportive work environment and an organisational culture that values and promotes equity, fairness and diversity.

The response to this has been a range of activities such as the following:

- Special events – BBQ, morning teas, theme days to promote causes such as RUOK and encourage inclusion.
- Code of Conduct training.
- Core corporate values of ethical conduct and teamwork are included in every Position Description.
- The Induction for new employees covers the Code of Conduct

- The Staff Newsletter, published every month, recognises employees who demonstrate our values of professionalism, accountability, community focus, team work, value for money, safety and leadership.
- The Staff Newsletter also promotes mental health awareness activities and the Employee Assistance Program.
- Part of Council's COVID-19 response included working from home arrangements, consideration of special needs ie staff with compromised immunity, splitting teams to prevent risk of virus being spread.

11. Recruitment website meets access standards

2019-2020 Result

Achieved.

Applicants for vacant positions are given the option of requesting special assistance via a standard question which prompts the need for consideration by Human Resources.

12. Work spaces meet the access needs of employees

2019-2020 Result

A number of items of equipment were purchased and changes to the workplace were made during the past year eg prescription safety glasses, specialised ear protection, stand-up desks and a compact portable sit/stand option for short term use in response to employees specific disability needs.

An Employee Assistance Program is in place to assist people with health and well-being.

The Nambucca Valley Council has work practices which provide for Carer's Leave and flexible leave for people requiring long-term recovery or rehabilitation. There is also a Return to Work program and Ergonomic Assessments to assist people with special needs to re-engage in the work place.

IMPROVING ACCESS TO MAINSTREAM SERVICES THROUGH BETTER SYSTEMS AND PROCESSES

Aim: To ensure that people with disability are able to make informed choices about available services and to easily and efficiently access mainstream government services and other opportunities in the community.

13. Location of accessible facilities, parking and toilets will be available online

2019-2020 Result

Completed.

14. Council's website will meet WCAG (Web Content Accessibility Guidelines)

2019-2020 Result

Achieved.

15. Develop a new Tourism website which will meet WCAG

2019-2020 Result

Completed in 2017.

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Annual Financial Statements 2019/2020

Refer to Council's website at: <https://www.nambucca.nsw.gov.au/page.asp?f=RES-QCF-54-48-20>