

**Contact Details:**

Postal Address: PO Box 177, Macksville NSW 2447  
Telephone: (02) 6568 2555

**Office Location:**

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**Website:**

[www.nambucca.nsw.gov.au](http://www.nambucca.nsw.gov.au)

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Updated: July 2023 Our Ref: 27752/2013

## ROAD SIGNAGE APPLICATION FOR TOURISM / SERVICES / REGULATORY PURPOSES ON PUBLIC LAND (where Council is the Road Authority)

<b>1</b>	<b>Applicant details</b>
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**Name and position** Full name: \_\_\_\_\_

**Registered address**  
(Street or PO Box) \_\_\_\_\_

Suburb: \_\_\_\_\_ Postcode: \_\_\_\_\_

**Daytime contact details** Phone: \_\_\_\_\_

**Email Address** \_\_\_\_\_

<b>2</b>	<b>Signage details</b>
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**Name of attraction/region/area** \_\_\_\_\_

**How long have you been operating?** \_\_\_\_\_

**Location of signs**  
(please provide a map showing the exact locations) \_\_\_\_\_

**No. signs required**  
(please complete one sign template per sign required) \_\_\_\_\_

<b>3</b>	<b>Application checklist</b>
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Please tick applicable boxes below to confirm that you have met Council's requirements. Please lodge any relevant copies with the completed application form.

I have spoken with the Engineering Services Department

I have attached sign design/s using templates

I have attached a map/s showing the exact location of each sign

I have attached promotional material and other supporting

I wish to be considered for automatic eligibility as I can demonstrate that RMS Standards have been met

<b>Applicant declaration</b>
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I declare that to the best of my knowledge the information provided in this application is accurate and correct. I understand that under the Government Information (Public Access) Act 2009 details contained on this application, including my name and address, will become publicly available.

<b>Signature of applicant</b>		<b>Date</b>	/ /
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<b>Privacy &amp; Personal Information Protection Notice</b>
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**Purpose of collection:** To register or modify a premises | **Intended recipients:** Council staff and approved contractors of NSC | **Supply:** required for the regulation of registered premises | **Access/ Correction:** Council staff or *Government Information (Public Access) Act 2009* requests | **Storage:** Council's record management systems and archives.

<b>Fees</b>	\$190.00 Non-refundable application fee GST exempt	<b>Job No: 1380.0130.0220</b>	
	\$300.00 5 year approval period GST exempt	<b>Job No: 1380.0130.0086</b>	
	Plus material and installation fees (to be quoted)	<b>Job No: 1600.0130.0143</b>	
<b>Authority No.</b>		<b>Receipt No.</b>	

*Please turn over and ensure you have read, signed and dated the application.*

## Sign Templates

The following templates can be used as a guide to design the desired sign(s) for your business/attraction. Please ensure that you are eligible for the type of sign you are requesting. Please feel free to write and draw straight over this piece of paper. Note: The shape and size of the sign may vary depending on the number of characters, symbols etc. but the exact specifications can be fully determined at design time. The finished template(s) should accompany your application and must be consistent with the guidelines set out in this publication. Please feel free to photocopy more of these pages if required. Please note: Signs will be designed to fit the guidelines of this policy.

**What type of sign are you requesting?** (Please tick just one. If you require more than one sign, please use the following template page(s) - photocopy this page if necessary. Please complete one separate template page per sign required. ie - if you require 4 signs in total, you will need to complete 4 of these pages.)

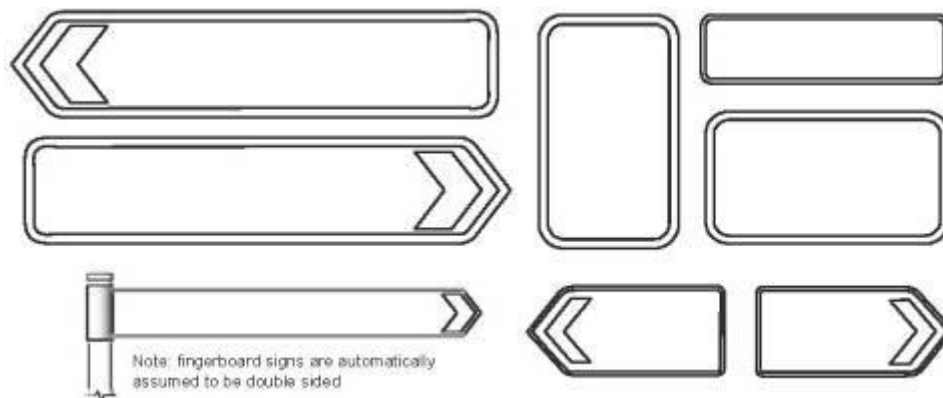
Sign type	Description	Refer To
Gateway/introductory Sign	(Tourist - Brown and White).	Section 4.1.1
Advance Sign	(Tourist - Brown and White)	Section 4.1.2
Intersection Sign	(Tourist - Brown and White)	Section 4.1.3
Position Sign	(Tourist - Brown and White)	Section 4.1.4
Reassurance Sign	(Tourist - Brown and White)	Section 4.1.5
Route Marker	(Tourist - Brown and White)	Section 4.1.6
Temporary Sign	(Tourist - Brown and White)	Section 4.1.7
Advance Sign	(Service - Blue and White)	Section 4.2.1
Intersection Sign	(Service - Blue and White)	Section 4.2.2
Position Sign	(Service - Blue and White)	Section 4.2.3

### Where is the precise location you would you like this sign to be located?

Description of location - street (or streets intersection - attach map if necessary): \_\_\_\_\_

Town, village or locality: \_\_\_\_\_ Speed limit at point of proposed sign: \_\_\_\_\_

Remember - You can write and draw your requested wording straight onto one of the templates below but if you require more than one sign, please photocopy this page and complete one sign request per page. Please draw freehand approved symbols. (As explained and illustrated in Section 6.1.1 Symbols)



For more information please refer to Council's Policy for Road Signage on Public Land together with Guidelines on Council's website [www.nambucca.nsw.gov.au](http://www.nambucca.nsw.gov.au) or telephone Council's Manager Technical Services on (02) 6568 0237.

Enquiries relating to signage on private land should be referred to Development and Environment Section.